

SCHEME OF POST MATRIC SCHOLARSHIP FOR STUDENTS BELONGING TO SCHEDULED CASTES.

OBJECT :

The objective of the scheme is to provide financial assistance to the Scheduled caste students studying at Post Matriculation or post secondary stage to enable them to complete their education.

SCOPE

The Scholarship are available for studies in India only and are awarded by the government of the State/ Union Territory to which the applicant actually belongs i.e. permanently settled.

CONDITION & ELIGIBILITY

1. The scholarships are open to nationals of India.
2. These scholarships will be given for the study of all recognized post matriculation for post-secondary courses pursued in recognized institutions with the following exceptions :-

“Scholarships are not awarded for training course like Aircraft maintenance Engineer’s Courses and Private Pilot license Courses. Courses at Training ship Dufferin (Now Rajendra), Courses of training at the Military College, Dehradun, courses at pre-examination Training Centres of all India and State levels”
3. Only those candidates who belong to Schedules Castes so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the Matriculation or Higher Secondary or any examination of a recognized University or Board of Secondary Education will be eligible.
4. Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. B.Sc. after B.A. or B.Com after BA or MA in other subject will not be eligible.
5. Students who after having completed their educational career in one prof. Eg L.L.B. after B.T./B.Ed. will not be eligible from the academic year in two professional courses are allowed.
6. Students studying in Class XI of the Higher Secondary Schools course of the XII Class of the Multipurpose Higher School will not be eligible for it being a continuous school course. However, in case where both class examination of such course is treated as equivalent to Matriculation and students who after passing 10th class join other courses, such students will be treated as post matric students and will be eligible for the award of scholarships.
7. Students pursuing post graduate courses in medicine will be eligible if they are not allowed to practice during the period of their course.
8. Students who after failing or passing the under graduate /post graduate examinations in Arts Science/Commerce join any recognized professional or Technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible No subsequent failure will be condoned except courses in Group.
9. Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continues education.

10. Employed Students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible for post matric scholarships to the extent of reimbursement of all compulsory payable non refundable fees.
11. All children of the same parents/guardians will be entitled to receive benefits of the scheme.
12. A scholarship holder under this scheme will not hold any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he./she accepts another scholarship/stipend. The student can however accept free lodging or a grant or adhoc monetary held from the State Govt. or any other source for the purchase of books, equipment or for meeting the expenses or board and lodging in addition to the scholarship amount paid under this scheme.
13. Scholarship holders who are receiving coaching in any of the pre-examination training centres with financial assistance from the Central Govt./State Govt will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

MEANS TEST

Scholarship will be paid to the students whose parents/guardians income from all sources not exceed Rs. 2,00,000/- per annum.

Note- 1 :- So long as either of the parents (or husband in the case of married unemployed girl students) is alive, only income of the parents/husband, as the case may be, from all sources has to be taken into account and of no other members even though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies has to be taken into consideration. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students s\can be considered even after lapse of last dare of receipt of applications, on compassionate grounds House rent allowance received by the parents of a student shall be exempted from the computation of income if the same has been permitted to be exempted for purpose of Income tax.

Note -2:- House rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income tax.

Note-3:-

Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.

Note -4:- The revised income ceiling s account for Consumer price index for Industrial workers upto October 2002. Income ceiling would be revised once in every two years linking it with consumer Price Index for industrial workers for the month of October of the year, preceding the year of revision and will be effective from April.

