

ACCEPTANCE OF OFFER OF APPOINTMENT TO THE POST OF LECTURER (PGT) _____ ON REGULAR BASIS IN EDUCATION DEPARTMENT, CHANDIGARH ADMINISTRATION & EMPLOYEE INFORMATION FOR CREATING EMPLOYEE ID AGAINST ADVERTISEMENT NO.03/2023 DATED 17.10.2023

I _____ do hereby accept all the terms and conditions mentioned in the provisional offer letter of appointment to the post of Lecturer (PGT) _____ offered to me vide memo no. _____ dated _____.

I hereby submit my particulars as under:-

1. First Name _____
2. Middle Name _____
3. Last Name _____
4. Date of Birth (in figures) _____
5. Age as on 01.01.2023 ___ Years ___ Month ___ Days
6. Gender (Male/Female/Others) _____
7. Mother's Name _____
8. Father's name : _____
9. Marital Status _____
10. Spouse name (if, married) : _____
11. Nationality: _____
12. Religion: _____
13. Category: Gen. / SC/ OBC / EWS _____
If, OBC/SC/EWS certificate No. & Date of issue :-



_____ Details of certificate issuing Authority with complete address : _____

14. Academic / Professional Qualifications:-

Sr. No.	Name of the course / degree etc.	Name of the Board / Univ.	Name of Institute	Whether the Institute is Private or Government	Year of Passing	Percentage	Duration of Course	Whether Regular or Distance Mode

15. Details of post (s) held previously, if any:

Name of post	Date of joining	Date of leaving	Name of Department with Address

16. Present /Correspondence Address (at which further communication shall be made)

_____ Pin Code

Mobile No. _____ e-mail

ID _____

17. Permanent Address

_____ Pin Code

Mobile No. _____ e-mail

ID _____

18. Passport No. (if available) : _____

19. ABHA No.(Ayushman Bharat Health Account) : _____

20. Aadhaar No. _____

21. Please confirm the following detail. If no achievement please mention N/A:-

- a) **RESEARCH** - Publication of Books, Articles, etc:
- b) **Participation in Training Camps/Seminars:**
- c) **Professional/Vocational qualifications, if any:**
- d) **Scholastic Honours** – Fellowships and Scholarship, if any:
- e) **What subject in college interested you most and why?**
- f) **LANGUAGES:** Underline your Mother-tongue and proficiency in other Languages:
 - i. Mother-tongue
 - ii. Speak
 - iii. Read
 - iv. Write
- g) **EXTRA CURRICULAR ACTIVITIES :**
- h) **LEADERSHIP QUALITIES:**
 - i. Were you a captain of a college team? **Yes / No**
 - ii. Were you a member/captain of a University team? **Yes / No**
 - iii. Were you an under officer or above in NCC? **Yes / No**
 - iv. Were you a secretary/president of a University Union? **Yes / No**
 - v. Name your hobbies and membership of professional organizations.
- i) If employed, give the name & address of your present & past employer (s). Also, give your avocation, business or otherwise including employment after completion of your education upto the date of your joining the Department.

- (i) Position held, exact designation and nature of work
- (ii) Nature of business
- (iii) Period From _____ To _____

Note: If you have worked with more than one employer, give your employment history as above in a separate sheet of paper.

j) Social Media Ids (mention all if more than 1)

- (i) E-mail:
- (ii) Facebook:
- (iii) Instagram:
- (iv) LinkedIn:
- (v) Others:

- 22. Have you ever been prosecuted ? **Yes / No**
- 23. Have you ever been kept under detention ? **Yes / No**
- 24. Have you ever been bound down ? **Yes / No**
- 25. Have you ever been fined by a Court of Law ? **Yes / No**
- 26. Have you ever been convicted by a Court of Law for any offence ? **Yes / No**
- 27. Have you ever been debarred from any examination or rusticated by any University or any other educational authority, institution ? **Yes / No**
- 28. Have you ever been debarred/disqualified by any Public/ Staff Selection Commission or any of if examination/ selection ? **Yes / No**
- 29. Is any case pending against you in any Court of Law ? **Yes / No**
- 30. Is any case pending against you in any university or any other educational authority institution? **Yes / No**
- 31. Whether discharged/expelled/withdrawn from any training/ institution under the Government or otherwise? Yes/ No
- 32. Have you ever been arrested? Yes / No
- 33. Have you ever surrendered your Indian citizenship? (Yes/No) if yes, please give details

- 34. Have you ever acquired permanent residency, Green card or residency of any other country other than India? (Yes/No), if yes please give details. _____
- 35. Any other relevant information:-

NOTE: All information must be typed and signed in Black/Blue Ink Pen.

