

From,

The District Education Officer,  
U.T. Chandigarh

To,

Website of Edu. Deptt.  
U.T. Chd.

Memo No: DEO/UT/A-1/2018/ 575-90  
Dated the Chandigarh 18/7/18

**Subject: Inviting of Quotation for purchase of Medals for Inter School State Tournament 2018-19.**

The Education Department, Chandigarh Administration intent to purchase 5419 Medals for Inter School State Tournament to be organized during the year 2018-19. Please quote your lowest rates including all taxes for 5419 medals on the letter heads of the firm. The detail of medals with specification are as under:

| Specification   | Items  | Quantity    | Rate   |
|---|--------|-------------|--|
| Size -2 Inches with logo of Education Department, Chandigarh<br>Weight Minimum-35g<br>Material- Zinc Metal<br>Ribbon: Each Medal with 1 Meter colour ribbon | Gold   | 1700        | Rate per piece of All Items i.e. Gold, Silver & Bronze Medal Inclusive all taxes |
|   | Silver | 1681        |  |
|   | Bronze | 2038        |  |
|   |        |             |  |
| <b>Total</b>  |        | <b>5419</b> |  |

Your quotation should reach by 1:00PM on or before 30.07.2018 in the O/o District Education Officer, Adjoining Church, Sector 19, Chandigarh.


The Quotation of the medals should be submitted on your office letter head as under:

1. Quotation should be accompanied with Earned money deposit (EMD) of Rs. 5,000/- (Rs. Five Thousand Only) to be paid in the shape of bank/demand draft/FDR from any scheduled bank in the favor of the District Education Officer, U.T. Chandigarh which shall be valid for three months. **No firm will be exempted from submission of EMD.**
2. i). First envelope super scribed titled as "Technical Bid" should contain following documents:-
  - a) Earnest Money Deposited (EMD)
  - b) Photocopy of PAN Number duly signed by the proprietor.
  - c) VAT No/GST No.

ii) Second envelope super scribed as "Financial Bid" should contain the financial rate on the prescribed Performa as shown above. The financial bid should contain rates only. The rates should be mentioned both in figures as well as in words. Any change in rate quoted by the vendors afterwards will entail forfeiture of EMD & cancellation of quotation.

iii) These two envelope should be sealed and put in an outer envelope to be super scribed as Quotation for "Purchase of Medals" for Inter School Tournament 2018-19 due on 30.07.2018 at 1:00PM and "Technical Bid" will be opened on the same day at 03:00PM Quotation must be sealed. Unsealed envelope will not be entertained and rejected out rightly.

3. The department has full authority to reject the quotation without assigning any reason.
4. The rates must be quoted for F.O.R destination i.e. District Education Officer, Sec-19 Chandigarh.
5. The medals shall be supplied within 10 days from the date of issue of supply order :
6. In case of any dispute decision of DEO will be final.
7. The rates should be inclusive of all Taxes/GST etc.
8. The logo of the Education Department, U.T. Chandigarh will be given to the L1 firm with the supply order.
9. Supply order is non transferable
10. The rates shall be firm and no price variations shall be allowed.
11. The interested firms may send their representative during the opening of Technical Bid, if they desire so.

  
District Education Officer,  
U.T. Chandigarh

  
17/7/18