VALUE OF SCHOLARSHIP

I) Maintenance Allowance

Group	GROUPING OF COURSES	Rate of Maintenance allowance (in Rupees per month)	
		Day Scholars	Hostellers
I	(i) Degree and Post Graduate level courses (including M.Phil, Ph.D and Post Doctoral research in Medicines (Allopathic, Indian and other recognized systems of medicines) Engineering Technology, Planning, Architecture, Design, Fashion Technology, Agriculture Veterinary & Allied Sciences, Management, Business Finance/Administration and Computer Science / Applications (ii) Commercial Pilot License (including helicopter pilot and Multiengine rating) course. (iii) Post Graduate Diploma Courses in various branches of Management & Medicine. (iv) C.A./I.C.W.A./C.S./I.C.F.A. etc. (v) M.Phil, Ph.D. and Post Doctoral Programmes (D.Litt., D.Sc. etc.)- a) In existing Group II courses b) In existing Group III courses. (vi) L.L. M.	550	1200
II	(i) Graduate/Post Graduate Courses leading to Degree, Diploma, Certificate in areas like Pharmacy (B.Pharm), Nursing (B Nursing), LLB, BFS, Other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/ Tourism/Hospitality Management, interior Decoration, Nutrition & Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation Etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group I e.g. MA/ M.Sc./M.Com./M.Ed./M.Pharm etc.	530	820
III	All other courses leading to a graduate degree not covered under Group I & II e.g. BA/B.Sc./B.Com. etc.	300	570
IV	All post matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary Certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.	230	380
4.0	Other Allowances		
4.1	Study Tour Charges (One Time)	1600	
4.2	Thesis Typing/Printing Charges (One Time)	1600	
4.3	Book Grant for Correspondence Courses (One Time)	1200	
4.4	Allowance for Students with Disability (i) Monthly Reader Allowance for Blind Students	240 (Group I & II) 200 (Group III) 160 (Group IV)	
	(ii) Monthly Transport Allowance for Disabled Students (as defined under the Persons with Disabilities Act 1995), if such students do not reside in the hostel which is within the premises of the Educational Institution.	160	
	(iii) Monthly Escort Allowance for Severely Handicapped Day Scholars/ Students with low extremity disability	160	
	(iv) <u>Monthly Helper Allowance</u> admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in the hostel of an Educational Institution who may need the assistance of a helper.	160	
	(v) <u>Monthly Coaching Allowance to Mentally Retarded and Mentally ill Students</u>	240	

SELECTION OF CANDIDATES

- i) All The eligible Scheduled Caste candidates will be given scholarships subject to the application of Means Test prescribed in these Regulations.
- ii) Candidates belonging to one State but studying in other State will be awarded scholarships by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fees or other concessions also they will be treated as if they were studying in their own state.

DURATION AND RENEWAL OF AWARDS

- i) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course, which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- ii) If a Scheduled Caste scholars pursuing Group I courses fails in the examination for the first time, the award may be renewed. For second and subsequent failure in any class, the student shall bear his/her own expenses until he/she secures promotion to the next higher class.
- iii) If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and /or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- iv) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

PAYMENT

- i) Maintenance allowance is payable from 1st April or from the month of admission whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after 20th day of a month, the amount will be made from the month following the month of admission.
- ii) In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month upto which scholarship was paid in the previous year, if the course of study is continuous.
- iii) The Govt. of the State/U.T. administration, to which they belong in accordance with the procedure laid down by them in this regard, will pay the scholarship money to the selected students.
- iv) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course of the student is in receipt of some remuneration during the internship period or some allowances/stipend during the practical training in the course.

OTHER CONDITIONS FOR THE AWARD

- i) The scholarship is dependent on the satisfactory process and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
- iv) A scholar is liable to refund the scholarship amount at the discretion of the State Govt., if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- v) The regulations can be changed at anytime at the discretion of the Government of India.

XI PROCEDURE FOR APPLYING

- 1) An application for scholarship should comprise:
 - a. one copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and 'renewal' scholarship by concerned States/UTs).
 - b. One copy of the passport size photograph with signatures of the student thereon (for fresh scholarship).
 - c. One attested copy of certificates, diploma, degree etc. in respect of all examinations passed.
 - d. A certificate (in original) of Caste duly signed by an authorised Revenue Officer not below the rank of Tehsildar.
 - e. An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper, Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.
 - f. A receipt in acknowledgement of the scholarship in the previous year on the form attached to the application only duly counter-signed by the Head of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.

ii) Application complete in all respects shall be submitted to the Head of Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose by the Govt. of State/.U.T. to which student belongs, in accordance with the institutions issued by them from time to time.

The applicant should submit the complete application to the prescribed authority before the last date prescribed for receipt of applications.