**DECLARATION
(STRIKE OUT ANY IRRELEVANT CLAUSE)**

I solemnly affirm and declare that:-

- a) I have never been debarred nor declared unfit for any Public Examination / Govt. job by Central / State / UT Govt.
- b) That I am unmarried / widower / widow / divorcee.
- c) That I am married and have only one living spouse.
- d) That I have entered into or contracted a marriage with a person having a spouse living. Application for grant of exemption is enclosed.

- e) That I have entered into and contracted a marriage with another person during the lifetime of my spouse. Application for grant of exemption is enclosed.
- f) That, I have never been debarred by any Board/University/ Commission in any examination. If at any stage it is found false or detected incorrect, my candidature / selection / appointment is liable to be cancelled / terminated automatically without any notice to me and action be taken against me accordingly.
- g) (For EWS candidates), That the condition of status / annual income and other assets for EWS category of my family is within the prescribed limits as on financial year ending on March, 31, 2025. I understand that my appointment offer will stand cancelled in case the “EWS Certificate” submitted by me is found unauthentic / invalid.
- h) (For OBC Candidates), That I belong to the community which is recognized as a OBC by the Department of Social Welfare, Chandigarh Administration for the purpose of reservation in service / appointment in Education Department, Chandigarh Administration. It is also declared that I do not belong to persons / sections (Creamy Layer). I also declared that the condition of status / annual income for creamy layer of my parent / guardian is within the prescribed limits as on financial year ending on March, 31, 2025 as per guidelines issued by the Chandigarh Administration from time to time. I understand that my appointment offer will stand cancelled in case the “Non-creamy Layer Certificate” submitted by me is found unauthentic / invalid.
- i) The information given above / submitted is true and correct to the best of my knowledge and belief and nothing has been concealed.
2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Candidate's Signature _____

Name _____

Roll No. _____

Regd. No. _____

Dated :

SELF DECLARATION FORM

I _____ s/o, d/o, w/o _____
whose name, photograph, signature and other particulars are mentioned in the application form / acceptance of offer of appointment and other educational certificates etc. do hereby undertake that I am the same person who had applied for the post of Lecturer (PGT) _____(subject) on regular basis in Education Department, Chandigarh Administration against advertisement no.03/2023 dated 17.10.2023 and appeared in the written test held on dated _____ under Roll No. _____ Application/Regd.No. _____ and scored _____ marks as per result uploaded by recruitment agency on website.

(candidate has to write above mentioned statement in his/her running handwriting in the box given below.)

SIGNATURE OF CANDIDATE

(To be signed before the verifying authority)

Name _____

Roll No. _____

Regd. No. _____

LEFT THUMB IMPRESSION

OATH OF ALLEGIANCE

I _____ do solemnly affirm / swear that I will bear true faith and allegiance to the Constitution of India as by law established, and that I will uphold the sovereignty and integrity of India, and that I will carry out the duties of my office loyally, honestly and impartially.

Date :

Candidate's Signature

Name _____

Roll No. _____

Regd. No. _____

ATTESTATION FORM / MEDICAL FORM (8 pages)

<p style="text-align: center;">Affix signed passport size (5 cm. X 7 cms. approx.) copy of recent photograph</p>	<p style="text-align: center;">“ WARNING ”</p> <ol style="list-style-type: none"> 1. The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the government. 2. If detained, convicted, debarred etc. subsequent to the completion and submission of the form, the details should be communicated immediately to the Director School Education, Chandigarh Administration, failing which it will be deemed to be a suppression of factual/material information. 3. If, the fact that false information has been furnished or that there has been suppression of any factual/material information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be “terminated” in accordance with the extant rules. 	
1.(a)	<p>Name in full (in block letters) with aliases, if any,</p>	
(b)	<p>Have you ever added or dropped in any stage any part of your name or surname: Yes/No</p> <p>(If Yes, provide details)</p>	
2.	<p>Present address in full (i.e., Village, Thana, District, State and Pincode</p> <p style="text-align: center;">or</p> <p>House No., Lane/Street/Road & Locality, City, State and Pincode)</p>	
3.(a)	<p>Permanent address in full (i.e., Village, Thana, District, State and Pincode</p> <p style="text-align: center;">or</p> <p>House No., Lane/Street/Road & Locality, City, State and Pin Code.</p>	
4.	Aadhar Card No.	
5.	Permanent Account Number (PAN)	
6.	Nationality	

