

ROLE OF THE CITIZEN'S CHARTER

The Citizen's Charter aims at promoting good practice by presenting strategies that support all students and stakeholders so that they have equitable access to the learning environment. The charter is a resource that will contribute to the quality of an institution's educational programmes for students, while also playing a positive role in change and improvement in higher education. The charter seeks to contribute to the work on strategies to deal with the complex environment in which higher education now operates. The charter aims to have a positive impact on the accessibility, affordability, and quality challenges that currently confront education (teachers and learners). Quality assurance in higher education considers all aspects of teaching, learning, assessment and examinations. The charter will be most successful when implemented in a quality assured system that encourages collaboration among staff and students. A greater number of students are seeking admission in institutions of higher education in the hope of getting quality education.

VISION

Realizing human resource potential to its fullest in the higher education sector with access, equity, quality and excellence which leads to holistic development of the personality of the youth with special emphasis on professional qualifications in the field of higher education.

MISSION

- To provide greater opportunities of access to higher education with equity to all the eligible persons and in particular to the vulnerable sections;
- To expand access by supporting existing institutions, establishing new institutions of higher learning in Union Territory of Chandigarh in accordance with needs of the society and aspirations of the youth;
- To initiate policies and programmes for strengthening research and innovations and encourage institutions in stretching the frontiers of knowledge;
- To promote the quality of higher education by investing in infrastructure and faculty, promoting academic reforms, improving governance, and institutional restructuring for the inclusion of the hitherto deprived communities;
- To promote learning and to prepare a comprehensive policy in the area of Higher education, focusing on holistic development of the students;
- To release grant-in-aid in accordance with the needs of the institutions for maintenance of infrastructure;
- To encourage students to achieve excellence in various manifestations;
- To implement the national policy on higher education with special reference to vocationalising higher education and promoting liaisons with industries ;
- To make higher educational sector a brand in certain streams;
- To establish awards for meritorious and needy students ;and
- To promote sports and other co-curricular and extra-curricular activities.

CLIENTS AND STAKEHOLDERS

- Citizens of India
- Community
- Students and Faculty of Institutions of Higher Learning
- People`s representatives
- Regulatory bodies viz.; UGC/ NCTE/ NAAC/Panjab University Syndicate/ Senate

CODE OF CONDUCT AND DISCIPLINE

1. Students are expected to maintain proper discipline in and outside the class rooms/college campus.
2. Students must be punctual and regular in the classes and House Examinations.
3. Parents are requested to remain in touch with the faculty members to keep track of their ward's academic performance/ conduct.
4. Students are expected to be courteous and respectful towards all the staff members.
5. Use of mobile phones in the classrooms and library is strictly prohibited.
6. Smoking, drinking and playing cards on the college campus is strictly prohibited.
7. Disciplinary action will be taken against those who are found guilty of causing damage to the college property.
8. Students must make it a point to read the Notice Board daily. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
9. Students violating rules and resorting to indiscipline are liable to be punished in the form of heavy fine, withdrawal of concession or stipends and even expulsion from the college in extreme cases.
10. Students who do not have a valid driving license are not allowed to bring the vehicle in the college.
11. Students must park their vehicles at the cycle/scooter stand. Plying of vehicles on the college campus is not allowed.
12. It is imperative that students be well-behaved and respectful towards other students, especially girls. Anyone indulging in ragging or abetting gang fights or eve-teasing will be dealt with very sternly and may be rusticated.

CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR B.A. (THREE YEAR DEGREE COURSE)

The students , after completing their graduation, have a choice to either apply for jobs or be entrepreneurs and start their own work. They may also opt to continue with higher education. After graduation, they can appear for B.Ed / B.P.Ed MBA/PO/IAS entrance exam as well. There are many more options available depending upon the subjects they choose to study.

Dance: The students are taught the different intricacies of varied classical /folk dances of India. Career options include school/ college/university teaching after post- graduation, choreography or self- employment as a fitness/ aerobics expert .

Defence & Strategic Studies: The subject touches on important aspects of International Law, Economy, International Relations, Geopolitics & Military Geography, Science & Technology, Area Studies, Nuclear Policies, Conflict Management & Resolution etc. After doing PG in DSS, the students can join teaching, research, civil services, armed forces and journalism.

Economics: The students are taught Indian Economy, Money & Banking, Micro, Macro, and Development and Agricultural Economics & International Trade. Career opportunities exist in Banks, Statistical Institutes, RBI, IMF, World Bank, MNCs as Financial & Market Analysts. Competing for Indian Economic Services and Civil Services are the other options available.

English: The subject is taught as a compulsory subject at undergraduate level. It acquaints the students with the intricacies of English language with an introduction to English Literature. In the Elective option, the students study literature (poetry, plays, fiction, short stories and prose) and learn the analytical skills to appreciate literary texts , grammar and composition. There are job opportunities in Multinational Companies, Aviation Industry & Administrative services.

Fine Arts: The students are taught all kinds of painting, poster making, ad designing & clay modelling. Job opportunities exist in the fields of Interior Design & Decoration, Event Management, Media Industry & Graphics. One can also be self employed as a freelancer, open one's own studio & organize workshops.

French: Knowledge of a foreign language makes the students eligible for careers not only in India but in foreign countries also. The students can take up teaching jobs in schools, colleges, MNCs & Aviation Industry. They can work as translators and interpreters in French and Canadian Embassies. The students with the knowledge of French get an edge while getting admissions in France, Canada, and francophone countries.

Functional English: The subject acquaints the students with different fields of journalism (Radio, T V, Print & Business Communication) along with enhancing their phonetic, writing & communication skills. Job opportunities exist in Media Industry, Medical Transcription, Call Centres or self-employment as experts in Communicative English. Career opportunities are available as News Reader, Script Writer, Announcer, Commentator, Compere in Radio, T V & print media. After further studies, a student can follow the teaching profession.

Functional Hindi: Keeping in view the increasing demand of Hindi in Media & Communication Industry, the students are trained in the fields of journalism (Print, TV, Radio & Business communication). This course is offered only by PGGCG, Sector 42, Chandigarh. After Graduation, students can join teaching, Media Industry or seek employment as Translators & Linguists.

Geography: The syllabus consists of Physical Geography, Resource & Environmental Geography, Indian & World Geography. The practical training includes Cartography (study of Maps, diagrams, graphs etc.). Career options include competitive exams for civil services where Geography covers major part of General Awareness questions. After postgraduation, jobs are available in depts. of Town & Country Planning, Statistical Analysis, Meteorology, Oceanography, Seismology, Survey of India, Cartography, Travel & Tourism, Landscape Architecture & Teaching.

Hindi: Students are acquainted with poetry, fiction, drama & grammar of the Hindi language from the Ancient to the Modern era. Job opportunities include teaching & as translators & interpreters.