The applications forms are obtainable from the o/o DHE, UT, Sector-9D, Chandigarh at any time and should reach the said office complete in all respects by 30th September every year and also be obtainable from the website of this office i.e. www.chdeducation.gov.in

SCHOLARSHIP FORM NO. 1(FRESH)

APPLICATION FOR GOVERNMENT OF INDIA SCHEME OF POST-MARTIC SCHOLARSHIPS TO SCHEDULED CASTES STUDENTS.

Instructions for the applicants:

1. The applicant should fill in correctly the entries from 1 to 14 only. The remaining entries will be filled in by the Head of the Institution where he/she studies.
2. Before filling in the application form, the applicant must carefully read the Regulations of the Scheme. These scholarships are for POST-Matriculation /Post –Secondary studies only.
3. This form is intended for FRESH applicants and for those who were in receipt of scholarship in the previous year but have completed a stage of education (e.g. 10+2).
4. The applicant must submit this application duly completed to the authority prescribed for this purpose by the Government of the State/Union Territory to which he /she actually belongs/permanently settled, before the last date prescribed by that authority for receipt of these applications. Incomplete applications and applications received after the last date of receipt of application is over, are liable to be rejected. The application should NOT be sent to the Government of India.
5. APPLICANT IS WARNED THAT IF HE/SHE SUBMITS THE APPLICATION BY GIVING FALSE STATEMENTS, WRONG DECLARATION OF CASTE, INCOME, ETC., OR OTHERWISE OBTAINS SCHOLARSHIP THROUGH FRAUDULENT MEANS, HE/SHE WILL BE BLACKLISTED, AND DEBARRED FOR SCHOLARSHIP FOREVER UNDER THIS OR ANY OTHER SCHOLARSHIP SCHEME. THE SCHOLARSHIP PAID WILL ALSO BE RECOVERED.

PART (A)

(Entries to be filled in by the applicant in neat and clear hand writing)

To

The Director Higher Education,
Chandigarh Administration.

Applicant must
affix his/her recent
passport size
photograph with
his/her signature
thereon

Sir,

I wish to offer myself as a candidate for the award of a scholarship for the year, 200_____ under the above noted scheme.

I belong to _____(Sub-Caste) and the other particulars are given below:-

1	Name of the applicant in full (BLOCK LETTERS):	
2	Date of birth :	
3 (i)	Nationality:	
(ii)	State to which the applicant actually belongs/ permanently settled:	
	a) State:	
	b) District:	
	c)Permanent Address	
4	Present address:	
5	Whether married :	
6	State whether your father/husband is alive:	

7	Give full name, occupation and complete postal address of your father/mother husband/guardian	Name:					
		Occupation:					
		Address:					
8	Who supports you in your studies i.e. father/mother/guardian/husband						
9	If your father /mother /guardian/husband supports you, please state the total annual income of your parents (father and mother)/ guardian /husband from all sources in preceding year during 31stMarch _____						
10 (i)	Were you in receipt of scholarship under this Scheme in the previous academic year						
(ii)	If yes, please indicate the course of study and the institution						
11	Give particulars of all examinations taken and colleges/ Universities attended commencing with the Matriculation or equivalent examination. Attested copies of the certificates, diplomas, should be attached. Any break in the educational career and how that was spent should be indicated in the remarks column. Where it is not possible to attach a copy of the certificate, an attested copy of the marks sheet be sent:-						
Sr. No.	Name of High School/ College/ University/ Board etc. from which examination was taken	Date of entering and leaving	Name of examination taken	Roll No. and year	Whether passed or not. If passed, state division	Subjects taken	Remarks
12 (i)	Course of study for which scholarship is now desired by the applicant						
(ii)	Name and full address of the educational institution where the applicant is studying the above course.						
(iii)	Class to which admitted						
(iv)	Exact date of joining that class						
(v)	Subjects taken						
(vi)	Total number of years required for the completion of the entire course referred to at (i)			From		To	
(vii)	Likely date, month and year in which the final examination will be held and the name of the University/Board which will award the final degree/diploma/certificat						
(viii)	Whether the course of study is a regular day time / evening time course						
(ix)	In case you are studying a regular evening time course indicate how your day time is utilized						
13	Are you residing in the hostel of the institution or an approved hostel (If yes, give full particulars of the hostel and the hostel dues)						

14 (i)	If you belong to Scheduled Caste, have you attached alongwith this application the Caste Certificate and Income Declaration?	
(ii)	Have you attached :- a) receipt in acknowledgement of the scholarship amount for the previous academic year, b) Parent's/ Guardian's Declaration, and c) Part 'B' from the Head of your Institution with this application.	

