

# CITIZENS CHARTER 2019-2020

OF

DEPARTMENT OF HIGHER EDUCATION CHANDIGARH ADMINISTRATION Additional Deluxe Building, 1<sup>st</sup> Floor, Sector-9, Chandigarh- 160009

#### PREAMBLE

The Citizens' Charter aims at promoting good practice by presenting strategies that support all students and stakeholders so that they have equitable access to the learning environment. The charter is a resource that will contribute to the quality of an institution's educational programmes for students, while also playing a positive role in change and improvement in higher education. The charter seeks to contribute to the work on strategies to deal with the complex environment in which higher education now operates. The charter aims to have a positive impact on the accessibility, affordability, and quality challenges that currently confront education (teachers and learners).Quality assurance in higher education considers all aspects of teaching, learning, assessment and examinations. The charter will be most successful when implemented in a quality assured system that encourages collaboration amongst the staff and students.

#### VISION

Realizing human resource potential to its fullest in the higher education sector with access, equity, quality and excellence which would leads to holistic development of the personality of the youth with special emphasis on professional qualifications in the field of higher education.

#### MISSION

- Providing greater opportunities of access to higher education with equity to all the eligible persons and in particular to the vulnerable sections;
- Expanding access by supporting existing institutions, establishing new institutions of higher learning in Union Territory of Chandigarh in accordance with the needs of the society and aspirations of the youth;
- Initiating policies and programmes for strengthening research and innovations and encourage institutions in stretching the frontiers of knowledge;
- Enhancing the quality of higher education by investing in infrastructure and faculty, promoting academic reforms, improving governance, and institutional restructuring for the inclusion of the hitherto deprived communities;
- Promoting learning and to prepare a comprehensive policy in the area of Higher education, focusing on holistic development of the students;
- Releasing grant-in-aid in accordance with the needs of the institutions for maintenance of infrastructure;
- Encouraging students to achieve excellence in various manifestations;
- Implementing the national policy on higher education with special reference to skill in higher education and promoting liaisons with industries ;
- Making higher educational sector a brand in certain streams;
- Establishing awards for meritorious and needy students ;
- Promoting sports and other co-curricular and extra-curricular activities; and
- Engaging alumni in all round academic growth of the institutions.

# CLIENTS AND STAKEHOLDERS

- Citizens of India
- Community
- Students and Faculty of Institutions of Higher Learning
- People's representatives
- Regulatory bodies viz. MHRD/UGC/ NCTE/ NAAC/Panjab University

### CODE OF CONDUCT AND DISCIPLINE

- 1. Students are expected to maintain proper discipline in and outside the class rooms/college campus.
- 2. Students must be punctual and regular in the classes and House Examinations.
- 3. Parents are requested to remain in touch with the faculty members to keep track of their ward's academic performance/ conduct.
- 4. Students are expected to be courteous and respectful towards all the staff members.
- 5. Use of mobile phones in the classrooms and library is strictly prohibited.
- 6. Smoking, drinking and playing cards on the college campus is strictly prohibited.
- Disciplinary action will be taken against those who are found guilty of causing damage to the college property.
- Students must make it a point to read the Notice Board/ website daily. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
- Students violating rules and resorting to indiscipline are liable to be punished in the form of heavy fine, withdrawal of concession or stipends and even expulsion from the college in extreme cases.
- 10. Students who do not have a valid driving license are not allowed to bring the vehicle to the college.
- 11. Students must park their vehicles at the cycle/scooter stand. Plying of vehicles on the college campus is not allowed.
- 12. It is imperative that students be well-behaved and respectful towards other students, especially girls. Anyone indulging in ragging or abetting gang fights or eve-teasing will be dealt with very sternly and may be rusticated.
- 13. The college reserves the right to refuse admission to a student or detain him/her on the grounds of Shortage of attendance & not qualifying the eligibility conditions laid down by the Panjab University.

#### CAREER OPPORTUNITIES AND JOB PROSPECTS FOR

#### THE STUDENTS OPTING FOR

#### **B.A. (THREE YEAR DEGREE COURSE- SEMESTER SYSEM)**

The students, after completing their graduation, have a choice to either apply for jobs or be entrepreneurs and start their own work. They may also opt to continue add pursuing higher education. After graduation, they can appear for B.Ed /B.P.Ed MBA/PO/IAS entrance exam as well. There are many more options available depending upon the subjects they choose to study.

**Dance:** The students are taught the different intricacies of varied classical /folk dances of India. Career options include school/ college/university teaching after post-graduation, choreography or self- employment as a fitness/ aerobics expert.

**Defence & Strategic Studies:** The subject touches important aspects of International Law, Economy, International Relations, Geopolitics & Military Geography, Science & Technology, Area Studies, Nuclear Policies, and Conflict Management & Resolution etc. After doing PG in DSS, the students can join teaching, research, civil services, armed forces and journalism.

**Economics:** The students are taught Indian Economy, Money & Banking, Micro, Macro, and Development and Agricultural Economics & International Trade. Career opportunities exist in Banks, Statistical Institutes, RBI, IMF, World Bank, MNCs as Financial & Market Analysts. Competing for Indian Economic Services and Civil Services are the other options available.

**English:** The subject is taught as a compulsory subject at undergraduate level. It acquaints the students with the intricacies of English language with an introduction to English Literature. In the Elective option, the students study literature (poetry, plays, fiction, short stories and prose) and learn the analytical skills to appreciate literary texts, grammar and composition. There are job opportunities in Multinational Companies, Aviation Industry & Administrative services.

**Fine Arts:** The students are taught all kinds of painting, poster making and designing & clay modelling. Job opportunities exist in the fields of Interior Design & Decoration, Event Management and Media Industry & Graphics. One can also be self employed as a freelancer, open one's own studio & organize workshops.

**French:** Knowledge of a foreign language makes the students eligible for careers not only in India but in foreign countries also. The students can take up teaching jobs in schools, colleges, MNCs & Aviation Industry. They can work as translators and interpreters in French and

Canadian Embassies. The students with the knowledge of French get an edge while getting admissions in France, Canada, and francophone countries.

**Functional English:** The subject acquaints the students with different fields of journalism (Radio, T V, Print & Business Communication) along with enhancing their phonetic, writing & communication skills. Job opportunities exist in Media Industry, Medical Transcription, Call Centres or self-employment as experts in Communicative English. Career opportunities are available as News Reader, Script Writer, Announcer, Commentator, Compere in Radio, T V & print media. After further studies, a student can follow the teaching profession.

**Functional Hindi:** Keeping in view the increasing demand of Hindi in Media & Communication Industry, the students are trained in the fields of journalism (Print, TV, Radio & Business communication). This course is offered only by PGGCG, Sector 42, Chandigarh. After Graduation, students can join teaching, Media Industry or seek employment as Translators & Linguists.

**Geography:** The syllabus consists of Physical Geography, Resource & Environmental Geography, Indian & World Geography. The practical training includes Cartography (study of Maps, diagrams, graphs etc.). Career options include competitive exams for civil services where Geography covers major part of General Awareness questions. After post-graduation, jobs are available in Depts. of Town & Country Planning, Statistical Analysis, Meteorology, Oceanography, Seismology, Survey of India, Cartography, Travel & Tourism, Landscape Architecture & Teaching.