History: The students are taught Ancient, Medieval & Modern Indian History & World History. Graduates are fully equipped to join Depts. of Archaeology, Museums & appear for Subordinate, State, Central & Civil Service competitive examinations.

History & Culture of Punjab : The subject acquaints the students with cultural history of Punjab from Ancient to the Modern times with special focus on Sikh History. Job opportunities include TGT in schools & as experts in Sikh History Museums.

Home Science: Areas dealt with include Foods & Nutrition, Clothing & Textiles, Family Resource Management, Human Development, Education & Extension. Career opportunities include Teaching, Institutional Management, Community work, Business & Industrial concerns, Communication & Guidance Services & Self Employment (cookery classes, catering, child care, interior decoration, social work, boutiques & handicrafts.)

Principles & Practices of Insurance: The course covers all types of Insurance & Retirement Benefit schemes. Career prospects include appointment as A.Os & A.A.Os after written test & interview, Development Officers, Insurance agents & Composite agents.

Mathematics: Mathematics is the mother of sciences. Arithmetic, Algebra, Geometry, Trigonometry and Calculus have essential application in all branches of science. Maths oriented careers are: Accountancy, Architecture, Astronomy, Computer Programming, Engineering, Geology, Meteorology, Army, Trade etc.

Music (Instrumental): It provides knowledge of different classical & folk instruments along with history of Indian Instrumental music from ancient to modern times. An instrumentalist is free to perform in any country in the world which promotes our cultural heritage abroad. Career options include teaching in schools, colleges & academies; performer on radio & T V; as music critic & therapist.

Music (Vocal): Students are taught the finer nuances of classical music as also other forms of music like geet, gazal and religious music. They are also encouraged to participate in National & International Music competitions to hone their talent & confidence. According to their ability, students can become professional singers, composers, music directors & arrangers. After further studies, they can adopt for the teaching profession or freelance by opening their own private institutions.

Philosophy: It imparts such general & soft skills as critical, logical & analytical thinking which is helpful in understanding oneself & the world around us. Jobs are available in the teaching profession in colleges & universities, IISERs, IITs, Management & Law schools. Philosophy is also gaining popularity as an optional subject in union & state civil service exams because of its comparatively high scoring ability.

Physical Education: It prepares sound background for joining the profession of teaching, training & coaching. It offers technical knowledge to become qualified umpires, referees, technical delegates & professional players. Job opportunities are available in teaching, training, coaching, umpiring & refereeing. It offers self-employment in the field of health, fitness, gym management, personal trainers, sports physiotherapy, sports journalism, yoga & meditation. Corporate sports, Lifeguards, Army and State Police Services are other options available.

Police Administration: It aims at providing trained and professionally qualified candidates for the direct recruitment in the Police Departments of various states and union territories as well as various para-military forces viz., BSF, CRPF, ITBP, CISF etc. In addition it also aspires to provide trained and professionally qualified candidates for the reputed private security agencies/security personnel for the autonomous bodies like banks, university, hospitals etc.

Political Science : It provides comprehensive view of Indian and International politics along with linking politics from theory to contemporary issues. It prepares students for administrative services at Centre, State and Provincial levels. Teaching at school, college and university is another important career option.

Psychology : It imparts knowledge about basic developmental and statistical concepts, psycho- physics, behavioural psychology and psychotherapy to treat abnormal behavior. Career opportunities are as teachers in schools, colleges and universities; clinical psychologists, counsellors in academic institutions, industrial organizations and hospitals; career guidance, sports psychologists, forensic and Para psychologists in criminal detection.

Public Administration: It is a study of **what**, **why** and **how** of the government, its organizations and employees. The students learn various skills of administration and management. Career options are: Research work in various aspects of Government machinery & appearing in competitive exams to join administrative services at any level of government hierarchy.

Punjabi: It is taught as a compulsory subject at under- graduate level. This compulsory course enables the students to learn Punjabi language and culture through Punjabi Literature. It is an optional subject in which history of Punjabi literature & language is taught. Job opportunities are research, teaching, translation work, announcing on TV and Radio.

Sanskrit: The students are familiarized with Sanskrit literature, language, philosophy & culture. Sanskrit scholars can work as translators, decipherers in museums or archaeological depts. & as language officers in banks. Sanskrit can be opted for to secure higher %age in undergraduate & competitive exams to broaden career opportunities. Apart from teaching in schools, colleges & universities, freelancing & writing as a critic for Punjabi Newspapers and Magazines is another option.

Sociology: It is a study of human behaviour & relationships within an organisational or social structure & community. Career options range from administrative jobs, business & HR management, market research, counselling, Town & Country Planning, Community Development, Education, Social Work & Housing Management. A trained sociologist can

secure jobs in social impact assessment of displaced population, Rural Development, as Panchayat officer, child counsellor & in NGOs.

Statistics : It is a key subject which has application in almost all the fields .A Statistics student can compete for ISS exam (at par with IAS).Other career options include Bio Statistics and Sports Statistics. Statisticians are also required for the compilation and analysis of any collected data.

**CAREER OPPORTUNITIES AND JOB PROSPECTS FOR
THE STUDENTS OPTING FOR
B. Sc. Medical/ Non-Medical/ Biotechnology / Microbiology/
Computer Applications/ Information Technology
(THREE YEAR DEGREE COURSE)**

Botany: A sound grasping of the subject coupled with relevant additional qualification specific to these fields can provide plethora of employment avenues for the student. Botany courses in the colleges fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment; teaching in schools, colleges and universities ;scientists in the leading research institutes, universities, pharmaceutical , cosmetic , microbial and fermentation industry ;entrepreneurship avenues in mushroom cultivation , silviculture , landscaping , environment auditing , plant nurseries , vermicomposting , herbal farming , gladioli farming(floriculture) , classwork material and botanical charts supplier; business opportunities as suppliers of biological materials, CDs and DVDs of biological phenomena, scientific equipments, etc.; employment in Quarantine department, Forest services, in National Parks and Wild life sanctuaries , Wildlife Educators, Demonstrators with various scientific companies, Wildlife Rehabilitators, Conservationists , Curators of Botanical Gardens and Herbaria .

Bioinformatics: Bioinformatics being a field of 21st century as per the statement of DBT, Govt. of India no one can ignore the field of bioinformatics, if they want to update themselves in the field of life sciences. Bioinformatics as an independent field has guided research by providing literature, technical support at a very fast pace. In view of generation of huge data as a result of decoding of genome projects, bioinformatics is a current need of life science research and industry and the hottest field of the era giving ample opportunities to scientists, researchers and teaching community .Rich annotated knowledge provided by bioinformatics give rise to advancement of new branches like genomics, proteomics etc.

