

"FREQUENTLY ASKED QUESTIONS (FAQS) ON THE CENTRALISED ONLINE ADMISSION FOR CHILDREN BELONGING TO ECONOMICALLY WEAKER SECTION AND DISADVANTAGED GROUPS (EWS & DG) FOR THE ACADEMIC SESSION 2023-24 IN UNAIDED RECOGNISED PRIVATE SCHOOLS OF UT CHANDIGARH AS PER THE PROVISIONS OF THE RIGHT OF CHILDREN TO FREE AND COMPULSORY EDUCATION (RTE) ACT, 2009 / THE CAPITAL OF PUNJAB (DEVELOPMENT & REGULATION) ACT, 1952 AS APPLICABLE TO CHANDIGARH, THE CHANDIGARH LEASE HOLD OF SITES AND BUILDING RULES, 1973 AND OTHER GUIDELINES FRAMED/ISSUED THEREUNDER, INCLUDING UNDER THE ALLOTMENT OF LAND TO EDUCATIONAL INSTITUTIONS (SCHOOLS), ETC ON LEASE-HOLD BASIS IN CHANDIGARH SCHEME 1996 (AS AMENDED FROM TIME TO TIME).

Q.1. What is the meaning of EWS&DG Category?

Ans:- EWS stands for Economically Weaker Section and DG stands for Disadvantaged Group.

Q.2. What is the meaning of ONLINE ADMISSIONS of EWS & DG Category?

Ans:- It means that an application form for admissions of EWS/DG Category shall be filled online through link 'EWS&DG Admissions' on the website of Education Department, UT Chandigarh i.e online.chdeducation.gov.in and seat allotment will be through online mode

Q.3. In case I want to apply for more than one schools, whether I have to submit different online applications.

Ans:- One candidate has to submit one application form only. In the application form, options are available for selecting schools in the area of neighbourhood and the candidates can select the options for different schools i.e. by filling up one application, candidate can apply for different schools. ONLY ONE APPLICATION FORM IS TO BE SUBMITTED. DUPLICATE APPLICATION FORM CANNOT BE SUBMITTED AS ONLINE PROCEESS IS AADHAAR BASED.

Q.4. What is the procedure for filling the admission form under EWS & DG category in Private Unaided Recognized schools of UT Chandigarh?

Ans:- Click the link 'EWS/DG Admissions' on the website online.chdeducation.gov.in and get registered, complete application form, take print out and wait for the date of draw of lots which will be announced in due course of time.

Q.5. Where are the instructions available?

Ans:- Instructions (along with the video) can be seen by clicking the link 'EWS/DG Admissions' which is available on the main page online.chdeducation.gov.in.

Q.6. In which of the schools, online admission of EWS/DG category can be sought and what percentage of seats under EWS&DG category is available in a school??

Ans:- In the Private Unaided Recognized Schools of UT Chandigarh provisionally recognized/recognized by Education Department UT Chandigarh:

Category of School	% of seats in the Entry Class*	Obligation of the school under
Non- Minority Schools**	Atleast 25%	The Right of Children to Free and Compulsory Education (RTE) Act, 2009, and rules and guidelines made/issued thereunder
Minority Schools**	15%	<i>The Capital of Punjab (Development & Regulation) Act, 1952 (as applicable to Chandigarh, The Chandigarh Lease Hold Of Sites And Building Rules, 1973 and rules/schemes/guidelines framed/issued thereunder from time to time including The Allotment of Land to Educational Institutions (Schools), Etc on Lease-Hold Basis in Chandigarh Scheme 1996 (As amended from time to time).</i>

* **Bal Vatika/Pre-Nursery/Nursery/KG/Class-I**

**The list of such schools along with the available entry level class can be seen on "EWS&DG Admissions" link.

Q.7. In which class EWS&DG Admissions can be sought online ?

Ans:- This online module has been designed only for admission under EWS/DG category in any of the Entry Level Class i.e. *Pre-Nurser/Nursery/Bal Vatika/KG/Class-I as offered by the concerned school.*

Q.9. Who comes under EWS (Economically Weaker Section) category?

Ans:- A Child whose parent/guardian's annual family income from all sources is less than one lakh Fifty Thousand rupees.

Q.10. Who comes under the DG (Disadvantaged Group) category*

Ans:- Child belonging to disadvantaged group (Section 2 (d) of the RTE Act-2009) i.e.