**Hindi:** Students are acquainted with poetry, fiction, drama & grammar of the Hindi language from the Ancient to the Modern era. Job opportunities include teaching & as translators and interpreters.

**History:** The students are taught Ancient, Medieval & Modern Indian History & World History. Graduates are fully equipped to join Depts. of Archaeology, Museums & appear for Subordinate, State, Central & Civil Service competitive examinations.

**History & Culture of Punjab:** The subject acquaints the students with cultural history of Punjab from Ancient to the Modern times with special focus on Sikh History. Job opportunities include TGT in schools & as experts in Sikh History Museums.

**Home Science:** Areas dealt with include Foods & Nutrition, Clothing & Textiles, Family Resource Management, Human Development, Education & Extension. Career opportunities include Teaching, Institutional Management, Community work, Business & Industrial concerns, Communication & Guidance Services & Self Employment (cookery classes, catering, child care, interior decoration, social work, boutiques & handicrafts.)

**Principles & Practices of Insurance:** The course covers all types of Insurance & Retirement Benefit schemes. Career prospects include appointment as A.Os & A.A.Os after written test & interview, Development Officers, Insurance agents & Composite agents.

**Mathematics**: Mathematics is the mother of sciences. Arithmetic, Algebra, Geometry, Trigonometry and Calculus have essential application in all branches of science. Maths oriented careers are: Accountancy, Architecture, Astronomy, Computer Programming, Engineering, Geology, Meteorology, Army, Trade etc.

**Music (Instrumental):** It provides knowledge of different classical & folk instruments along with history of Indian Instrumental music from ancient to modern times. An instrumentalist is free to perform in any country in the world which promotes our cultural heritage abroad. Career options include teaching in schools, colleges & academies; performer on radio & T V; as music critic & therapist.

**Music (Vocal):** Students are taught the finer nuances of classical music as also other forms of music like geet, gazal and religious music. They are also encouraged to participate in National & International Music competitions to hone their talent & confidence. According to their ability, students can become professional singers, composers, music directors & arrangers. After further studies, they can adopt for the teaching profession or freelance by opening their own private institutions.

**Philosophy:** It imparts such general & soft skills as critical, logical & analytical thinking which is helpful in understanding oneself & the world around us. Jobs are available in the teaching profession in colleges & universities, IISERs, IITs, Management & Law schools. Philosophy is also gaining popularity as an optional subject in union & state civil service exams because of its comparatively high scoring ability.

**Physical Education:** It prepares sound background for joining the profession of teaching, training & coaching. It offers technical knowledge to become qualified umpires, referees, technical delegates & professional players. Job opportunities are available in teaching, training, coaching, umpiring & refereeing. It offers self-employment in the field of health, fitness, gym management, personal trainers, sports physiotherapy, sports journalism, yoga & meditation. Corporate sports, Lifeguards, Army and State Police Services are other options available.

**Police Administration:** It aims at providing trained and professionally qualified candidates for the direct recruitment in the Police Departments of various states and union territories as well as various para-military forces viz., BSF, CRPF, ITBP, CISF etc. In addition it also aspires to provide trained and professionally qualified candidates for the reputed private security agencies/security personnel for the autonomous bodies like banks, university, hospitals etc.

**Political Science**: It provides comprehensive view of Indian and International politics along with linking politics from theory to contemporary issues. It prepares students for administrative services at Centre, State and Provincial levels. Teaching at school, college and university is another important career option.

**Psychology:** It imparts knowledge about basic developmental and statistical concepts, psycho- physics, behavioural psychology and psychotherapy to treat abnormal behavior. Career opportunities are as teachers in schools, colleges and universities; clinical psychologists, counsellors in academic institutions, industrial organizations and hospitals; career guidance, sports psychologists, forensic and para psychologists in criminal detection.

**Public Administration:** It is a study of 'what', 'why' and 'how' of the government, its organizations and employees. The students learn various skills of administration and management. Career options are: Research work in various aspects of Government machinery & appearing in competitive exams to join administrative services at any level of government hierarchy.

**Punjabi:** It is taught as a compulsory subject at under- graduate level. This compulsory course enables the students to learn Punjabi language and culture through Punjabi Literature. It is an optional subject in which history of Punjabi literature & language is taught. Job opportunities are research, teaching, translation work, TV and Radio journalists, scriptwriters, newsreaders or announcers.

**Sanskrit:** The students are familiarized with Sanskrit literature, language, philosophy & culture. Sanskrit scholars can work as translators, decipherers in museums or archaeological depts. & as language officers in banks. Sanskrit can be opted for to secure higher %age in undergraduate & competitive exams to broaden career opportunities. Apart from teaching in schools, colleges & universities, freelancing & writing as a critic for Punjabi Newspapers and Magazines is another option.

**Sociology:** It is a study of human behaviour & relationships within an organizational or social structure & community. Career options range from administrative jobs, business & HR management, market research, counselling, Town & Country Planning, Community Development, Education, Social Work &Housing Management. A trained sociologist can secure jobs in social impact assessment of displaced population, Rural Development, as Panchayat officer, child counsellor & in NGOs.

**Statistics:** It is a key subject which has application in almost all the fields .A Statistics student can compete for ISS exam (at par with IAS).Other career options include Bio Statistics and Sports Statistics. Statisticians are also required for the compilation and analysis of any collected data.

#### CAREER OPPORTUNITIES AND JOB PROSPECTS FOR

#### THE STUDENTS OPTING FOR

#### B. Sc. Medical/ Non-Medical/ Biotechnology / Microbiology/

#### **Computer Applications/ Information Technology**

#### (THREE YEAR DEGREE COURSE- SEMESTER SYSEM)

**Botany:** A sound grasping of the subject coupled with relevant additional qualification specific to these fields can provide plethora of employment avenues for the student. Botany courses in the colleges fulfil most of the essential requirements to make students eligible for all the dimensions of research and employment; teaching in schools, colleges and universities ;scientists in the leading research institutes, universities, pharmaceutical, cosmetic, microbial and fermentation industry; entrepreneurship avenues in mushroom cultivation, silviculture, landscaping, environment auditing, plant nurseries, vermin-composting, herbal farming, gladioli farming(floriculture), class-work material and botanical charts supplier; business opportunities as suppliers of biological materials, CDs and DVDs of biological phenomena, scientific equipments, etc.; employment in Quarantine department, Forest services, in National Parks and Wild life sanctuaries, Wildlife Educators, Demonstrators with various scientific companies, Wildlife Rehabilitators, Conservationists, Curators of Botanical Gardens and Herbaria.

**Bioinformatics:** Bioinformatics being a field of 21<sup>st</sup> century as per the statement of DBT, Govt. of India no one can ignore the field of bioinformatics, if they want to update themselves in the field of life sciences. Bioinformatics as an independent field has guided research by providing literature, technical support at a very fast pace. In view of generation of huge data as a result of decoding of genome projects, bioinformatics is a current need of life science research and industry and the hottest field of the era giving ample opportunities to scientists, researchers and teaching community. Rich annotated knowledge provided by bioinformatics give rise to advancement of new branches like genomics, proteomics etc.