Biotechnology: Biotechnology assimilates in itself a number of disciplines. There is a great demand for biotechnical experts in countless industries and sectors. Career opportunities for students in biotechnology abound. Those specializing in different sub-disciplines of this field can easily find jobs in both private and government sector undertakings. It caters to the industrial sector such as food and beverages industry, textiles industry, biological products, medicines and pharmaceuticals while on the other hand, this branch of science caters to the requirements of agriculture, animal husbandry, nutrition and environmental conservation, Environment Conservation, Genetic Engineering, Health Care Sector, Medicine, Industrial Research and Development, Patent sector, Germplasm Identification, Production, Quality Control & Assurance in Biotechnology related industries, Quarantine department etc.

Microbiology: A career in this emerging field offers a variety of work assignments which include basic research, process development, production, technical services, quality control, compliance control, or technical sales. Some industrial microbiologists may be considered genetic engineers while others are classified as bioprocess engineers . Industry will require scientists who can discover new products and develop methods for producing those products in large quantities. Government agencies will employ microbiologists/biotechnologists in research, regulatory, and oversight positions. Individuals who develop their skills and expertise will find mobility in the job marketplace since their basic background and training will be transferable to new opportunities.

Zoology: This course fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment. Employment opportunities include teaching in schools, colleges and universities; Scientists in the leading research institutes, clinical laboratories, hospitals, universities, pharmaceutical industries and private institutes; and Self-employment in aquaculture, apiculture, sericulture and lac culture. Business Opportunities also include suppliers of biological materials, CDs and DVDs of biological phenomena, scientific equipments etc. They can also work as demonstrators with various scientific companies & Medical Transcriptionists. Employment in Quarantine department, Forest services, Employment in Zoos, National Parks and Wild life sanctuaries as Zookeepers, Zoo Curators, Animal and Wildlife Educators, Wildlife Rehabilitators, Animal Behaviorist, Conservationists are some of the other options.

Physics: All the technology that surrounds us from music to medicine, or lasers to law is based on the principles of physics. Thus, studying physics is an essential first step. This programme fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment; teaching in schools, colleges and universities ;scientists in the leading research institutes, universities; Employment opportunities also provides as computer programmer, computer systems analyst, cost estimator, hydrologist, logistician, occupational health specialist, software developer , defence sector , space, statistician , survey researcher .

Chemistry: The study of chemistry could open doors to all sorts of jobs as the scope and range of chemistry is immense. The food we eat, the clothes we wear and the technology we use all depend on chemistry. Chemists develop new medicines, safeguard our food supply and monitor and protect our environment. It provides with a whole range of useful skills that are highly valued by employers of all kinds, such as team work, analytical, problem solving, communication and numeracy skills. Chemistry graduates work in a wide range of settings including education, finance, forensics, health & safety, industry, lab work, law, consultancy, media, and sales & marketing. They can be employed as scientists in the leading research institutes, clinical laboratories, hospitals, universities, industries and private institutes or find ample job avenues in Oil & Refinery industries like ONGC, HPCL, IOC , Bharat Petroleum ; Food , Paint , Pharmaceutical (quality control, production , quality audit) , Cement , Polymer Industries , Defence sector etc .

Computer Applications/Computer Science/ Information Technology: Recently NASSCOM reported that IT and ITES sector in India, annually grows at the rate of about 25% and sustains nearly 2 million jobs. Indian IT - ITES sector is its flagship economy builder and every single rupee spent by IT-ITES sector accounts for two rupees in Indian economy. The Information Technology - Information Technology Enabled Services sector is fast changing overall Indian business standards. In addition, every job created in IT-ITES sector accounts for creation of four jobs in rest of the economy. These course fulfils most of the essential requirements to make students eligible for all the dimensions of research and employment in the areas of Software Development, Consultancies, Business Process Outsource, Software Management , Online Services, Network Engineer, Database Administrator, Test Engineer, System Analyst, Programmer, Quality Assurance Engineer , Technical Support Engineer, Data Base Administrator, Web site Developer, Customer care Executives, Clerks/P.O. in Banks, Insurance Companies and Administrative jobs in Institutes, Firms, Companies .

**CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING
FOR
BBA/ B.Com/ M.Com**

BBA: As the students of BBA are given exposure of commerce, management, accounting and law subjects during their three years of graduation they have following options after graduation:

- Higher studies like PG in Commerce, MBA, CA, CS, ICWA and LLB and also MA Economics and Public Administration
- Entry into banking and insurance sector through their respective entrance exams
- Entry into teaching at school and college level by doing B.Ed. and M.Com followed by UGC Net.
- Competitive exams conducted by UPSC and SSC Board and join administrative services or Excise and Customs or Income Tax departments
- Join Insurance sector after clearing IRDA exams
- Join BPO industry in accountancy
- Be an entrepreneur and help the economy generate employment for others

and get any of these titles -- Legal Advisors in Business related matters, Industrial Relation Officer, Welfare officer, Labour Commissioner, Labour relation Manager, Industrial relation Manager, General Manager, Liaison Officer, BPO executives, Marketing executive, Liasoning officer, PRO, banking, customer care executives ,Production manager, Purchase manager, Quality manager, Job at shop level, Office level job, (Route clerk, inspection clerk,), Sales Manager, Logistics manager, Trainer for sales force, Lecturer in Accounting -Bank Managers, Insurance Agent, Insurance Advisory Consultant, Chartered Accountant, Company Secretary, Individual Insurance Business, Banks Jobs, Taxation officer job, Accountant, Banking sectors Private accountant & clerical grade Company Secretary and so on.

B.COM/ M.COM : As the students of B.Com/M.com they are given exposure of commerce, management ,accounting and law subjects during their three years of graduation they have following options after graduation:

- Higher studies like PG in Commerce, MBA, CA, CS, ICWA and LLB and also MA Economics and Public administration.
- Entry into banking and insurance sector through their respective entrance exams
- Entry into teaching at school and college level by doing B.Ed and M.Com followed by UGC Net.
- Competitive exams conducted by UPSC and SSC Board and join administrative services or Excise and Customs or Income Tax departments
- Join Insurance sector after clearing IRDA exams
- Join BPO industry in accountancy
- Be an entrepreneur and help the economy generate employment for others
- Join Public sector/ MNCs as managers.