(a)	Scheduled Caste
(b)	Children of disabled persons having minimum 60% disability for either of the parents
(c)	Children suffering from cancer, Acquired Immunodeficiency Syndrome (AIDS) and Thalassemia
(d)	children living with or affected by HIV
(e)	Children of war widows
(f)	Children of defence personnel, paramilitary personnel and police personnel died while in service
(g)	Orphan children residing in Union Territory Chandigarh
(h)	Children of families who lost their sole earning member
(i)	Child with disability (CWSN)

(*There is no need to submit any income certificate for these categories as no income limit is prescribed for them.)

Q.11. What are the documents required for EWS/DG category admissions?

Ans:-

SN	Details	Acceptable evidence
(i)	Child belonging to a parent or guardian whose total annual family income is less than 1.50 lacs	Income Certificate in the name of mother or father or guardian issued by Deputy Commissioner, Chandigarh.
(ii)	Child belonging to disadvantaged group	Section 2 (d) of the RTE Act-2009) i.e.
(a)	Scheduled Caste	SC Certificate issued by DC/SDM/Tehsildar
(b)	Children of disabled persons having minimum 60% disability for either of the parents	Certificate issued by the Medical Board of: • General Hospital Sector 16 Chandigarh; or • Government Medical College Hospital Sector-32, Chandigarh; or • PGIMER, Chandigarh
(c)	Children suffering from cancer, Acquired Immunodeficiency Syndrome (AIDS) and Thalassemia	
(d)	Children living with or affected by HIV	
(e)	Children of war widows	Certificate issued by District Sainik Welfare Officer or concerned Defence Authorities
(f)	Children of defence personnel, paramilitary personnel and police personnel died while in service	
(g)	Orphan children as defined in Juvenile Justice Act residing in Union Territory	Documents/Certificate issued by Competent Authority.
(h)	Children of families who lost their sole earning member	
(i)	Child with disability (CWSN)	
(iii)	Age as on 31-03-2023	Aadhaar
(iv)	Residential Proof (Parents residential proof in case child's	(i) Aadhaar (ii) Ration card issued in the name of parents

	residential proof is not available)	<p>having name of child in Ration Card.</p> <p>(iii) Domicile certificate of child or of his/her parents.</p> <p>(iv) Residence Certificate of the child or of his/her parents.</p> <p>(v) Voter I-Card (EPIC) of any of the parents.</p> <p>(vi) Electricity bill/BSNL telephone bill/Water bill</p> <p>(vii) Unique Identity Card (Aadhaar) of mother/father/child issued by UIDAI..</p> <p>(viii) Passport in the name of any of the parents or child.</p> <p>Note: Rent Agreement is not a valid proof of address.</p>
--	-------------------------------------	---

Q.12. I have the caste certificate but my child does not have the same. Can I apply for admission under DG category?

Ans:- Yes, you can apply on the basis of your caste certificate (SC) provided that it has been issued by the Revenue Department (DC/DM office).

Q.13. My caste certificate has been issued by another State. Will it be valid for admission of my ward under DG category?

Ans:- Yes, provided the caste certificate is issued by the Revenue Department (DC/SDM office/Tehsildar)

Q.14. If the validity of my Income certificate has expired, then how can I apply?

Ans:- The validity of your Income certificate is mentioned on the certificate itself. If it has expired, then you should apply afresh to Deputy Commissioner Office for issue of new Income certificate and get the certificate before applying.

Q.15. My income/caste certificate has not been issued yet. It is still under process. Then how can I apply?

Ans:- You will need an income/caste certificate before applying.

Q.16. In my Income certificate, my income has been wrongly mentioned as slightly greater than Rs. 1.5 lakh. In the birth certificate, some of the details of my child have been wrongly mentioned. How can I apply?

Ans:- You must contact the competent authorities for necessary corrections in your documents before filling the online application.

Q.17. What are the documents that can be considered as proof of address?

Ans:-

- i. Aadhaar
- ii. Ration card issued in the name of parents having name of child in Ration Card.
- iii. Domicile certificate of child or of his/her parents.
- iv. Residence Certificate of the child or of his/her parents.
- v. Voter I-Card (EPIC) of any of the parents.
- vi. Electricity bill/BSNL telephone bill/Water bill.
- vii. Unique Identity Card (Aadhaar) of mother/father/child issued by Govt. of India.
- viii. Passport in the name of any of the parents or child.

Note: Rent Agreement is not a valid proof of address.

Q.18. What are the documents that can be considered as proof of Birth?

Ans:- Unique Identity Card (Aadhaar) of child issued by Govt. of India.

Q.19. Is income certificate necessary for DG Category?

Ans:- No, income certificate is not required for DG Category.

Q.20. What is the age criteria for EWS/DG admission in Entry Level Classes?