15 Details of Bank Account of Student:

- (i) Name of the payee (as in the bank accounts) _____
- (ii) Name of the Bank _____
- (iii) Bank _____ Branch _____ (full address) _____ District _____
Pin _____.
- (iv) Branch Code Number _____
- (v) Bank Account Number _____ (in words _____)
- (vi) Type of Bank Account _____ Saving/Current.
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank – ECS/RTGS/NEFT/CBS/code number (if any):-

I hereby declare that I have read the regulations of the Scheme and the statements made by me in this application form are correct. I further agree to abide by the terms and conditions of the award if I am selected for the scholarship applied.

I undertake that if any statement made by me is found incorrect by the Government whose decision will be final and binding on me, the scholarship amount received by me or over paid to me will be returned by me and failing which the authority awarding the scholarship will recover the amount through whatever means it deems proper.

I fully understand that a declaration of false statements will debar me for scholarship forever under this or any other scholarship scheme.

Place:

Date: Signature of the Applicant _____

PARENTS/GUARDIANS DECLARATION

(This declaration has to be given by Father/ Mother/Husband /Guardian as the case may be of the applicant).

I certify that the particulars given in the application are correct and if any of them is found to be incorrect the Government's decision on whether the declaration of particulars is false shall be final and binding on me. I undertake to refund to the Government, on demand, the entire amount of the scholarship, etc. that may be paid to my son/ daughter/wife/ward failing which the Government may recover the amount from me through whatever means it deems proper.

Place: Signature _____

Date: (Left/Right-hand thumb impression in case he/she is illiterate)

(To be filled in by the Head of the Institution, where the applicant is studying)

(i)	The statements made by the applicant in part (A) are correct to the best of my knowledge	_____
(ii)	Character, conduct and attendance of the applicant (general review)	_____
(iii)	Whether you recommend the applicant for the award of a scholarship	_____
(iv)	Date of commencement of the current academic session of the course the applicant is studying in your Institution	1. Date _____ 2. Course _____
(v)	Date on which the applicant joined the class	_____
(vi)	Likely date, month and year on which the annual examination in the current session will be over	_____
(vii)	(a) Is the applicant exempt from payment of tuition fees (b) If yes, please indicate whether exemption is for full or half tuition fee	_____
(viii)	Details of the non-refundable compulsory fees (excluding hostel rent and other incidental charges) payable by the applicant during the current year to the institution	_____

The applicant is required to pay compulsory fee (excluding hostel rent and other incidental charges) amounting to Rs. _____ to this Institution for the current year from _____ to _____ as per details given below:-

Particulars of all non-refundable compulsory fees payable by the applicant	Rate Rs.	Amount actually payable by the applicant to the Institution Rs.	Remarks
Tuition			
Examination			
Games			
Library			
Medical			
Total:			

** Any other compulsory non-refundable fee payable by the applicant to the institution be indicated here.

(ix)	Whether the applicant is residing in the hostel or not? If yes, please indicate:	
	(a) the date on which the applicant joined the hostel	
	(b) whether the applicant is entitled to free board and lodging/ free board/ free loading	
	(c) Average monthly charges payable by the applicant :	
	(i) Boarding i.e. mess charges	
	(ii) Lodging i.e. hostel rent etc.	
(x)	Designation and full postal address of the authority/ Head of the Institution to which the scholarship amount, etc. will be sent for disbursement to the applicant	
(xi)	Name of the nearest branch of the State Bank of India or the Government Treasury through which the payment of Scholarship is desired	

16 Details of bank account of institution/college (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank _____ Branch _____
(full address) _____ State _____ District _____
Pin _____.
- (iv) Branch Code number
- (v) Bank Account Number _____ (in words _____)
- (vi) Type of bank Account _____ Saving/Current
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank- ECS/RTGS/NEFT/CBS/code number (if any):-