These students get employed in private sector as Corporate lawyer, , researchers, consulting, practicing CS., Solicitor, Tax Advisor, legal advisor in various govt. non govt. organization; Agents /Agencies for Legal persons; Factories as safety officers Chartered Accountant, Company Secretary, Lawyers, judicial officers, law officers in banking and insurance sector, arbitrators, law career in defence services, law teachers. CA, CS, Accountant, Accounts Executive, Costing Manager, Manager (Finance), Financial Analyst, Supply Chain Controller, Budget Planner, Corporate Planning, Cost Auditor, Excise & Taxation Officer, lawyer, Customs department Tax Consultants, Management Executives Accounts Executives Junior Accountants/Auditors Book Keepers Finance manager (corporate finance, project finance), equity analysts, portfolio manager, treasury manager, cost and management accountant, stock broker and investment analyst, financial planner, lecturer in school(+1,+2) and colleges ,universities, business advisor, financial controller, financial service provider (venture capital, leasing, credit rating, auditor), Merchant banker, stock analyst, project manager, Cashier Auditor Finance Executive Banker Bank Analyst, Relationship Manager, Insurance Manager, Credit & Risk Manager, Marketing & Sales Manager, Loan Counsellors and Sales Officers, Credit Analyst, Investment Banker, General and Operation Manager, Accountant and Auditor, Loss Control Specialists, Loan Officers, Personal Financial Advisors ,Jobs in MNCs Managers in private and public undertakings.

**CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING
FOR
B.P.Ed. and M.P.Ed**

- The students get employment in Secondary and Senior Secondary Schools as Physical Education Teachers(PETs)
- Being basic and global four year course, our students get admission in other countries in MastersqDegree Courses without any hassle.
- There is a provision for employment and higher studies in other allied fields of Physical Education- Sports Journalism, Health and Fitness(Gym Management), Yoga Instructor, Life Guard, Army/Security Forces, Sports Marketing etc. MPED, MBA in Sports Mangement, Masterç Degree in Social Science and Language-Psychology, Sociology, Law, English, Punjabi etc.
- Admission in Specialised Coaching in a particular Sports/Game at National Institute of Sports- Patiala/ Banglore

CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING FOR

B.Sc. Home Science, B.Sc. Fashion Designing, M.Sc. Home Science in Human Development & Family Relations, Foods & Nutrition, and in Clothing & Textiles, also Ph.D. in the three specializations and Post Graduate Diplomas in Child Guidance & Family Counselling, Nutrition & Dietetics, and in Fashion Designing.

- Careers in teaching, research, Community development projects.
- Marketing, Merchandising, Fashion designing, Fashion journalism, Textile and apparel Industry, Multinational buying houses, Textile testing laboratories, Research organizations and export houses, Fashion Photography and advertising, Event management, Art curators in museums, Fashion boutiques for garments and accessories, Dyeing and printing units, Sampling, Production and Quality control.
- Dieticians in hospitals, Nursing homes, Nutrition clinics and fitness centers, Nutrition Counsellors and Nutrition experts in national and International agencies such as ICMR, NIN, UNICEF, WFP, CARE, Planners and policy makers, Food technologists, Entrepreneurs in health, Nutrition and Catering Industry, Nutrition Journalists, cookery classes .
- School Counsellors, Child & Adolescent Psychologist in clinics, Pre-school teachers, Special educators, social workers, media developers in various government and NGO units.
- Interior designing, Event management, Hospitality, Human resource management.
- Research in all the specialized fields.

**CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING
FOR
B. Ed. Yoga and Post Graduate Diploma in Yoga Therapy**

- Yoga teachers in public or private schools.
- Yoga instructors in colleges of Yoga Education.
- Yoga instructors in Private and Corporate sector.
- School teachers at primary level after clearing the central/state/s level teacher entrance test/s.
- Private home tuitions (individual/group).
- Yoga instructors in gymnasium and health clubs.
- Yoga instructor placements overseas (the degree is recognized worldwide)
- Lectures in colleges of Education in the foundational subjects after completing M.Ed. and clearing UGC NET in Education.
- Lectures in Yoga at Ayurvedic colleges after completing BAMS degree.
- Lectures in the Universities/Colleges (India and Abroad) offering Yoga at Masters/Bachelors level after completing Masters or Doctorate degree in pure Yoga or Yoga related disciplines.
- Yoga therapists/instructors in hospitals/health centers/well-being centers/ de-addiction centers.
- Yoga consultants at holistic health centers like Kaya Kalpa etc.
- Yoga therapists/instructors at Ayurvedic colleges having hospitals and offering BAMS degree.
- Yoga therapists/instructors at hospitals/Colleges offering teaching/consultancy for special children.
- Private home tuitions (individual/group).

**CAREER OPPORTUNITIES AND JOB PROSPECTS FOR THE STUDENTS OPTING
FOR
B. Ed. and M.Ed.**

- Lecturers/ Assistant Professors in the institutions of Higher learning after completing M.Ed. and clearing UGC NET in education .
- Trained Graduate teachers/ Masters / Mistress in schools to teach secondary classes after qualifying the central/state/s teacher eligibility test/s(CTET/STET).
- Lecturers /PGT in schools to teach senior secondary classes after qualifying the central/state/s teacher eligibility test/s(CTET/STET).
- Counselors in schools after doing M.Ed. with specialization in Guidance and Counselling.
- Career options in research and development in education field.
- E-Content Developers.
- Educational Learning Resource developers.
- Private Career counsellors.

ELIGIBILITY CONDITIONS FOR POSTGRADUATE / PG DIPLOMA / UNDERGRADUATE COURSES

SR NO	NAME OF THE COURSE	ELIGIBILITY CONDITIONS
1	Bachelor of Arts (B.A.) I Semester System (Under 10+2+3 system)	Candidate, who has passed 10+2 class examination from State Board/CBSE/ICSE or any other recognized Board/ University, shall be eligible to seek admission to BA I. The admission shall be made according to the Panjab University and Chandigarh Administration rules. The colleges offer limited number of seats in various vocational subjects. Admission to BA I will be on the basis of merit.
2	BA II Honours Courses	<p>1. Students having secured at least 50% marks in the concerned elective subject in BA I can take up Honours Course in BA II.</p> <p>2. Classes in Honours will be started only if the number of students opting for Honours in a particular subject is at least ten. The students who take up Honours Course will have to appear</p> <p>in four papers (two along with Part II examination and two along with Part III examination).</p>
3	Bachelor of Commerce (B.Com) I Semester System (Under 10+2+3 system)	<p>10+2(Commerce) 40% OR 10+2(Arts) with at least 45% two subjects from the list given below OR 10+2(Arts) without any 50% subject from the list given below OR 10+2(Science) without 50% any subject from the list given below OR Any +2 Examination under vocational stream from Commerce discipline having weightage of three papers or any other examination recognized by the University as equivalent to mentioned above with requisite percentage of marks given under each Clause.</p> <p><u>List of subjects</u></p> <p>Commerce or Theory of Commerce or Foundation Course in Commerce; Accountancy or Book Keeping and Accountancy; Business Organization and Management or Business Management or Theory and Practice of Management; Insurance or General Insurance or Life Insurance; Banking and Trade; Commercial Geography; Office Management and Secretarial Practice; or Office</p>