Candidate's Signature

7.(a)	Date of Birth (DD/MM/YYYY)		
(b)	Present Age (at the time of filling the form)	_____ Years _____ Months _____ Days	
(c)	Age at the time of passing Matriculation		
8.(a)	Place of birth, district and state in which situated		
(b)	District and state to which you belong		
(C)	District and state to which your father originally belongs		
9.(a)	Religion		
(b)	Whether belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Class (Creamy Layer) / Other Backward Class (Non- Creamy Layer)/ Economically Weaker Section (EWS)?		
10.	Particulars of places (with duration) where you have resided during the preceding five years (from the date of filling of this form). Address:- [In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than six months after attaining the age of 21 years, should be given]]		
From (Month, Year	To (Month, Year)	Address in Full (i.e Village, Thana, District, State, Pincode or House No., Lane/ Street/ Road and Locality, City, State, Country and Pincode)	Name of District Head Quarter of the place mentioned in the preceding column.

Candidate's Signature

11.	Name (in full & aliases if any)	Nationality (by birth &/or by domicile)	Place of Birth	Occupation if employed - Give designation and Official Address	Present Postal Address (If dead, give last address)	Permanent Home Address
(a) Father						
(b) Mother						
(c) Spouse						
(d) Brother(s)						
(e) Sister (s)						
12.	Information to be furnished with regard to son(s) and/ or daughter(s) in case they are studying/ living in a foreign country.					
Name	Nationality (by birth &/ or by domicile)	Place of Birth	Country in which studying/living with full address	Date from which studying/ living in the country mentioned in the previous column		
13.	Educational Qualification showing places of education with years in Schools and Colleges since 15th year of age.					
Name of School/College (with full address)			Date of Entering	Date of Leaving	Examination Passed	

Passport No. (if available) : _____

Aadhar No:-

Candidate's Signature

14.(a)	Are you holding or have any time held any appointment under the Central or State Government or a Semi- Government or a Quasi-Government body, or an autonomous body, or a public undertaking, or a private firm or institution? If so, give full particulars with dates, of employment, up-to-date.			
Period		Designation, Emoluments and Nature of Employment	Full name and address of employer	Reasons for leaving previous service
From	To			
14. (b)	<p>If the previous employment was under the Govt. of India, a State Govt. / an undertaking owned or controlled by the Govt. of India or a State Govt./ an autonomous body/ University/ Local body.</p> <p>If you had left service on giving a month's notice under 5 of the central civil services (temporary service) rules, 1965, or any similar corresponding rules were any disciplinary proceedings initiated against you, or had you been called upon to explain your conduct in any matter at the time at the time you gave notice of termination of service, or at a subsequent date, before your services were actually terminated?</p>			
15. (i)	(a)	Have you ever been kept under detention?	Answer in 'Yes" or 'No"	
	(b)	Have you ever been arrested?		
	(c)	Have you ever been prosecuted?		
	(d)	Is any criminal case pending against you in any Court of Law at the time of filling up this Attestation form and charge-sheet in that case has been filed or not?		
	(e)	Have you ever been convicted by a court of law for any offence?		
	(f)	Whether discharged/expelled/withdrawn from any training/ institution under the Government or otherwise?		
	(g)	Have you ever been rusticated by any university or any other educational authority/ institution?		
	(h)	Have you ever been debarred/ disqualified by any Public service commission from appearing at its examination/ selection?		

Candidate's Signature

ii)	If the answer to any of the above mentioned questions is 'Yes', give full particulars of the case/ arrest/ detention/ fine/ conviction/ sentence/ punishment etc. and/ or the nature of the case pending in the Court/ University/ Educational Authority etc., at the time of filling up this attestation form:
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Note: (i) Please also see the 'WARNING' at the top of this Attestation Form.

(ii) Specific answers to each of the questions should be given by writing 'Yes' or 'No' as the case may be.