Signature of head of the institution/college

Date:

With official seal

Place :

Certified that:-

- (1) The fees charged from the applicant are compulsorily payable by all students studying in the class and there is no exemption possible. Nor are the fees shown therein reimbursed by the Government or from any other source.
- (2) This institution is affiliated toUniversity/ Board and is recognised by the Government of India/State Government ofThe applicant is studying Course in this Institution and the minimum qualification required for admission to that, a course is a pass in theexamination.
- (3) The applicant is receiving monthly payment at the rate of Rs.per month from the month out of adhoc amount placed at my disposal by the Government

No adhoc grant /scholarship has been paid /is being paid to the student as he has failed or been detained in the class and his case has been referred to the awarding authority for decision to avoid wrong payment.
- (4) The accounts in respect of the applicant, will be regularly rendered to the Government, and in case the applicant leaves the Institution or otherwise discontinues the studies or accept any other scholarship and the payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of scholarship, fees, etc., will also be refunded into the Government account.

No.

** Signature of the Head of the Institution

Place:

Name in Block Letters _____

Date:

Designation _____

**STAMPED SIGNATURES

Address _____

WILL NOT BE ACCEPTED

Seal of Institution _____

CASTE AND CITIZENSHIP CERTIFICATE

- Notes- (i) This certificate is to submitted along with the application by only those applicants who belong to the Scheduled Castes.
- (ii) This certificate should be signed by an officer specially authorised by the Government of the State/ Union Territory to which the applicant actually belongs.
- (iii) THIS CERTIFICATE IS A VERY IMPORTANT DOCUMENT AND THE SCHOLARSHIP IS AWARDED MAINLY ON THE BASIS OF THIS CERTIFICATE ISSUING AUTHORITY IS THEREFORE ADVISED TO ISSUE THIS CERTIFICATE WITH DUE CAUTION SO THAT THE SCHOLARSHIP REALLY GOES TO THE STUDENT WHO ACTUALLY BELONGS TO EITHER OF CLASSES SPECIFIED ABOVE.

I certify to the best of my knowledge that: -

1. Shri/Kumari/Shrimati _____ son/daughter/wife of Shri _____ resident of _____ is a citizen of India and belong to the _____.
2. His/Her Sub-caste is _____ and religion is _____.
3. His/Her father/Guardian /husband is a permanent resident of Village _____ Tehsil _____, District _____, State _____.
4. The total monthly income from all sources of both the parents/guardian/Husband is Rs._____.

Signature _____

Place: Name in BLOCK LETTERS _____

Date: Designation _____

Full Address _____

* **A certificate not bearing the seal of the issuing authority if that be a Gazetted or any specially authorized officer, will not be accepted.**

** **Please write whether the applicant belongs to Scheduled Castes.**

Specimen form of Declaration of income for purposes of Post-Matric Scholarship for Scheduled Castes Candidates.

FORM(A)

(To be given by the parents/guardians where the candidate is not employed)

Whereas my son/daughter /dependent Shri/Kumari _____ Student of _____ College has applied for grant of Scholarship, I, Shri _____ son of Shri _____ (Address) _____ declare that my total annual income from all sources in the preceding year ending 31st March, _____ was Rs. _____ as per details furnished below. I also affirm that particulars of property held by me are as shown below and that I have correctly indicated the amount of various cases and land revenue paid by me. I make myself personally responsible for the accuracy of the facts and figures furnished.

I further undertake that in the event of particulars given in this declaration being found to be false, I shall refund to the President of India the whole amount of the Scholarship paid to the said _____ and the Government decision on whether the declaration of particulars is false shall be final and binding on me.

Place _____

Date _____

(Signature)

POST MATRIC SCHOLARSHIP FORM NO. 2(RENEWAL)

APPLICATION FOR GOVERNMENT OF INDIA SCHEME OF POST-MARTIC SCHOLARSHIPS TO SCHEDULED CASTES STUDENTS.