		Organization and Management; Mercantile Law or any Company Law; Auditing; Typewriting and Stenography/Computers(for Typewriting)
4	B.Com II Honours	Student having secured at least 50% marks in aggregate in B.Com I & on basis of merit, subject to the availability of seats.
5	<p>Bachelor of Science (B.Sc) I</p> <p>Semester System</p> <p>(Under 10+2+3 system)</p> <p>1. BSc Non- Medical</p> <p>2. BSc Computer Science (Elective)</p> <p>3. BSc IT (Elective)</p> <p>4. BSc Medical</p> <p>5. BSc Microbiology (Elective)</p> <p>6. BSc Biotechnology (Elective)</p> <p>7. BSc Bioinformatics (Elective)</p>	Applicants seeking admission to courses no 1, 2 and 3 should have passed class XII (Non-Medical), to courses no 4, 5, 6 and 7 should have passed class XII (Medical) examination of CBSE/PSEB or any other equivalent examination recognized by the Punjab University. The candidate should have obtained at least 40% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.
6	<p>BSc Biotechnology I (Hons)</p> <p>Semester System</p>	Applicants seeking admission should have passed class XII (Medical / Non-Medical) examination of CBSE/ICSE or any other equivalent examination recognized by the Panjab University. The candidate should have obtained at least 50% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.
7	Bachelor in Computer	+2 examination in any discipline with at least 50% marks and Matriculation examination having passed with

	Applications (BCA) I (Self- Financing course) Semester System	Mathematics as one of the subjects. 5% weightage will be given for each of the subject of Mathematics and Computer Science/Information Technology to the students who have studied these subjects at +2 level.
8	Bachelor in Business Administration (BBA) I Semester System	Admission to BBA I will be made on merit of the qualifying examination i.e. 10+2 in any discipline. 5% weightage will be given to the students who have studied Commerce, Economics and Mathematics subjects at 10+2 level.
9	Master of Arts (MA) I Semester System	<p>As per the Panjab University General Guidelines for Admission booklet, the following procedure would be adopted for admissions to these courses. In every College / Teaching Department of the</p> <p>Faculties of Arts and Languages which does not hold a separate entrance test for admission to MA / Semester-I there should be two merit lists: first consisting of those candidates who did their BA with the subject of MA and the second of those who did not study the subject of MA. The first merit list should be taken up first and the second merit list when the first merit list is exhausted.</p> <p>1. In case of MA English, students with Elective English should have secured at least 45% marks in the combined total of BA I, II and III. Students having General English should have secured 50% marks in BA degree. Students seeking admission in MA Courses should have secured 45% in the relevant subject and 50% in aggregate.</p> <p>2. Marks of other universities will be normalized to 2400 marks which are 3 year aggregate marks of BA / BSc (Gen) of Panjab University. Similarly, marks obtained by the candidates in the relevant subject will be normalized to 600 which is the total of 3 year aggregate marks of BA / BSc (Gen) of elective subjects of Panjab University.</p> <p>3. For admission to MA I classes in case departments decides to hold Entrance Test at their level the following procedure will be followed, besides the rules of Panjab University. Weightage for admission to MA I will be as follows:</p> <p>(i) Academic Weightage: 60%</p>

		<p>a. 10th class 10 %</p> <p>b. +2 class 10 %</p> <p>c. BA/BSc/B.Com 25 %</p> <p>d. BA(Hons)/BSc (Hons) /B. Com (Hons) 15 %</p> <p>(ii) Written and Oral Test/Aptitude Test: 40%</p> <p>a. Written Test of one hour duration 25%</p> <p>b. Aptitude Test (wherever applicable) 15%</p> <p>The test in the concerned subject will be based on the syllabus of Bachelor level of Panjab University.</p>
10	<p>Master of Commerce (M.Com) I</p> <p>Semester System</p>	<p>A bachelor's degree in Commerce with not less than 45% marks in aggregate; or B .Com (Honours) degree with not less than 45% marks in aggregate; or A bachelor's degree with Honours in Economics/ Mathematics / Statistics / Commerce with not less than 45% in aggregate ;or A bachelor's degree with 50% marks in aggregate having offered Economics/Mathematics /Statistics / Commerce as a subject in the examination. In case of a candidate having bachelor's degree of the University through Modern Indian Language [Hindi / Urdu / Punjabi / Gurmukhi Script] and/ or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate, 50% marks in aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together ;or An associate of (i) Institute of Chartered Accountants of India or England or (ii) Institute of Cost and Works Accountants of India or England. or A pass in the final examination conducted by the Institute of Company Secretaries of India; or Any other qualification recognized by Syndicate for this purpose.</p>
11	<p>Master of Science (MSc) I</p> <p>Semester System</p>	<p>1. Botany/ Zoology</p> <p>BSc Pass with Botany having at-least 50% marks in aggregate, of the Panjab University or any other recognized university are eligible for admission as per rules and regulations of the Panjab University. Admission will be made on the basis of combined merit of OCET and BSc examination.</p>

		<p>2. Chemistry</p> <p>BSc (Medical/Non-Medical) candidates who have passed the said examination securing 50% marks in aggregate as also 50% marks in the subject of Chemistry separately. The candidates, who have passed BSc (Medical) examination, shall be required to study Mathematics in the first and the second semester, and those who have passed BSc (Non- Medical) examination shall be required to study Biology in the first and the second semester. Admission will be made on basis of combined merit of OCET and BSc examination.</p> <p>3. Microbial Biotechnology</p> <p>Candidates having bachelor's degree with 50% marks in aggregate from any field of Biological Sciences including Biotechnology. Admission will be made on the basis of combined merit of OCET and BSc /B.Tech/ BE examinations.</p>
12	<p>MSc I.T.</p> <p>Semester System</p>	<p>i. BCA examination from the Panjab University or any other University recognized by the Syndicate as equivalent thereto.</p> <p>OR</p> <p>ii. BE/ B.Tech in Computer Science from the Panjab University.</p> <p>Any other examination of other University recognized by the equivalent to (i) or (ii) above.</p>
13	<p>B.P. Ed (Four Year Innovation Teacher Education Program) (Approved by NCTE vide letter No. NRC/NCTE/F-7/CH-19/APN00416) dated 14.05.2008</p>	<p>Eligibility</p> <p>1. +2 of recognized Board/ Council / University with 45% in aggregate.</p> <p>OR</p> <p>2. Certificate in Physical Education of 2 years from any recognized University/ Institution or any equivalent qualification recognized by PU, Chandigarh with 45% marks in aggregate.</p> <p>3. Age should not be more than 24 years in September 2013. Relaxation in age up to 25 years in case of National/ International Position holder candidates/ SC/ST</p>