**Biotechnology:** Biotechnology assimilates in itself a number of disciplines. There is a great demand for biotechnical experts in countless industries and sectors. Career opportunities for students in biotechnology abound. Those specializing in different sub-disciplines of this field can easily find jobs in both private and government sector undertakings. It caters to the industrial sector such as food and beverages industry, textiles industry, biological products, medicines and pharmaceuticals while on the other hand, this branch of science caters to the requirements of agriculture, animal husbandry, nutrition and environmental conservation,

Environment Conservation, Genetic Engineering, Health Care Sector, Medicine, Industrial Research and Development, Patent sector, Germplasm Identification, Production, Quality Control & Assurance in Biotechnology related industries, Quarantine department etc.

**Microbiology:** A career in this emerging field offers a variety of work assignments which include basic research, process development, production, technical services, quality control, compliance control, or technical sales. Some industrial microbiologists may be considered genetic engineers while others are classified as bioprocess engineers. Industry requires scientists who can discover new products and develop methods for producing those products in large quantities. Government agencies too employ microbiologists/biotechnologists in research, regulatory, and oversight positions. Individuals who develop their skills and expertise find mobility in the job marketplace since their basic background and training will be transferable to new opportunities.

**Zoology**: This course fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment. Employment opportunities include teaching in schools, colleges and universities; Scientists in the leading research institutes, clinical laboratories, hospitals, universities, pharmaceutical industries and private institutes; and Self -employment in aquaculture, apiculture, sericulture and lac culture. Business Opportunities also include suppliers of biological materials, CDs and DVDs of biological phenomena, scientific equipments etc. They can also work as demonstrators with various scientific companies & Medical Transcriptionists. Employment in Quarantine department, Forest services, Employment in Zoos, National Parks and Wild life sanctuaries as Zookeepers, Zoo Curators, Animal and Wildlife Educators, Wildlife Rehabilitators, Animal Behaviourist, Conservationists are some of the other options.

**Physics:** All the technology that surrounds us from music to medicine or laser to law is based on the principles of physics. Thus, studying physics is an essential first step. This programme fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment; teaching in schools, colleges and universities; scientists in the leading research institutes, universities; Employment opportunities are also available as computer programmer, computer systems analyst, cost estimator, hydrologist, logistician, occupational health specialist, software developer, space, statistician, survey researcher and in defence sector.

**Chemistry:** The study of chemistry could open doors to all sorts of jobs as the scope and range of chemistry is immense. The food we eat, the clothes we wear and the technology we use all depend on chemistry. Chemists develop new medicines, safeguard our food supply and monitor and protect our environment. It provides with a whole range of useful skills, such as team work, analytical, problem solving, communication and numeracy skills, that are highly

valued by employers of all kinds,. Chemistry graduates work in a wide range of settings including education, finance, forensics, health & safety, industry, lab work, law, consultancy, media, and sales & marketing. They can be employed as scientists in the leading research institutes, clinical laboratories, hospitals, universities, industries and private institutes or find ample job avenues in Oil & Refinery industries like ONGC, HPCL, IOC, Bharat Petroleum; Food, Paint, Pharmaceutical (quality control, production, quality audit), Cement Industries, Polymer Industries, Defence sector etc.

**Computer Applications/Computer Science/ Information Technology:** Recently NASSCOM reported that IT and ITES sector in India, annually grows at the rate of about 25% and sustains nearly 2 million jobs. Indian IT - ITES sector is its flagship economy builder and every single rupee spent by IT-ITES sector accounts for two rupees in Indian economy. The Information Technology - Information Technology Enabled Services sector is fast changing overall Indian business standards. In addition, every job created in IT-ITES sector accounts for creation of four jobs in rest of the economy. These courses fulfil most of the essential requirements to make students eligible for all the dimensions of research and employment in the areas of Software Development, Consultancies, Business Process Outsource, Software Management , Online Services, Network Engineer, Database Administrator, Test Engineer, Data Base Administrator, Web site Developer, Customer care Executives, Clerks/P.O. in Banks, Insurance Companies and Administrative jobs in Institutes, Firms and Companies .

## CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR

## BBA/ B.Com/ M.Com- SEMESTER SYSEM

**BBA:** As the students of BBA are given exposure and commerce, management, accounting and law subjects during their three years of graduation they have following options after graduation:

- Higher studies like PG in Commerce, MBA, CA, CS, ICWA and LLB and also MA Economics and Public Administration
- Entry into banking and insurance sector through their respective entrance exams
- Entry into teaching at school and college level by doing B.Ed. and M.Com followed by UGC Net.
- Competitive exams conducted by UPSC and SSC Board and join administrative services or Excise and Customs or Income Tax departments
- Join Insurance sector after clearing IRDA exams
- Join BPO industry in accountancy
- Be an entrepreneur and help the economy generate employment for others and get any of these titles -- Legal Advisors in Business related matters, Industrial Relation Officer, Welfare officer, Labour Commissioner, Labour relation Manager, Industrial relation Manager, General Manager, Liaison Officer, BPO executives, Marketing executive, PRO, banking, customer care executives, Production manager. Purchase manager, Quality manager, Job at shop level, Office level job, (Route clerk, inspection clerk,). Sales Manager, Logistics manager, Trainer for sales force, Lecturer in Accounting -Bank Managers, Insurance Agent, Insurance Advisory Consultant, Chartered Accountant, Company Secretary, Individual Insurance Business, Banks Jobs, Taxation officer job, Accountant, Banking sectors Private accountant & clerical grade Company Secretary.

**B.COM/ M.COM:** As the students of B.Com/M.com they are given exposure to commerce, management, accounting and law subjects during their three years of graduation they have following options after graduation:

- Higher studies like PG in Commerce, MBA, CA, CS, ICWA and LLB and also MA Economics and Public administration
- Entry into banking and insurance sector through their respective entrance exams
- Entry into teaching at school and college level by doing B.Ed and M.Com followed by UGC Net.
- Competitive exams conducted by UPSC and SSC Board and join administrative services or Excise and Customs or Income Tax departments

- Join Insurance sector after clearing IRDA exams
- Join BPO industry in accountancy
- Be an entrepreneur and help the economy generate employment for others
- Join Public sector/ MNC's as managers.