Ans:-Age criteria for admission (as per NEP 2020) in the Entry Level Classes will be as:-

SN	Classes	Child Born b/w (age as on 31.3.2023)
1	Pre-Primary Level -I	1.4.2019 to 31.3.2020 (3 to 4 years)
2	Pre-Primary Level -II	1.4.2018 to 31.3.2019 (4+ to 5 years)
3	Primary Level -III	1.4.2017 to 31.3.2018 (5+ to 6 years)
4	Class-I	1.4.2016 to 31.3.2017 (6+)

Q.21. Whether a candidate of EWS/DG category can also apply under General/Open seats?

Ans:- Yes, the candidate is to follow the schedule notified by the concerned school for General/Open seats. Application for General/Open seats is not to be submitted through this portal.

Q.22. If I qualify for both EWS and DG category, then under which category should I apply?

Ans:- Any one category of your choice.

Q.23. Will there be disclosure of seats in different entry level classes?

Ans:- Yes, at the time of selecting the schools while applying online, the total vacancies are also shown.

Q.24. I have two children/twins. Then what is the procedure of filling online form?

Ans:- Please fill separate online applications for both children, there is no guarantee that both the siblings will be allotted one/any school.

Q.25. How would I know in which of the schools I have applied? Will I have choice of schools after Registration?

Ans:- After registration, the applicant has to fill the application form. In the application form, the applicant has to select & give priority to the schools in different distance ranges in the Area of Neighbourhood. Once the form is completed & submitted, the details of all the information including the schools opted by the applicant shall be displayed on the screen. **Please take printout for future reference.**

Q.26 How can I find the nearest Private Unaided Recognized Schools from his residence? How many schools can I select?

Ans:- Using login ID/Registration No. and Password, Step-I page opens on the screen showing all the details filled in the registration form. Follow the instructions given on the homepage. You can select maximum 15 number of schools of your choice within 0-1 km, 1+ to 3 Km and beyond 3 km.

Q.27. Can one change/modify the information after submitting the online application?

Ans:- Yes

Q.28. What should I do to obtain my registration ID/Password again?

Ans:- Go to the Login page of the module EWS/DG Admissions on the website online.chdeducation.gov.in and click the link "Forgot ID/Password", and follow the further instructions.

Q.29. After successful submission of the application form, do I need to go and submit the copy of the application form to each and every school I opted for?

Ans:- No, there is no need to submit hard copy of application form individually in the opted schools. Just take a print out after final online submission and keep it for future reference.

Q.30. How the admissions of EWS/DG Children shall be conducted online for the Private Unaided Recognized Schools of Chandigarh?

Ans:- It shall be done through Computerized Lottery/ Draw of Lots System.

Q.31. When the draw of EWS/DG quota will be held? Where can I see the list of selected students under EWS /DG quota? How will I get to know that my child is selected in which school? Will the School contact us or EDUCATION DEPARTMENT will tell us that whether my child has been selected or not selected?

Ans:-First computerised draw of lots will be held as per schedule notified. After the computerised draw, results will be in public domain and you will get to know that your child has been selected in which school through SMS on your registered mobile number also.

Q.32. I have filled the online application. What do I have to do next? Do I need to send the printed form anywhere? Do I have to fill any other form manually or any other form on school website? How will I submit the required documents?

Ans:- After filling online application, please wait for the draw of lots, instructions for which shall be issued in due course of time. Please keep the print for future reference. You don't have to send the printed form anywhere. You don't have to fill any other form for EWS/DG category admission in the schools as listed on the main link 'EWS/DG Admissions'. After draw of lots, the required documents will have to be submitted later in the school concerned for completion of admission procedure.

Q.33. Whether offline EWS/DG admissions is also allowed in the school where online admission is being processed?

Ans: - NO

Q.34.If you are facing any of the following issues, then in all probability, it might be browser issue. (i) First name not getting accepted in the registration form. (ii) Step-2 page not opening. (iii) Login problem/Not able to access the Login page. (iv) Number and Date of certificates like income/caste etc., not getting accepted. (v) Problem in adding any school. (vi) Income digits not getting accepted(vii) Message on the screen if you add a new school "Already chosen this school" (viii) Form not getting accepted. (ix) Further pages of different steps are not getting loaded.

Ans:- Please use any browser other than Internet Explorer such as Google Chrome, Safari and Mozilla etc.

Q.35. Any fee for filling up the online form for EWS/DG Admission?

Ans: There is no fee charged by the Dept of Education for submitting the online form for EWS/DG Admission.