		<p>subject to qualifying the standard physical fitness/ efficiency test i.e. Coopers 12 minute/ 9 minute run/walk test for boys and girls respectively, he/she is required to score minimum 45% marks of the maximum score obtained by the examinee.</p> <p>4. Merit for B.P.Ed - First Year shall be prepared on the basis of marks obtained in the qualifying examination, fitness test with</p> <p>due weightage in the field of sports / NCC / NSS and proficiency in the game of choice etc. as per the guidelines of the Chandigarh Administration/ Panjab University, Chandigarh.</p>
14	<p>B.P.Ed (One Year Innovation Teacher Education Program)</p> <p>Eligibility(Approved by NCTE vide letter No. NRC/NCTE/F-3/233363 dated 13.08.2007)</p>	<ul style="list-style-type: none"> • A Bachelor's in any discipline of P.U. with 50% marks OR • Bachelor's degree with Physical Education as an elective subject with 45% of another university recognised by Panjab University . OR • Bachelor's degree in Physical Education with 45%marks or Bachelor's degree with Physical Education as an elective subject with 45% marks and participation in National/ Inter University Competitions in Sports recognised by AIU or IOA 1 OR • For deputed (in-service candidates i.e. trained physical education teachers/coaches) Graduates with 45% marks and at least 3 years of teaching experience • Provided that a candidate admitted under above clause qualifies in the Standard Physical Efficiency Test (as defined by the Syndicate, at the time of admission to this course) and has participated in at least one game/sport at inter-college level • Entrance Theory Test (objective type) will be conducted from within the syllabus of Physical Education (Theory and Practical) for Undergraduate Classes of Panjab University, Chandigarh including general sports awareness. More emphasis will be laid on Games/Sports and their organisations- Olympic Games, Asian Games, Commonwealth Games, Afro-Asian Games, SAF Games, etc and (IAAF, AFI, IOC, IOA, OCA, BCCI, ICC etc.) • A person getting O, A or B certificates of merit for

		<p>winning first, second and third position in Olympic/World Games/Common Wealth Games (50 marks) ;Person representing India in the above said games/tournaments (40 marks);A person representing India in official test matches abroad and within the country (30 marks); 1st Position in all inter university/senior national approved games/competitions conducted by the respective federations (20 marks);2nd position in the above mentioned competitions (15 marks);3rd position in the above mentioned competitions(10 marks);1st position in zonal/inter-university competitions (9 marks);2nd position in the above mentioned competitions (8 marks);3rd positions in the above mentioned competitions (7 marks);1st position in the inter-college/state approved competitions (5 marks);2nd position in the above mentioned competitions (5 marks);3rd position in the above mentioned competitions (4 marks)</p>
15	<p>M.P.Ed Two Year Teacher Education Programme (Approved by NCTE vide Letter No.F.NRC/NCTE/F-7/CH-32/148 MEETING/2009 dated 31.08.2009)</p>	<ul style="list-style-type: none"> • (a)Candidates who have obtained at least fifty five percent marks in the B.P.Ed. degree/or B.Sc. degree in Physical education, health Education and Sports from Panjab University are eligible for admission. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • (b) Bachelor`s Degree of Physical Education (after Graduation)/Post-Graduate Diploma in Physical Education of another University recognized by the Panjab University obtaining not less than 55% marks. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • (c) A Bachelor`s Degree of Physical Education(Four Years degree after 10+2) of any other University recognized by Panjab University obtaining not less than 55% marks. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • (d) Any other qualification recognized by the Syndicate as equivalent to (a), (b) or (c). • Provided that a candidate admitted under any of the clauses (a) to (d) qualifies in the Standard Physical Efficiency Test. • The reservation policy and relaxation in the qualifying marks will be followed as per the

		<p>guidelines of the Chandigarh Administration (U.T)</p> <ul style="list-style-type: none"> • Provided that a candidate considered for admission under any of the above clauses (a) to (c) qualifies in the Cooper's 12 minute/9 minute run/walk test for boys and girls respectively at the time of admission to this course and he/she is required to score minimum 45% of marks of the maximum score. • Admission to M.P.Ed Course will be on the basis of Written Entrance Test. Seventy five multiple choice questions will be set based on B.P.Ed syllabus and Current Events. There will be no negative marking. Over written answers will not be evaluated. <p>Additional Sports Weightage will be as per clause 18.2 Handbook of Panjab University, Chandigarh</p>
16	Postgraduate Diploma in Various Subjects	<p>i. Bachelor's degree of PU (under 10+2+3 system of examinations) with minimum 50% marks.</p> <p>OR</p> <p>ii. B.Tech /BE</p> <p>OR</p> <p>iii. Any other examination recognized by the Panjab University as equivalent to (i) and (ii).</p> <p>The admission will be as per norms laid down by the Panjab University. Students from universities other than the Panjab University must attach a No Objection Certificate granting permission to pursue the course with the Panjab University</p>
17	B.Sc. Home Science I Semester System	<p>Candidates who have passed the +2 examination of 10+2 system of education from Board of School Education Punjab/Haryana/Himachal Pradesh/University or equivalent thereof, with English as a compulsory subject.</p>
18	BSc Fashion Designing I Semester System	<p>Admission to first year of B.Sc. Fashion Designing shall be open to candidates with at least 50% marks in 10+2 examination from CBSE/Punjab School Education Board or any other equivalent examination or from a recognized board with English as a compulsory subject.</p>

19	M.Sc. Home Science I (Foods and Nutrition, Human Development and Family Relations) Semester System	B.Sc. Home Science from Panjab University with at least 50% aggregate marks/any other examination recognized by Panjab University as equivalent to B.Sc. Home Science of Panjab University.
20	M.Sc. Home Science I (Clothing and Textiles) Semester System	B.Sc. Home Science or B.Sc. Fashion Designing from Panjab University with at least 50% aggregate marks/any other examination recognized by Panjab University as equivalent to B.Sc. Home Science of Panjab University.
21	P.G. Diploma in Child Guidance and Family Counselling and P.G. Diploma in Fashion Designing Semester System	Graduation from Panjab University/any other examination recognized by Panjab University as equivalent to graduation, with at least 50% aggregate marks.
22	P.G. Diploma in Nutrition and Dietetics Semester System	B.Sc. Home Science from Panjab University/any other examination equivalent to B.Sc. Home Science, recognized by Panjab University: B.A. with Home Science/B.Sc. Microbial and Food Technology/ B.Sc. Food Science/ B.Sc. Clinical Nutrition and Dietetics/B.Sc. Homeopathy/B.Sc. Physiotherapy/B.Sc. Nursing, with at least 50% aggregate marks.
23	Bachelor of Education (B.Ed.) Semester System	Candidates are admitted to B.Ed. course on the basis of their merit in the qualifying examination (Graduation) and the subject combinations available in the college through centralized admission to be conducted by Panjab University, Chandigarh. Minimum Requirement for seeking admission in B. Ed: Graduation with 50% for general category and 45% for SC/ST category candidates.
24	Master of Education (M.Ed.) General (Semester System)	Candidates are admitted on the basis of their score in the entrance test to be conducted by Panjab University, Chandigarh and merit is prepared thereafter on the basis of the criteria adopted by University. Subsequently the admissions are made through centralized counselling conducted by the Panjab University, Chandigarh. Minimum Requirement for seeking admission in M.