These students get employed in private sector as Corporate lawyer, researchers, consulting, practicing CS., Solicitor, Tax Advisor, legal advisor in various govt & non govt. organization; Agents /Agencies for Legal persons; Factories as safety officers, Chartered Accountant, Company Secretary, Lawyers, judicial officers, law officers in banking and insurance sector, arbitrators, law career in defence services, law teachers. CA, CS, Accountant, Accounts Executive, Costing Manager, Manager (Finance), Financial Analyst, Supply Chain Controller, Budget Planner, Corporate Planning, Cost Auditor, Excise & Taxation Officer, lawyer. Customs department Tax Consultants, Management Executives Accounts Executives Junior Accountants/Auditors Book Keepers, Finance manager (corporate finance, project finance), equity analysts, portfolio manager, treasury manager, cost and management accountant, stock broker and investment analyst, financial planner, lecturer in school(+1,+2) and colleges , universities, business advisor, financial controller, financial service provider (venture capital, leasing, credit rating, auditor), Merchant banker, stock analyst, project manager, Cashier Auditor Finance Executive Banker Bank Analyst, Relationship Manager, Insurance Manager, Credit & Risk Manager, Marketing & Sales Manager, Loan Counsellors and Sales Officers, Credit Analyst, Investment Banker, General and Operation Manager, Accountant and Auditor, Loss Control Specialists, Loan Officers, Personal Financial Advisors, Jobs in MNC's Managers in private and public undertakings.

# CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR

### B.P.Ed. and M.P.Ed- SEMESTER SYSEM

- The students get employment in Secondary and Senior Secondary Schools as Physical Education Teachers(PETs)
- Being basic and global four year course, our students get admission in other countries in Masters' Degree Courses without any hassle.
- There is a provision for employment and higher studies in other allied fields of Physical Education- Sports Journalism, Health and Fitness(Gym Management), Yoga Instructor, Life Guard, Army/Security Forces, Sports Marketing etc. MPED, MBA in Sports Mangement, Master's Degree in Social Science and Language-Psychology, Sociology, Law, English, Punjabi etc.
- Admission in Specialised Coaching in a particular Sports/Game at National Institute of Sports- Patiala/ Bengaluru.

# CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR

B.Sc. Home Science, B.Sc. Fashion Designing, M.Sc. Home Science in Human Development & Family Relations, Foods & Nutrition, and in Clothing & Textiles, also Ph.D. in the three specializations and Post Graduate Diplomas in Child Guidance & Family Counselling, Nutrition & Dietetics, and in Fashion Designing-(SEMESTER SYSEM)

- Careers in teaching, research, Community development projects.
- Marketing, Merchandising, Fashion designing, Fashion journalism, Textile and apparel Industry, Multinational buying houses, Textile testing laboratories, Research organizations and export houses, Fashion Photography and advertising, Event management, Art curators in museums, Fashion boutiques for garments and accessories, Dyeing and printing units, Sampling, Production and Quality control.
- Dieticians in hospitals, Nursing homes, Nutrition clinics and fitness centers, Nutrition Counsellors and Nutrition experts in national and International agencies such as ICMR, NIN, UNICEF, WFP, CARE, Planners and policy makers, Food technologists, Entrepreneurs in health, Nutrition and Catering Industry, Nutrition Journalists, cookery classes.
- School Counsellors, Child & Adolescent Psychologist in clinics, Pre-school teachers, Special educators, social workers, media developers in various government and NGO units.
- Interior designing, Event management, Hospitality, Human resource management.
- Research in all the specialized fields.

# CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR

# B. Ed. YOGA AND POST GRADUATE DIPLOMA IN YOGA THERAPY-SEMESTER SYSEM

- Yoga teachers in public or private schools.
- Yoga instructors in colleges of Yoga Education.
- Yoga instructors in Private and Corporate sector.
- School teachers at primary level after clearing the central/state/s level teacher entrance test/s.
- Private home tuitions (individual/group).
- Yoga instructors in gymnasium and health clubs.
- Yoga instructor placements overseas (the degree is recognized worldwide)
- Lectures in colleges of Education in the foundational subjects after completing M.Ed. and clearing UGC NET in Education.
- Lectures in Yoga at Ayurvedic colleges after completing BAMS degree.
- Lectures in the Universities/Colleges (India and Abroad) offering Yoga at Masters/Bachelors level after completing Masters or Doctorate degree in pure Yoga or Yoga related disciplines.
- Yoga therapists/instructors in hospitals/health centers/well-being centers/ de-addiction centers.
- Yoga consultants at holistic health centers like Kaya Kalpa etc.
- Yoga therapists/instructors at Ayurvedic colleges having hospitals and offering BAMS degree.
- Yoga therapists/instructors at hospitals/Colleges offering teaching/consultancy for special children.
- Private home tuitions (individual/group).

# CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR B. Ed. and M.Ed- SEMESTER SYSEM

- School teachers and lecturers for various public and private sector educational jobs. For Govt. Jobs, one has to clear Teacher Eligibility Test.
- School teachers and lecturers in foreign Universities especially in Canada, U. K. and Australia.
- School Teachers and Lecturers in KV's and Navodaya Vidyalayas.
- In MNC's and NGO's concerned with educational Institutions.
- In Army Educational Institutions for academic staff.
- Coaching Centers
- Education Departments
- Educational Consultancies
- Private and Home Tuitions/ online Tutor
- Lecturers in various Universities or Colleges (after clearing UGC/NET exam in Education).
- School Teachers and Lecturers (Govt. or Private Institutions). For Govt. Jobs, one has to clear Teacher Eligibility Test.
- School Teachers and Lecturers in foreign especially in Canada, U. K. and Australia.
- Specialized posts, such as in Educational administration or guidance counselling or curriculum specialists
- Career options in the research and development in education field.
- Education Consultancies
- Content development consultancies in the school education
- Innovative course designers for school as well as college students

# JURISDICTION

The following Govt. Colleges are under the direct jurisdiction of the Chandigarh Administration. The courses offered in each college are given below (2019-2020):

Name of the College	Courses
Postgraduate Govt. College for	Ph.D in English, Chemistry, Dance,
Girls, Sector 11, Chandigarh	Music (V) & (I)
Tel: 0172-2740614	
Website: www.gcg11.ac.in	MA Dance
Website: <u>www.gegrit.de.in</u>	MA Economics
E-mail: principal_gcg@yahoo.com	MA English
	MA Fine Arts
	MA Music (V)
	MA Music (I)
	MA Pub Administration
	MA Sociology
	MA Psychology
	MSc Botany
	MSc Chemistry
	MSc Zoology
	MSc IT
	MSc Physics (subject to approval of
	PU)*
	PG Diploma in Computer Application
	BA
	B Com
	BSc Medical
	BSc Non- Medical
	BSc Computer Science (Elective)
	BCA
Postgraduate Govt. College,	Ph.D in Physical Education
Sector 11, Chandigarh	M.Phil in Physical Education
Tel: 0172-2740597	MA English
Website: www.gc11.ac.in	MA History
	MA Punjabi
E-mail: principal@gc11.ac.in	MA Hindi (subject to approval of PU)*
	MSc Chemistry
	MSc Physics (subject to approval of
	PU)*
	MSc I.T.
	MPEd
	M.Com
	BA
	BCom
	BSc Medical
	BSc Non- Medical
	BSc Computer Science (Elective)
	BSc Microbiology (Elective)
	BSc Biotechnology (Elective)
	<b>3</b> , (
	BSc Biotechnology (Hons)
	BPEd (Four Year Course)
	BCA
	BBA