16.	Name, Address and Aadhar No. of two responsible persons of your locality or two referances to whom you are known:	1)
		2)

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment and I am also liable for appropriate criminal/ civil/ legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Date:

Place:

Signature of Candidate

TO BE FILLED BY THE OFFICE

(i) Name, Designation and full address of the authority forwarding the form:

Dy. Director (Schools)
O/o Director School Education
Additional Deluxe Building
Sector-9, UT, Chandigarh

PASTE PHOTO
HERE

(ii) Post for which the candidate is being considered: **Lecturer (PGT)**_____

FORM OF MEDICAL CERTIFICATE

I hereby certify that I have examined Sh/Smt/Kum. _____

a candidate for employment in the Education Department, Chandigarh Administration and cannot discover that he/ she has any disease (communicable or otherwise), constitutional weakness or bodily infirmity, except _____.

I do not consider this a disqualification for employment in Education Department, Chandigarh Administration.

The age of Shri/Smt./Kum. _____ according to his/her own statement is _____ years, and by appearance is about _____ years.

(Signature/ thumb impression
of the candidate)

Date _____

(To be signed in the presence of
the examining Medical Officer)

(Paste a
photograph of the
candidate
examined)

Signature of Medical Officer

Name _____

Address _____

Official Seal

(Seal should be spread over
form and the photograph)

Note: The officer making this certificate should be a Civil Surgeon or a District Medical Officer of equivalent status of a Government Hospital

CANDIDATE'S STATEMENT AND DECLARATION

(The candidate must make the following statement and must sign the declaration below it before the medical officer. Attention is specially invited to the **WARNING** in the 'Note' at the bottom of page 2.)

1. Name in full
(in BLOCK letters) _____
2. Age and place of birth _____
3. Have you ever had
 - (a) small-pox, intermittent fever and other fever, enlargement suppuration of glands, spitting of blood, fainting attacks, rheumatism or appendicitis? _____
OR
 - (b) any other disease or accident requiring confinement to bed and medical or surgical treatment? _____
4. When were you last vaccinated? _____
5. Have you or any of your relatives been afflicted by consumption, scrofula, gout, Asthma, fits, epilepsy or insanity? _____
6. Have you suffered from any form of nervousness due to overwork or any other cause? _____
7. Have you been examined and declared fit/unfit for Govt. Service by a medical officer/ Medical Board within the last three years? _____
8. Furnish the following particulars:

Father's age, if living, & state of health	Father's age at the time of death and cause of death	No. of brothers living, their ages and state of health	No. of brothers who have died, their ages at death and cause of death

Contd...../-

-2-

Mother's age, if living, & state of health	Mother's age at the time of death and cause of death	No. of sisters living, their ages and state of health	No. of sisters who have died, their ages at death and cause of death

DECLARATION

I declare that all the above answers are true and correct to the best of my knowledge and belief. I also solemnly affirm that I have not received any disability certificate/pension on account of any disease or other condition.

Candidate's signature

Date: _____

Signed in my presence.

Signature of Medical Officer

Name: _____

& Designation: _____

Note: The candidate will be held responsible for the accuracy of the above statement.

By willfully suppressing any information the candidate will incur the risk of losing the appointment and , if appointed, of forfeiting all claims to superannuation allowance or gratuity.

IDENTITY CERTIFICATE & CHARACTER CERTIFICATE

1. Certified that I have known Shri/Smt./Kumari_____son/ daughter of Shri_____Resident of.....Tehsil..... District.....State.....for the last _____year(s); and
2. That to the best of my knowledge and belief:
 - (a) the particulars furnished by him/her in the Form(s) for PGT (Lecturer) to Department of School Education UT Chandigarh are correct; and
 - (b) he/she bears a reputable character and has no antecedents which render him/her unsuitable for Government Employment; and
 - (c) he/she bears a good moral character; and
 - (d) he/she has not been convicted by any civil court; and
 - (e) he/she has never been imprisoned; and
 - (f) he/she has not been dismissed from any Govt. service.
3. That Shri/Smt./Kum._____is not related to me.

Candidate photo to be pasted. To be signed across by the Official

(signature should not be done on the face).

Sign:

(Candidate to fill name and sign before the official)

Date: _____

Signature of Official: _____

Place: _____

Name of Official: _____

Designation: _____

Office reference No. _____

Office Address: _____

Office Stamp

***atleast 1 year**

(Certificate to be signed by any one of the following)

- ii) Members of Parliament or State Legislative belonging to the constituency where the candidates or his parent/guardian is ordinarily resident;
- iii) Class 1 Gazetted Officers of Central or State Government;
- iv) Principal/Head-Master of the recognized college/institution where the candidate studied last;
- v) Post-Master