Instructions:

1. This form is meant for those scholars who were in receipt of Scholarship under the above noted Scheme in the previous year and who desire to apply for the "RENEWAL" of their Scholarship during the current year for the completion of a continuous course of study.
2. This application must be sent before the last date of receipt of application is over to the authority who awarded scholarship in the previous year immediately after the Annual Examination result is known. The application should not be sent to the Government of India. Incomplete application will also be rejected.
3. APPLICANT IS WARNED THAT IF HE/SHE SUBMITS THE APPLICATION BY GIVING FALSE STATEMENTS, WRONG DECLARATION OF CASTE, INCOME, ETC., OR OTHERWISE OBTAINS SCHOLARSHIP THROUGH FRAUDULENT MEANS, HE/SHE WILL BE BLACKLISTED, AND DEBARRED FOR SCHOLARSHIP FOREVER UNDER THIS OR ANY OTHER SCHOLARSHIP SCHEME. THE SCHOLARSHIP PAID WILL ALSO BE RECOVERED.

PART (I)

(Entries to be filled in by the applicant in neat and clear hand writing)

To

The Director Higher Education,
Chandigarh Administration.

Sir,

I was in receipt of a Scholarship under the above noted Scheme last year for the study of _____ course at _____ (Name of Institution) and am studying this year in the _____ Class of that course in that Institution.

I shall be grateful for the Renewal of the Scholarship for the current year 2_____. Full particulars are given below :-

1.	Reference of the sanction letter under which awarded Scholarship: (i) No. _____ (ii) Dated: _____ (iii) Value Rs. _____ P.M. (iv) Hosteller/Day Scholar _____	
2.	Name of the applicant in full (BLOCK LETTERS) (Women candidate should also indicate whether Miss/Mrs.)	_____
3.	Name of the applicant's father/ guardian/ husband	_____
4.	Permanent address:	_____
5.	Sub Caste:	_____
6.	Name of the Institution where studying and address	_____
7.	Course of study for which the applicant was awarded a Scholarship	_____
8.	Year when awarded Scholarship for the study of that course	_____
9.	Result of Annual Examination of the class attended in the previous year, i.e. whether promoted to next higher class or failed/detailed (A copy of the mark-sheet be attached)	_____

10.	If Promoted to the next higher class, please indicate:	
	(a) Class and Course to which promoted this year :	_____
	(b) Date of joining this Class	_____
	Date when the Annual/Final examination will be held this year	_____
11.	In case the applicant failed or was otherwise detained, please state:-	
	(i) Reasons for failure/detention	_____
	(ii) Whether this is the first failure or more than one failure in the entire course.	_____
	(iii) Period of extension involved to complete the course and the likely date when the student will now complete the course.	_____
	(iv) Date when the Annual/Final Examination will be held this year.	_____
12(a)	Whether the applicant is in receipt of any Scholarship/Stipend from any other source	_____
(b)	If yes, please indicate:-	
	(i) Source from which Scholarship awarded i.e. name of Scheme, etc.	_____
	(ii) Value of Scholarship/Stipend p.m.	_____
	(iii) Date from which awarded	_____
13	Whether you have attached (a) receipt in acknowledgement of the Scholarship amount for the previous year and (b) Part (II) from the Head of the Institution with this application	_____

14 Details of Bank Account of Student:

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank _____ Branch _____ full address) _____
District _____ Pin _____.
- (iv) Branch Code Number _____
- (v) Bank Account Number _____ (in words _____)
- (vi) Type of Bank Account _____ Saving/Current.
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank – ECS/RTGS/NEFT/CBS/code number (if any):-

Certified that the statement made above are correct. I fully understand that declaration of false statement will debar me for Scholarship for ever under this or any other Scholarship Scheme and the Scholarship amount received by me will also be recovered.

I undertake that if any statement made by me is found incorrect by the Government whose decision will be final and binding on me, the scholarship amount received by me or over paid to me will be returned by me and failing which the authority awarding the scholarship will recover the amount through whatever means it deems proper.