Destaraduate Court College for	Dh D in Life Seience (Zeeleru)
Postgraduate Govt College for	Ph.D in Life Science (Zoology)
Girls, Sector- 42, Chandigarh	MA English
Tel: 0172-2676005	MA Punjabi (subject to approval of PU)*
Website: www.gcg42.ac.in	MA Sociology
	MA Public Administration
E-mail: gcg42chd@yahoo.com	MA Political Science
	MA History (subject to approval of PU)*
	MSc Zoology
	MSc Botany
	MSc Microbial Biotechnology
	M.Com
	MSc IT
	PG Dip.in Computer Applications
	PG Dip.Translation (English to Hindi)
	PG Diploma in Mass Communication
	PG Dipl. in Guidance & Counselling
	PG Diploma in Cyber Crime
	BA
	B.Com
	BSc Medical
	BSc Non- Medical
	BSc Computer Science (Elective)
	BA / BSc IT (Elective)
	BSc Microbiology (Elective)
	BSc Biotechnology (Elective)
	BSc Bioinformatics (Elective)
	BSc Biotechnology (Hons)
	B.PEd (Two Year Course)
	BCA
Postgraduate Govt College	M.Com
(Co-Ed), Sector 46, Chandigarh	BA
Tel: 0172-2678022	B.Com
Website: www.pggc46.ac.in	BCA
	-
	BBA(subject to approval of PU)*
E-mail: gc46chandigarh@gmail.com	-
	BBA(subject to approval of PU)*
Govt College of Commerce and	BBA(subject to approval of PU)* M.Com
Govt College of Commerce and Business Administration,	BBA(subject to approval of PU)* M.Com BCom
Govt College of Commerce and Business Administration, Sector 50, Chandigarh	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration,	BBA(subject to approval of PU)* M.Com BCom
Govt College of Commerce and Business Administration, Sector 50, Chandigarh	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com	BBA(subject to approval of PU)* M.Com BCom BBA BCA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English,	BBA(subject to approval of PU)* M.Com BCom BBA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh	BBA(subject to approval of PU)* M.Com BCom BBA BCA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008	BBA(subject to approval of PU)* M.Com BCom BBA BCA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org	BBA(subject to approval of PU)* M.Com BCom BBA BCA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008	BBA(subject to approval of PU)* M.Com BCom BBA BCA
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Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org	BBA(subject to approval of PU)* M.Com BCom BBA BCA
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org Govt. Home Science College, Sector-10, Chandigarh	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science B.Sc. Fashion Designing (Self
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org Govt. Home Science College, Sector-10, Chandigarh Tel: 0172-2740387	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science B.Sc. Fashion Designing (Self Financing Course)
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org Govt. Home Science College, Sector-10, Chandigarh	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science B.Sc. Fashion Designing (Self Financing Course) M.Sc. Home Science (Clothing and
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org Govt. Home Science College, Sector-10, Chandigarh Tel: 0172-2740387 Website: www.homescience10.org	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science B.Sc. Fashion Designing (Self Financing Course) M.Sc. Home Science (Clothing and Textiles)
Govt College of Commerce and Business Administration, Sector 50, Chandigarh Tel: 0172-2673394 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org E-Mail : rie@rieni.org	BBA(subject to approval of PU)* M.Com BCom BBA BCA MA English B.Sc. Home Science B.Sc. Fashion Designing (Self Financing Course) M.Sc. Home Science (Clothing and

	Relations) PG Diploma(Fashion Designing) PG Diploma (Nutrition and Dietetics)PG Diploma( Child Guidance and Family Counselling) PG Diploma (Sports Nutrition and Fitness) (subject to approval of PU)*
Govt. College of Education , Sector -	Ph. D. in Education M.Ed.
20, Chandigarh	
Tel: 0172-2700075	B.Ed.
Website : <u>www.gcechd.ac.in</u>	PG Diploma in Guidance & Counselling
E-Mail :gcechd@yahoo.co.in	
Govt. College for Yoga Education &	B.Ed Yoga
Health , Sector-23, Chandigarh	PG Diploma in Yoga Therapy
Tel: 0172- 270 0378	
Website: <u>www.gcyeh.nic.in</u>	
E-Mail: gcyehchandigarh@gmail.com	

SR. NO.	NAME OF THE FACILITIES	DETAILS				
1.	ADMISSION	Department of Higher Education, Chandigarh Administration				
		has taken initiative to accept online Application Forms for				
		admission to all Under-Graduate and Post-Graduate courses in				
		Government Colleges and most of the courses in Privately				
		Managed Aided Colleges for the session 2019-2020.				
		• The Joint Online Prospectus is downloadable which is free of				
		cost from respective college websites as well as online				
		admission portal ( <u>www.dhe.chd.gov.in</u> )				
		• Please refer Joint Online Prospectus for the details of courses,				
		number of seats in various colleges, the procedure to apply, etc.				
		<ul> <li>All the applicants have to apply online only; no offline</li> </ul>				
		application submission mode is available. However, the				
		hardcopy of the Online Application form is required to be				
		submitted in respective college on the day of counselling as per				
		admission schedule given in the e-Prospectus for the session				
		2019-20.				
		An Applicant has to fill online application form separately to     apply for each college. If an applicant is interacted in applying in				
		apply for each college. If an applicant is interested in applying in more than one course then the applicant has to fill separate				
		online application form for each course.				
		<ul> <li>For admission guidelines to various courses offered by</li> </ul>				
		Govt. College of Education, please visit the college				
		website: http://gcechd.ac.in/				
2.	ELIGIBILITY					
2.	CONDITIONS	<ul> <li>Eligibility conditions for Ph.D /MPhil /Postgraduate / PG Diploma/Undergraduate / Add-on courses (2019-2020), please</li> </ul>				
		see the details on Joint Online Prospectus for the session 2019-				
		2020				
3.	FEE	<ul> <li>Fee structure for the session 2019-2020, please consult the</li> </ul>				
	STRUCTURE	prospectus of the concerned college				
4.	RESERVATION	Reservation of seats in different categories viz, Sports,				
		Scheduled Castes, Scheduled Tribes, Physically Challenged,				
		Freedom Fighters and Wards of Defence and Paramilitary				
		Personnel will be made in accordance with the rules and				
		instructions framed by the Chandigarh Administration.				
		Whereas in case of Kashmiri Migrants, Victims of November 1984				
		Riots and Terrorism, Kargil Martyrs, Single Girl Child/ One our				
		Two Girl Children, Cancer/ AIDS/Thalassaemia, Rural Area				

Students, Students from Jammu and Kashmir, Border Area Students, Excellence in Youth Festival will be made as per instructions issued by Panjab University from time to time. All the affiliated colleges of Chandigarh (U.T.) shall follow the reservation policy of Union Territory, Chandigarh Administration.