		Ed: Bachelor in Education with 50% for general category and 45% for SC/ST category candidates.
25	PG Diploma in Yoga Therapy	<p>i Bachelor's degree of PU (under 10+2+3 system of examinations) with minimum 50% marks.</p> <p>OR</p> <p>ii. B.Tech/BE</p> <p>OR</p> <p>iii. Any other examination recognized by the Panjab University as equivalent to (i) and (ii).</p> <p>The admission will be as per norms laid down by the Panjab University. Students from universities other than the Panjab University must attach a No Objection Certificate granting permission to pursue the course with the Panjab University</p>

JURISDICTION

The following Govt. Colleges are under the direct jurisdiction of the Chandigarh Administration. The streams offered and intake capacity in each college is given below (2014-15):

Name of the College	Subject	No. of Seats
Postgraduate Govt College for Girls, Sector 11, Chandigarh Tel: 0172-2740614,2760036 Website:www.gcg11.org E-mail: principal_gcg@yahoo.com	MA Dance	30
	MA Economics	30
	MA English	30
	MA Music (V)	30
	MA Music (I)	30
	MA Pub Administration	30
	MA Sociology	30
	MSc Botany	20
	MSc Chemistry	20
	MSc Zoology	20
	BA	750
	B Com	140
	BSc Medical	140
	BSc Non- Medical	140
	BSc Computer Science (Elective)	60
	BCA	80
Postgraduate Govt. College, Sector 11, Chandigarh Tel: 0172-2740597 Website: www.gc11.ac.in E-mail: principal@gc11.ac.in	Ph.D. in Physical Education	--
	MA English	60
	MA History	60
	MA Punjabi	60
	MSc Chemistry	40
	MSc I.T.	40
	M.P.Ed	40
	BA	700
	B.Com	140
	BSc Medical	100
	BSc Non- Medical	200
	BSc Computer Science (Elective)	60
	BSc Microbiology (Elective)	30
	BSc Biotechnology (Elective)	30
	BSc Biotechnology (Hons.)	30
	B.P.Ed (Four Year Course)	50
BCA	80	
BBA	80	
Postgraduate Govt College for Girls, Sector- 42, Chandigarh Tel: 0172-2676005 Website: www.gcg42.ac.in E-mail: gcg42chd@yahoo.com	Ph.D in Zoology	--
	MA English	40
	MA Sociology	30
	MA Public Administration	30
	MA Political Science	30
	MSc Zoology	20
	MSc Botany	20
	MSc Microbial Biotechnology	20
	M.Com	40
	MSc IT	30

	PG Dip.in Computer Applications PG Dip.Translation (English to Hindi) PG Diploma in Mass Communication PG Dipl. in Guidance & Counselling PG Diploma in Cyber Crime BA B.Com BSc Medical BSc Non- Medical BSc Computer Science (Elective) BA / BSc IT (Elective) BSc Microbiology (Elective) BSc Biotechnology (Elective) BSc Bioinformatics (Elective) BSc Biotechnology (Hons) B.P.Ed (One Year Course) BCA	30 30 30 30 30 850 140 120 120 40 40 30 40 30 30 50 80
Postgraduate Govt College (Co-Ed), Sector 46, Chandigarh Tel: 0172-2678022 Website: www.pggc46chd.com E-mail: gc46chandigarh@gmail.com	M.Com PGDCA BA B.Com BCA	30 30 700 140 40
Govt College of Commerce and Business Administration, Sector 42, Chandigarh Tel: 0172-2676670 Website: www.gccbachd.org E-mail: gccbachd@hotmail.com	M.Com B.Com BBA	40 140 40
Regional Institute of English, Sector-32, Chandigarh Tel: 0172-2676008 Website: www.rieni.org E-Mail : rie@rieni.org	MA English	30
Govt. Home Science College, Sector-10, Chandigarh Website: www.homescience10.org E-Mail: homescience-chd@nic.in	B.Sc. Home Science B.Sc. Fashion Designing (Self Financing Course) M.Sc. Home Science (Clothing and Textiles) M.Sc. (Foods and Nutrition) M.Sc. (Human Development and Family Relations) P G Diploma(Fashion Designing) PG Diploma (Nutrition and Dietetics)	120 30 12 12 12 12 24

	PG Diploma(Child Guidance and Family Counselling)	15
Govt. College of Education , Sector - 20, Chandigarh Website :www.gcechd.nic.in E-Mail :gcechd@yahoo.co.in	B.Ed. M.Ed.	300 35
Govt. College for Yoga Education & Health , Sector-23, Chandigarh Website: www.gcyeh.nic.in EMail:gcyehchandigarh@gmail.com	B.Ed. Yoga PG Diploma in Yoga Therapy	20 25

DETAILS OF CAREER ORIENTED COURSES
(2014-2015)

NAME OF THE COLLEGE	NAME OF THE COURSE	NUMBER OF SEATS	
Postgraduate Govt. College for Girls, Sector 11, Chandigarh	Guidance and Counselling (Certificate, Diploma & Advance Course)	40	
	Web Designing and Multimedia (Certificate, Diploma & Advance Course)	40	
	Disaster Management (Certificate, Diploma & Advance Course)	40	
	Floriculture and Landscaping (Certificate, Diploma and Advance Course)	40	
	Mass Media and Video Production (Certificate Course)	40	
	Certificate Course in Office Management (3 Month Self Financing Course)	40	
Postgraduate Govt. College, Sector 11, Chandigarh	Event Management (Career Oriented Certificate Courses)	40	
	Certificate Course in Office Management for Girls (3 Month Self Financing Course)	40	
Postgraduate Govt. College for Girls, Sector- 42, Chandigarh	Tourism and Travel Management (Certificate, Diploma & Advance Course)	40	
	Bioinformatics (Certificate, Diploma & Advance Course)	40	
	Environmental Auditing (Certificate, Diploma & Advance Course)	40	
	Event Management (Certificate, Diploma & Advance Course)	40	
	Animation and Graphics (Certificate & Diploma	40	

	Course)	
	Web Designing (Certificate & Diploma Course)	40
	Disaster Management (Certificate & Diploma Course)	40
	Entrepreneurship (Certificate , Diploma & Advance Course)	40
	Mass Comm. & Video Production (Certificate & Diploma Course) Course	40

FEE STRUCTURE (2014-2015)

