

From

The District Education Officer,
Chandigarh Administration.

To

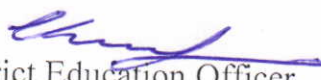
Memo. No. DEO-UT-MDM-2011/
Dated, Chandigarh the

Subject: Tender for award of contract for transportation of MDM in mini trucks from the centralized kitchens to Govt. and Govt. Aided schools in UT, Chandigarh.

Reference subject cited above.

You have deposited the cost of tender document for the above mentioned tender vide receipt no. _____ dated _____ for Rs. 500/-. Accordingly, the enclosed tender document bearing no. _____ is issued to you/your firm for taking for further necessary action.

DA/tender document



District Education Officer,
Chandigarh Administration.

EDUCATION DEPARTMENT: CHANDIGARH ADMINISTRATION
TENDER NOTICE

Tenders are invited from the interested Transporters for award of contract for transportation of cooked meals under Mid Day Meal Scheme as per details given below :-

Sr. No.	Name of work/contract	Earnest Money Rupees (in lac)	Last date for receipt of physical bid	Date for opening of Technical bid
1.	Transportation of cooked meals in Mini Trucks under Mid Day Meal Scheme from three base kitchens i.e. Hotel Shivalikview, Sector 17, Chandigarh, Institute of Hotel Management and catering Technology, Sector-42, Chandigarh, Dr. Ambedkar Institute of Hotel Management & Catering Technology, Sector-42, Chandigarh and subsequently from 7 nos. newly constructed kitchen sheds mentioned in annexure-I to the tender document, across 113 schools and Madarsass of U.T., Chandigarh.	Rs.2,00,000/-	27.7.2011 Up to 1.00pm	27.7.2011 at 3.30pm

Detailed terms and conditions are mentioned in the tender document obtainable from the office of the undersigned (Mid-day-Meal Office, 3rd floor, Additional Deluxe Building, Sec. 9, Chandigarh) on payment of Rs. 500/-(Rupees Five hundred only), on any working day between 9.00am to 5.00pm. Bid document can also be downloaded from the website of Education Department, Chandigarh Administration, <http://chdeducation.gov.in>. In that case the bidder will have to attach demand draft amounting to Rs. 500 in favour of District Education Officer, UT, Chandigarh, with the Technical bid.


District Education Officer,
Chandigarh Administration.

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FIRST ENVELOPE
“Titled Earnest Money Deposit”

Should contain following documents duly signed under the seal of transport company.

- Part I - A - General Instruction
- Part I - A-I - General terms and conditions
- Part I- B - EMD
- Part I- C - Affidavit

SECOND ENVELOPE
“Titled Technical Bid”

Should contain the information/documents as requisitioned in Tender documents and following tender documents

- Part II - A - General Terms & Conditions
- Part II- B - Technical Bid, Declaration
- Part II - C - Technical Bid, General Information

THIRD ENVELOPE
“Titled Financial”

Financial Bid shall contain following document/information.

- Part III- A - Declaration of Financial Bid
- Part III- B - Financial Bid-I
- Part III- B-I- Financial Bid-II

Note:

- 1) All the Envelopes should be properly sealed and filled. The documents in these envelopes should be signed under seal of bidder. Any document unsigned/or without seal will not be entertained.
- 2) All these three envelopes should be put in one big envelope duly sealed and titled as “Tender for transportation of cooked meals under Mid-day-Meal Scheme”.



Part- I (A)

GENERAL INSTRUCTIONS FOR THE SUBMISSION/ELIGIBILITY OF TENDERING TRANSPORTER FOR TRANSPORTATION OF COOKED MEAL UNDER MID DAY MEAL SCHEME.

- **Note :- These instructions should be duly signed by bidder on all pages**

1. The Tender Offers shall be prepared and submitted on line in three parts comprising (i) the Earnest Money Deposit as well as an affidavit as per annexure Part II (B) (ii) Technical Bid alongwith Tender documents duly supported with the required documents mentioned therein (iii) Financial Bid as per annexure Part-III-A and Part-III-B. These three parts shall be sealed and placed in one big envelope superscribed as "*Tender for transportation of cooked meals under mid day meal scheme*", which should reach in the office of the District Education Officer, UT, Chandigarh, on 27.7.2011 upto 1.00p.m. and the same shall be opened on 27.7.2011 at 3.30p.m..
2. The bidder are required to submit Earnest Money Deposit (EMD) of **Rs. 2,00,000/-** (Rupees two lac only) in shape of Demand Draft/ Fixed Deposit receipt/Bank Guarantee of any Scheduled Bank duly pledged in favour of **District Education Officer, UT, Chandigarh.**
3. **All documents submitted with the tender shall be properly filled in and duly signed with seal on each page by the authorized signatory** of the Tendering transporter. All the columns of the prescribed General Information, Technical Bid as well as the Financial Bid should be duly filled in by the Bidder and any Bid with unfilled columns will be liable to be rejected.
4. Bidder shall have to continue to maintain its office during currency of contract within the geographical limits of Chandigarh.
5. Only those transporters will be eligible to participate in the tender whose annual turn-over/contract value is Rs.50.00 lac or above.
6. The rate offered should be valid for the period of 365 days from the date of opening of the Financial bid
7. No individual/ transporter having blacklisted by any organization/ Govt. is allowed to participate in this tender
8. No transporter having been adjudged to be bad/improper/inefficient by any Department/school/Govt.Office/Department/Board/ Corporation and Society administered and controlled by the Govt. shall be eligible for this tender.
9. Tenders will be opened in III Parts i.e. Firstly, Part-I i.e. Earnest Money Deposit will be opened. If the documents in it would be as per requirement of the department then Part-II i.e. Technical bid will be opened and if part II contains all requisite documents and qualify technically then financial bid will be opened only after giving due intimation to the qualified bidders.
In case, any of the parts of tender ie. Part-I & II does not fulfill the requisite established criteria as per tender document then tender will be rejected out rightly and financial bid shall not be opened.