- 85% seats of the total sanctioned intake of an institution (after excluding Sports reservation) will be filled up from amongst the students who pass their qualifying examination from schools/ colleges recognized by the Chandigarh Administration and situated in the Union Territory, Chandigarh, as regular students of the said school/ college, which will be termed as UT POOL. The remaining 15% seats (after excluding Sports reservation) will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as GENERALPOOL.
- For B.P.Ed. (Four Year) Course, the reservation policy will be 60% seats for UT Pool and 40% seats for GENERAL Pool (As per letter no. DPI-UT-C5-26 (1) 92 dated 19<sup>th</sup>July 2004 from Education Department, Chandigarh Administration).
- 15% of seats in each pool will be filled from the candidates belonging to Scheduled Caste. A candidate seeking admission under SC reserved category has to submit his/her caste certificate from the competent authority at the time of counselling. The admission of SC candidates will be subject to subsequent verification of their caste certificate
- 7.5% of seats in GENERAL pool will be filled from the candidates belonging to Scheduled Tribe. A candidate seeking admission under ST reserved category has to submit his/her caste certificate from the competent authority at the time of counselling. The admission of ST candidates will be subject to subsequent verification of their tribe certificate.
- All government institutions of higher education and other higher education institutions receiving aid from the government shall reserve not less than 5% of seats in each pool for persons with bench mark disabilities. 5% marks concession will be given to physically handicapped persons in the minimum eligibility criteria

<ul> <li>for a course subject to minimum disability of 40%, provided the have obtained minimum pass marks prescribed by regulations.</li> <li>2% seats in each pool will be filled from the category of children and grandchildren of Freedom Fighters.</li> <li>The admission of the candidates against the reserved seats under this category will be made on the basis of merit list prepared from the following categories of the candidates, on the following priority: <ul> <li>Sons/daughters/spouses of Defence/ Para-Military Personr who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously.</li> <li>Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who dependent on them.</li> </ul> </li> </ul>
<ul> <li>2% seats in each pool will be filled from the category of children and grandchildren of Freedom Fighters.</li> <li>The admission of the candidates against the reserved seats under this category will be made on the basis of merit list prepared from the following categories of the candidates, on the following priority:         <ul> <li>i. Sons/daughters/spouses of Defence/ Para-Military Personr who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously.</li> <li>ii. Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who</li> </ul> </li> </ul>
<ul> <li>and grandchildren of Freedom Fighters.</li> <li>The admission of the candidates against the reserved seats under this category will be made on the basis of merit list prepared from the following categories of the candidates, on the following priority: <ul> <li>i. Sons/daughters/spouses of Defence/ Para-Military Personr who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously.</li> <li>ii. Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who</li> </ul> </li> </ul>
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under this category will be made on the basis of merit list prepared from the following categories of the candidates, on the following priority: i. Sons/daughters/spouses of Defence/ Para-Military Personn who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously. ii. Sons/daughters/spouses of Defence/Para-Military Personn like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
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following priority: i. Sons/daughters/spouses of Defence/ Para-Military Personn who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously. ii. Sons/daughters/spouses of Defence/Para-Military Personn like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
<ul> <li>i. Sons/daughters/spouses of Defence/ Para-Military Personn who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously.</li> <li>ii. Sons/daughters/spouses of Defence/Para-Military Personn like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who</li> </ul>
who are awardees of gallantry decorations of ParamV MahaVir/ VirChakra in person or posthumously. ii. Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
MahaVir/ VirChakra in person or posthumously. ii. Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
ii. Sons/daughters/spouses of Defence/Para-Military Personr like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
like CRPF and BSF who were killed or are tota incapacitated in action while in service and are who
incapacitated in action while in service and are who
dependent on them.
iii. Sons/daughters/spouses of ex-servicemen (Defend
Para-Military Personnel) who are wholly dependent on them
iv. Sons/daughters/spouses of serving perso
(Defence/Para-Military Personnel) who are wholly depende
on them.
The persons belonging to Economically Weaker Sections (EWS)
from all over India would get benefit of 10% reservation over a
above the sanctioned intake for Admission in the Education
Technical/ Medical Institutions of Union Territory, Chandigarh.
per Letter no. 239-DHE-UT-AD.II-26(11)2000-3 dated 24-05-20
received from Director Higher Education, Chandiga
Administration
Persons who are not covered under the existing scheme
reservations for the Scheduled Castes, the Scheduled Tribes and
the Socially and Educationally Backward Classes and who
family has gross annual income below Rs. 8.00 lakhs are to
identified as EWSs for the benefit of reservation. Also perso
whose family owns or possesses any of the following assets sh
be excluded from being identified as EWSs, irrespective of the
family income:
i. 5 acres of Agricultural Land and above;
ii. Residential flat of 1000 sq. ft. and above;
iii. Residential plot of 100 sq. yards and above in notified

		municipalities;				
		iv. Residential plot of 200 sq. yards and above in areas other				
		than the notified municipalities.				
		• The income and assets of the families as mentioned above would				
		be required to be certified by an officer not below the rank of				
		Tehsildar in the States/ UTs.				
5.	WEIGHTAGE	Panjab University has approved the criteria to give weightage for participation in co-curricular activities for admission to variou University courses as per details.				
		<ul> <li>A. Participation in National Cadet Corps (NCC) The holders of NCC - A, B and C Certificates shall be given weightage in marks as under: A:1% B:2% C:3%</li> <li>B. Participation in National Service Scheme (NSS) As per decision of the Syndicate Para (13) meeting dated 22.11.2014 and Syndicate Para (36) dated 25-01-2015, regarding accreditation 'A, B &amp; C' certificate and weightage 1%, 2% and 3% for NSS volunteers.</li> </ul>				
		<ul> <li>i. 'A' Certificate: 1% of obtained Marks</li> <li>ii. 'B' Certificate: 2% of obtained Marks</li> <li>iii. 'C' Certificate: 3% of obtained Marks</li> </ul>				
		C Participation in Youth and Heritage Festival (Subject to				
		C. Participation in Youth and Heritage Festival (Subject to maximum of 3%)				
6.	CONCESSION					
6.	CONCESSION	maximum of 3%)1. Half Fee (Tuition Fee) concession for General/SC/ST Students:				
6.	CONCESSION	<ul> <li>maximum of 3%)</li> <li>1. Half Fee (Tuition Fee) concession for General/SC/ST Students: Half Fee Tuition Fee concession of total fee is given to 10% of</li> </ul>				
6.	CONCESSION	<ul> <li>maximum of 3%)</li> <li>1. Half Fee (Tuition Fee) concession for General/SC/ST Students: Half Fee Tuition Fee concession of total fee is given to 10% of admitted students whose family income from all sources per</li> </ul>				
6.	CONCESSION	<ul> <li>maximum of 3%)</li> <li>1. Half Fee (Tuition Fee) concession for General/SC/ST Students: Half Fee Tuition Fee concession of total fee is given to 10% of admitted students whose family income from all sources per annum is upto Rs.1Lakh.</li> </ul>				
6.	CONCESSION	<ol> <li>maximum of 3%)</li> <li>Half Fee (Tuition Fee) concession for General/SC/ST Students: Half Fee Tuition Fee concession of total fee is given to 10% of admitted students whose family income from all sources per annum is upto Rs.1Lakh.</li> <li>Half Fee Brother/ Sister Concession: A student whose elder brother/ sister is paying full fee in any of the Government Colleges of Chandigarh Administration, should apply for concession within 30 days after getting admission in their respective Govt. College/ same college. There will be no brother- sister Tuition fee concession for self-supporting/ financing courses</li> </ol>				
6.	CONCESSION	<ul> <li>maximum of 3%)</li> <li>1. Half Fee (Tuition Fee) concession for General/SC/ST Students: Half Fee Tuition Fee concession of total fee is given to 10% of admitted students whose family income from all sources per annum is upto Rs.1Lakh.</li> <li>2. Half Fee Brother/ Sister Concession: A student whose elder brother/ sister is paying full fee in any of the Government Colleges of Chandigarh Administration, should apply for concession within 30 days after getting admission in their respective Govt. College/ same college. There will be no brother-</li> </ul>				