Place: CHANDIGARH

Signature of the Applicant _____

Date: _____

PART- (B)

(To be filled in by the Head of the Institution, where the applicant is studying)

(i)	The statements made by the applicant in part (I) are correct to the best of my knowledge	_____
(ii)	Character, conduct and attendance of the applicant (general review)	_____
(iii)	Whether you recommend the applicant for the Renewal of a scholarship in the current year	_____
(iv)	Date of commencement of the current academic session of the course the applicant is studying in your Institution	1. Date _____ 2. Course _____
(v)	Date on which the applicant joined the class	_____
(vi)	Likely date, month and year on which the annual examination in the current session will be over	_____
(vii)	(a) Is the applicant exempt from payment of tuition fees (b) If yes, please indicate whether exemption is for full or half tuition fee	_____ _____
(viii)	Details of the non-refundable compulsory fees (excluding hostel rent and other incidental charges) payable by the applicant during the current year to the institution	_____

The applicant is required to pay compulsory fee (excluding hostel rent and other incidental charges) amounting to Rs. _____ to this Institution for the current year from _____ to _____ as per details given below:

Particulars of all non-refundable compulsory fees payable by the applicant	Rate Rs.	Amount actually payable by the applicant to the Institution Rs.	Remarks
Tuition			
Examination			
Games			
Library			
Medical			
Total:			

** Any other compulsory non-refundable fee payable by the applicant to the institution be indicated here.

(ix)	Whether the applicant is residing in the hostel or not? If yes, please indicate:	
(a)	the date on which the applicant joined the hostel	
(b)	whether the applicant is entitled to free board and lodging/ free board/ free loading	
(c)	Average monthly charges payable by the applicant :	
(i)	Boarding i.e. mess charges	
(ii)	Lodging i.e. hostel rent etc.	
(x)	Designation and full postal address of the authority/ Head of the Institution to which the scholarship amount, etc. will be sent for disbursement to the applicant	
(xi)	Name of the nearest branch of the State Bank of India or the Government Treasury through which the payment of Scholarship is desired	

15 **Details of bank account of institution/college (For deposit of course fee):**

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank _____ Branch _____ (full address)
 _____ State _____ District _____ Pin _____.
- (iv) Branch Code number
- (v) Bank Account Number _____ (in words _____)
- (vi) Type of bank Account _____ Saving/Current
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank- ECS/RTGS/NEFT/CBS/code number (if any):-

Signature of head of the institution/college

Date:

With official seal

Place :

Certified that:-

- 1 the fees charged from the applicant are compulsorily payable by all students studying in the class and there is no exemption possible. Nor are the fees shown therein reimbursed by the Government or from any other source.
- 2 This institution is affiliated to.....University/ Board and is recognised by the Government of India/State Government ofThe applicant is studying Course in this Institution and the minimum qualification required for admission to that, a course is a pass in theexamination.
- 3 The applicant is receiving monthly payment at the rate of Rs.per month from the month out of adhoc amount placed at my disposal by the Government

 No adhoc grant /scholarship has been paid /is being paid to the student as he has failed or been detained in the class and his case has been referred to the awarding authority for decision to avoid wrong payment.
- 4. The accounts in respect of the applicant, will be regularly rendered to the Government, and in case the applicant leaves the Institution or otherwise discontinues the studies or accept any other scholarship and the payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of scholarship, fees, etc., will also be refunded into the Government account.

No.	** Signature of the Head of the Institution
Place:	Name in Block Letters _____
Date:	Designation _____
**STAMPED SIGNATURES	Address _____
WILL NOT BE ACCEPTED	Seal of Institution _____

(This receipt must be sent by the applicant along with the application form if he/she was in receipt of a Scholarship in the previous year and is applying for a Scholarship in the current year, even if he/she has already submitted the same separately).

Received in acknowledgement of the Scholarship amount for _____(year).

Received from the Director Public Instruction, Union Territory, Chandigarh a sum of Rs. _____ (Rupees _____ only) in full/ part payment of the Govt. of India Scholarship, sanctioned to me for the year _____ under the Scheme of Scholarship to Scheduled Caste through the Principal/ Dean/ Registrar _____ College/ University.

Dated the _____

Signature of the students _____
Full name in BLOCK LETTERS _____
Class _____

Countersigned Signature of the Head of Institution (with seal)
Designation
Institution.