10. The transporter having defaulted for the non deposit of statutory payment of Service Tax/Income Tax etc. with the respective statutory office/ Department shall out rightly be rejected.
11. The transporter should give an affidavit as per Part-I, Annexure "C" annexed herewith (duly attested by 1st class Magistrate/Notary).
12. The competent authority reserve the right to inspect the past/ present place of work already in operation for verification purposes mentioned in the Technical bid.
13. Tendering transporter participating in the tender/shortlisted after due processing of tender can be blacklisted, as per Finance Department, Chandigarh Administration notification No. 1927-F&PO(3)-2009/1170 dated 27th February, 2009 and any amendments thereof, for not fulfilling the requisite requirements of the tender documents or for concealing any information or for furnishing any false documents/statements in the tender
14. The Director Public Instruction(S), UT Chandigarh reserves the right to reject any bid any time without assigning any reason whatsoever. The decision of the Director Public Instruction (S), UT Chandigarh in this respect shall be final and binding upon all bidders.
15. Any dispute concerning this tender will be subject to the jurisdiction of U.T., Chandigarh only.
16. Conditional Tenders shall be liable to be rejected without assigning any reason.

PART-I-A-1

GENERAL TERMS AND CONDITIONS FOR AWARD OF CONTRACT FOR TRANSPORTATION OF COOKED MEALS UNDER MID DAY MEAL SCHEME.

1. SCOPE OF WORK

Transportation of cooked meals in Mini trucks under Mid Day Meal Scheme initially from three base kitchens i.e. Hotel Shivalikview, Sector-17, Chandigarh, Institute of Hotel management & Catering Technology, Sector-42, Chandigarh, Dr. Ambedkar Institute of Hotel Management & Catering Technology, Sector -42, Chandigarh and subsequently from 7 sheds as mentioned in annexure-I across 113 schools and Madarsaas of UT, Chandigarh. The cooked meals shall be ready for transportation by 8:00 a. m. and 11:00 a.m. every day and should reach the schools not later than 10:00 a.m. and 12:30 p.m. Empty utensils shall be brought back from schools to the base kitchens after each delivery.

I ELIBGIBILITY

The bidder should be a registered transporter.

III VALIDITY OF CONTRACT

Contract shall be awarded initially for a period of three years subject to satisfactory performance of the transporter and compliance of all the terms and conditions. The Education Department may extend this term of the contract for further period as deemed necessary subject to such terms and conditions as may be imposed by the Education Deptt., for a total period not exceeding 5 years, keeping in view the performance record and fuel rates.

IV MEMORANDUM OF UNDERSTANDING(MOU)

Successful bidder will have to execute MOU on the non judicial stamp papers worth Rs.15/- in the format to be obtained from the Education Department, within a stipulated period not later than 3 months from the date of award of contract.

V PERFORMACE SECURITY DEPOSIT

Successful bidder shall furnish Bank Guarantee in the form of performance security deposit amounting to Rs. 10,00,000/- (rupees ten lac only) in favour of District Education Officer, UT, Chandigarh valid for 39 months. In the event of its non-performance, non adherence of terms and conditions, the same can be adjusted by the Education Department for settlement of the Dues/forfeiture of entire security deposit of the transporter as per the sole.

VI REQUIREMENT OF MINI TRUCKS

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- i) The bidder/Transporters should have at least 25 to 30 properly covered mini trucks at his disposal.

VII RATES

- i) The rates should be quoted on per trip basis separately for initial kitchens and subsequent kitchen sheds.
- ii) The bidder should quote the rates in whole Rupees only and not paisa.
- iii) In case more than one firm quotes same lowest rates then the tender can be bifurcated in equal ratio for allotment to them and in case the lowest bidder backs out, the tender can be allotted to the second lowest firm on the rates quoted by the lowest bidder.
- iv) The bidder/Transporters must have Service Tax Number and PAN in the name of the transporter/firm on behalf of which offer shall be submitted.

VIII DUTIES AND RESPONSIBILITES OF THE CONTRACTOR

- i) Firm/Transporters will provide the vehicles in efficient working conditions to the entire satisfaction of the officer concerned/authorized representative with all its complete requisite documents such as valid passing permit from STA Insurance Policy, Registration Certificates, Route Permit, Driver License, Pollution Certificates, Mobile Phone at his own cost with every vehicle etc.
- ii) The documents in original will have to be shown to the officer incharge/authorized representative to satisfy him that the vehicle have valid R.Cs and are comprehensively ensured. The driver should have valid driving license issued by the licensing authority.
- iii) Attested copies of valid driving license, comprehensive insurance/R.C. of each vehicle will be submitted in the office.
- iv) The transporter will ensure that the drivers and helpers are medically fit and are free from communicable disease and they should be thoroughly hygienic and sanitized.
- v) Transporter will communicate to the Education Deptt., regarding the names, parentage, residential address, age etc. of the persons as and when deployed. The transporter/firms will ensure that the police verification of all the persons deployed by them have been got done prior to their deployment.
- vi) Vehicles will report for duty at 7:00 a.m. on all the school working days at the cooking kitchens.
- vii) The vehicles should be properly covered so as to safeguard against the vagaries of nature.
- viii) The vehicles will reach the cooking institutes daily after thorough cleaning. The successful bidder shall ensure that all precautions are taken to ensure hygienic transportation of cooked meal.
- ix) Driver of each vehicle shall always carry on mobile phone, whose number shall be made available to the DEO and other concerned officers of MDM scheme.
- x) Loading and unloading of meals at cooking institutes and at schools will be the responsibility of the firm.