		<ul> <li>colleges, subject to merit. The candidate ffect issued by the</li> <li>4. Concession to Chill and terrorist violend to children of percenter of the category. [Approver 25-04-1987 vide left from Panjab Univer</li> <li>5. Exemption in fee at Disabled (upto 80% have a valid certific and the same is enfor self-financing collected for self-financing collected SC/ST students and stationery. Admit to each SC/ST students and stationery. Admit University employe University, Chandig</li> </ul>	government notification/s, in any course of the University affiliated colleges, subject to the students being otherwise eligible and on merit. The candidate however has to submit an affidavit to this effect issued by the competent authority. Concession to Children of persons killed in November 1984 riots and terrorist violence in Punjab State: Free education is imparted to children of persons belonging to the above mentioned category. [Approved vide Syndicate para 5 (Statement A) Dated 25-04-1987 vide letter no 6576- 6875/R&S dated 27-05-2014 from Panjab University.] Exemption in fee and hostel fee for Wards of Martyrs/Permanent Disabled (upto 80% leading to incapacitation) of Kargil War who have a valid certificate from the Ministry of Defence to this effect and the same is entered in the Pension Book of the family (except for self-financing courses). All SC/ST Students: All SC/ST students are eligible for free books and stationery. Administration provides free books and stationery to each SC/ST student. 50% concession in payment of tuition fee to the wards of the University employees studying in the affiliated colleges of Panjab University, Chandigarh should be granted. (As per the letter No. Misc 4434 dated 13.05.2019 from the Deputy			
7.	SCHOLARSHIPS	Ministry/Department         Name of the Scheme				
		M/o Social Justice and Empowerment	<ol> <li>Post Matric Scholarship for SC Students.</li> <li>Pre-Matric Scholarship for SC Students.</li> <li>Pre-Matric Scholarship for Children of those engaged in unclean occupations.</li> <li>Upgradation of merit of SC Students.</li> <li>Post Matric Scholarship for OBCs.</li> <li>Top Class Education Scheme.</li> <li>Rajiv Gandhi National Fellowship</li> </ol>			
		M/oHuman1. ScholarshiptoUniversities/CollegM/oHumanStudents.Resources2. Fellowship Schemes of UGC.Development,D/oHigher Education3. Fellowship Schemes of AICTE.				

1. National Means	cum Merit Scholarship.			
M/O Human 2 National Schem	e for Incentive for the girl			
Resources child for second	-			
Development, D/O	, -			
School Education				
and Literacy	alarahin Oshama			
M/o Tribal Affairs 2 Top Class Educ	•			
	-			
	3. Rajiv Gandhi National Fellowship			
M/o Minority Affairs				
	National Fellowship.			
	ns Scholarship Scheme.			
IVI/O VVomen and	Matritva Sahyog Yojana			
Child Development (IGMSY).				
2. Dhanalakshmi	Scheme.			
M/o Health & Family 1. Janani Suraksh	a Yojana			
Welfare				
1. Scholarship to	the Children of beedi			
workers.	workers.			
2. Housing subside	2. Housing subsidy to beedi workers.			
M/o Labour and 3. Stipend to child	3. Stipend to children in the special school			
Employment under the Child	Labour Project.			
4. Stipend to tra	inees-Welfare of SC/ST			
through Coach	ng cum Guidance and			
Vocational Train	ing.			
5. Stipend to train	ees in LWE districts.			
Scholarships available at Dean, College	Development Council,			
Panjab University				
Scheme Details				
The parents/ of the paren	guardian's income should			
	ding Rs. 3.00 lakhs per			
	icademic excellence (i.e.			
Means-cum-Merit pass percent	age in the qualifying			
examination of	University/Board) would			
be the sole cri	terion for the selection of			

ГГ		1
		<ul> <li>In case of tie the student with low income would be granted the scholarship.</li> <li>The Scholarship pertaining to Means-cum-Merit Category will not be awarded to those students who have either failed, got re-appears or passed with third division.</li> </ul>
	Physically Disabled	<ul> <li>'Physically Disabled' students, the degree of disability would be the sole criteria for selection. In case of tie, academic merit (%age of marks obtained in qualifying examination of University/Board) shall prevail.</li> </ul>
	Sports	<ul> <li>For determination of scholarships under the category of 'Sports', brilliancy in Sports, as per P.U. rules, would be taken into account and in the case of a tie, academic merit (%age of marks obtained in qualifying examination of University/ Board) shall prevail.</li> </ul>
	Single Girl Child	<ul> <li>These scholarships are reserved for only single girl child.</li> <li>The academic excellence (i.e. pass percentage in the qualifying examination of University/ Board) would be the sole criterion for the selection of the students.</li> </ul>
	AIDS/Cancer Patient	The Medical Certificate to be submitted by the AIDS and Cancer Patient should be issued/ certified by the Chief Medical Officer.
	Transgender	• The academic excellence (i.e. pass percentage in the qualifying examination of University/ Board) would be the sole criterion for the selection of the students.

	scholarship of C Regulatory Bodie	Chandigarh Administr	<ul> <li>For achievement in youth festival, as per P.U. rules, would be taken into account and in the case of a tie, academic merit (% age of marks obtained in qualifying examination of University/Board) shall prevail.</li> <li>the reservations/ weightage/ concessions/ ation/ Panjab University, Chandigarh/ other wed.</li> <li>the refer to Joint online prospectus 2019-20.</li> </ul>		
8.	ELIGIBILITY CRITERIA TO APPEAR IN UNIVERSITY EXAMINATIONS	IBILITY         ERIA TO         Attendance Requirement:         EAR IN         ERSITY         As per the University Regulations, a student is required to attend at			
9.	LIBRARY RULES	Latest books, journals the students. Compo- connectivity have bee educational material i Cassettes. As soon as a studen issued an Identity Ca production of the fee fixed, one each on the on Reader's Tickets. on his/her person dur fails to produce the I	well stocked libraries with open shelf system. , periodicals and newspapers are accessible to uters with high speed internet/ Wi-Fi/ LAN en installed to facilitate the students. Besides, s also available in the form of CDs and Audio ht is admitted to the college, he/she shall be and Library Card- cum-Reader's Ticket on receipt. Four stamp size photographs are to be e Identity Card and Membership card, and two Every student shall keep his/ her Identity Card ring his/her stay in the college. A student who dentity Card/Library card on demand may be classes/ library and or may become liable to		

10.	e- GOVERNANCE CAMPUS SOLUTION	<ul> <li>Issue of Books</li> <li>Books shall be issued for 14 days.</li> <li>Overdue fine @ Re.1/-per book per day shall be charged.</li> <li>Library Security</li> <li>Refund/ lapse of Security of students leaving college: All outgoing students must submit Library Security Refund Form (available in the Office) to the dealing assistant of the office.</li> <li>For students leaving college mid-session: Application for refund of security must be made on the prescribed form immediately on leaving the college.</li> <li>The Student Management Campus Solution provides seamless integration of various systems such as student systems, academic and financial applications to help simplify the students' experience and improve efficiency throughout all administrative processes. The</li> </ul>
11.	CHARACTER / COLLEGE LEAVING	solution streamlines and helps to manage the entire student campus solution with all critical tasks like admissions, enrolment, and retention. Within 2 days from the submission of such application
12.	CERTIFICATE UNIVERSITY DOCUMENTS	Issue of Detail Marks Certificate, Provisional Degree, Re-evaluation, Admit card, Transcript verification, correction of name as per timelines given in Examination Charter, Panjab University, Chandigarh.

# ACADEMIC CALENDAR 2019-2020

ongoing Classes(Monday)Image: ClassesADMISSION SCHEDULENormal Admission for ongoing and new classes (except for those classes in which admission is through P U - CET (U.G & P.G)08-07-19 (Monday)to23-07-19 (Tuesday)(16 days)Late Admission to be allowed by the P incipal of the college with late fee of Rs.560*/- per student.24-07-19 (Wednesday)to13-08-19 (Tuesday)(21 days)For ongoing classes23.07.19 (Tuesday)to13-08.19 (Tuesday)(21 days)End Admission in Panjab University, Affiliated Colleges to be allowed by the Vice-Chancellor with late fee of Rs.2040*/-per student14.08.19 (Wednesday)to31.08.19 (Saturday)(18 days)*or any revision of late admission fees by the Syndicate/Semate30-11-19 (Saturday)(105 Teaching ng days)10030-11-19 (Saturday)(105 Teaching ng days)End Semester Examinations02-12-19 (Monday)to30-11-19 (Saturday)(105 Teaching ng days)Semester vacation (Wither Break)02-12-19 (Sunday)to30-11-19 (Saturday)(18 days)Semesters Colleges reopens after Semester Examination09-01-20 (Tuesday)to04-05-20 (Monday)(93 Teaching days)End Semester Colleges reopens after Semester Examination09-01-20 (Tuesday)to30-05-20 (Suturday)(93 Teaching days)End Semester Colleges reopens after Semester Examinations05-05-20 (Tuesday)to30-05-20 (Sut	Colleges open on and normal Admission for	08-07-19				
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## List of Fake Universities in India

These Institutions have been declared as Fake Universities and they are not entitled to confer any degree. The detailed list is also available at UGC website www.ugc.ac.in (as on 04.05.2018)

State	Name of University	Location
	<ol> <li>Viswakarma Open University for Self- Employment</li> </ol>	Sanjay Enclave, Opp. GTK Depot, Delhi
	2. Commercial University Ltd	Daryaganj, Delhi
Delhi	3. United Nations University	Delhi
	4. Vocational University	Delhi
	5. ADR–Centric Juridical University	Rajendra Place, New Delhi
	6. Indian Institution of Science and Engineering	New Delhi
	<ol> <li>Adhyatmik Vishwavidyalaya (Spiritual University) 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini</li> </ol>	Delhi
Karnataka	8. BadaganviSarkarWorldOpenUniversity Education Society	Gokak, Belgaum, Karnataka
Kerala	9. St. John's University	Kishanattam, Kerala
Maharashtra	10. Raja Arabic University	Nagpur, Maharashtra
Odisha	11. Nababharat Siksha Parishad	Anupoorna Bhawan, Shaktinagar, Rourkela
Puducherry	12. North Orissa University of Agriculture & Technology	Odisha
	<ol> <li>Sree Bodhi Academy of Higher Education, No. 186, Thilaspet</li> </ol>	Vazhuthavoor Road, Puducherry
	<ol> <li>Mahila Gram Vidyapith/ Vishwavidyalaya (Women's University)</li> </ol>	Prayag, Allahabad
Uttar	15. Gandhi Hindi Vidyapeeth	Prayag, Allahabad
Pradesh	<ol> <li>National University of Electro Complex Homeopathy</li> </ol>	Kanpur
	<ol> <li>Netaji Subhash Candra Bose University (Open University)</li> </ol>	Achaltal, Aligarh
	18. Uttar Pradesh Vishwavidyalaya	Kosi Kalan, Mathura
	19. Maharana Partap Shiksha Niketan Vishwavidyalaya	Pratapgarh
	20. Indraprastha Shiksha Parishad	Khoda, Makanpur, Noida, Phasell
	21. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP)	Jagatpuri, Delhi.
	22. Indian Institute of Alternative Medicine	Kolkata, West Bengal
West Bengal	23. Institute of Alternative Medicine an Research	8A, Diamond Harbor Road, Kolkata

Note: \* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow

## **IMPORTANT LINKS**

- (Ministry of Human Resource Development, New Delhi) http://mhrd.gov.in
- (University Grant Commission, New Delhi) http://ugc.ac.in
- (National Council for Teacher Education , New Delhi) <u>http://ncte-india.org</u>
- (National Assessment and Accreditation Council, Bangalore) http://naac.gov.in
- (Panjab University , Chandigarh) http://puchd.ac.in
- Chandigarh Administration, Chandigarh) http://chandigarh.gov.in
- (Director Higher Education) <u>http://dhe.chd.gov.in</u>
- (Rashtriya Uchchatar Shiksha Abhiyan, UT, Chandigarh) http://spdchd.ac.in

### **GRIEVANCE REDRESSAL PROCESS**

The Department of Higher Education has Grievance Redressal Mechanism in place. All citizens/stakeholders may contact the designated officer for redressal of grievance providing a clear statement of grievance, indicating the background and officials/channels previously approached for redressal.

Sr	Name of the Officer	Contact Details
no		
1	Education Secretary, Chandigarh	0172- 2749923
	Administration	secretaryeducationut@gmail.com
2	Director Higher Education,	0172-2747407
	Chandigarh Administration	dhe-chd@nic.in
3	Deputy Director (Admin), Higher	0172-2740704
	Education, Chandigarh Administration	ddaeducation.chd@gmail.com
4	Principal, PGGC-11, Chandigarh	0172-2740597
		principal@gc11.ac.in
5	Principal, PGGCG-11, Chandigarh	0172-2740614
		principal gcg@yahoo.com
6	Principal, PGGCG-42, Chandigarh	0172-2676005
		gcg42chd@yahoo.com
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#### SUGGESTIONS FOR IMPROVEMENTS

We welcome suggestions from our users/stake holders through consultation for improving the Charter and to provide quality education.