(Source Joint Prospectus 2014-2015, page 18)

Class	First Instalment	Total
BA-I	6320	10900
BA-II/III	5930/5930	10280/10315
B.COM-I	6820	11870
B.COM-II	6430	11280
B.COM-III	6430	11315
B.Sc-I(M)	7220	12970
B.Sc-II(M)	6830	12380
B.Sc-III (M)	6830	12415
B.Sc-I (NM)	6920	12370
B.Sc-II (NM)	6530	11780
B.Sc-III (NM)	6530	11815
B.Sc-I(CS)	7070	12670
B.Sc-IICS)	6680	12080
B.Sc-III(CS)	6680	12115
B.Sc-I (BTH)	15960	29890
B.Sc-II (BTH)	16025	29925
B.Sc-III (BTH)	14625	27060
B.Sc-I(BTE)	9860	17190
B.Sc-II (BTE)	8785	15585
B.Sc-III (BTE)	8885	15720
B.Sc-I(MICRO)	9860	17190
B.Sc-II (MICRO)	8785	15585
B.Sc-III(MICRO)	8885	15720
BCA-I	9588	31906
BCA-II/III	9143 /9143	31460 /31496
BBA-I	6170	21467
BBA-II	5820	20587
BBA-III	5920	20722
B.PED (4 YEAR)	15570	28450
B.PED (1 YEAR)	15430	30120
MPED	14380	26930
MA (SEMESTER) (PUB,SCO,ECO,ENG)	6630	11030
MA-I SEMESTER (INST,VOC,DAN)	6930	11030
M.Sc (Ist SEMESTER) (BOT,ZOO,CHEM)	10230	18230
M.Sc(Microbial Biotechnology)	26731/-	26731/-
PGDCA	14435	15090
M.Sc(IT) I SEMESTER	15570	39640
M.COM	3915	15965

Additional Fee Rs 500/-per practical for class BA-I, BA-II and BA-III .Additional Fee Rs 600/- for Functional English practical.

The Fee structure is subject to change as per the directions from the Chandigarh Administration/ Panjab University, Chandigarh

FEE STRUCTURE (2014-2015)

GOVT. HOME SCIENCE COLLEGE

Fee structure will be as per the latest Panjab University and Chandigarh Administration guidelines. Approximate fee for various courses is as follow:

Courses	Approximate Fee		
	1 st Instalment (At the time of admission)	2 nd Instalment (November)	Total
B.Sc.(Home Science) Part I	Rs. 13872/-	Rs. 9,113/-	Rs. 22,985/-
B.Sc.(Home Science) Part II	Rs. 12,192/-	Rs. 8,663/-	Rs. 20,855/-
B.Sc.(Home Science) Part III	Rs. 12,192/-	Rs. 8,663/-	Rs. 20,855/-
B.Sc.(Fashion Designing) Part I Self . Financing	Rs. 24,562/-	Rs. 24,063/-	Rs. 48,625/-
B.Sc.(Fashion Designing) Part II Self . Financing	Rs. 23,732/-	Rs. 24,063/-	Rs. 47,795/-
B.Sc.(Fashion Designing) Part III Self . Financing	Rs. 20,000/-	Rs. 19,000/-	Rs. 39,000/-
M.Sc. 1 st year (CT, FN)	Rs. 11,962/-	Rs. 6,063/-	Rs. 18,025/-
M.Sc. 2 nd year (CT, FN)	Rs. 11,132/-	Rs. 6,063/-	Rs. 17,195/-
M.Sc. 1 st year (HDFR)	Rs. 11,422/-	Rs. 5,513/-	Rs. 16,935/-
M.Sc. 2 nd year (HDFR)	Rs. 10,582/-	Rs. 5,513/-	Rs. 16,095/-
Post Graduate Diploma in Child Guidance & Family Counselling	Rs. 12,512/-	Rs. 8,213/-	Rs. 20,275/-
Post Graduate Diploma in Fashion Designing	Rs. 13,612/-	Rs. 9,313/-	Rs. 22,925/-
Post Graduate Diploma in Nutrition & Dietetics	Rs. 12,512/-	Rs. 8,213/-	Rs. 20,275/-

Hostel Charges

Rent
Electricity/Water
Hostel Fund
Security (Refundable)

Total

Mess Charges

Security (Refundable)

Approximate Fee

Rs. 1200/-
Rs. 1800/-
Rs. 3200/-
Rs. 650/-

Rs. 6850/-

Approximate Fee

Rs. 1000/-

* Fee structure subject to change as per approval.

FEE STRUCTURE (2014-2015)
GOVT. COLLEGE OF EDUCATION
AND
GOVT. COLLEGE OF YOGA EDUCATION & HEALTH

Course name	Total Fee (Approximately)
B.Ed	Rs. 24,000/- (Charged in two instalments)
M.Ed	Rs. 25,000/- (Charged in two instalments)
B.Ed Yoga	Rs.27,000/- (Charged in two instalments)
PG Diploma in Yoga Therapy	Rs. 26,000/- (Charged in two instalments)

PUBLIC CLASSES AT GOVT. COLLEGE OF
YOGA EDUCATION & HEALTH

- a. General Classes**
 - **Rs. 25/- (for three months)**
- b. Therapy Services**
 - **Rs. 90/- (for three months)**
- c. Other Services (Steam Bath/Sauna Bath/ Jacuzzi Bath/Chiller Unit)**
 - **Rs. 100/- per seating**

CULTURAL, CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

Each college ensures that academics is not confined to the classroom or straitjacketed within prescribed syllabi. Students are encouraged to move beyond the boundaries of the course contents and to explore various dimensions of knowledge. Each college publishes its own magazine which serves as a forum for creativity and self-expression, along with showcasing its activities and achievements. There are clubs and discussion forums to foster critical thinking and to provide platform for honing talent in debates, dramatics, public speaking, quizzes & fine arts.

Apart from regular intra and inter-college competitions and events, there is the Panjab University Annual Youth and Heritage Festival which attracts talent from the college students . Winners in this prestigious event move on to participate in the National level Inter - Varsity competitions. Our students also actively participate in events such as Rose Festival, Chandigarh Carnival etc. which are annual features of the Chandigarh Administration. Field trips, excursions, treks and tours are also organised for the students in order to support class room teaching.

Various societies such as AIDS Awareness & Public Health Society; Traffic Awareness & Road Safety Society; Environment Society - Srishti; Heritage Society; Gender Equity Society; Best from Waste Society; Community Hygiene & Sanitation Society and De-Addiction and Stress Management Society are functioning in each college to create awareness of societal issues and concerns. Events and programmes like interactive sessions, talks, inter and intra college competitions, seminars, workshops, field visits etc. are a regular feature.

Ardently active NSS units of each college inspire students to reach out to the community, especially the underprivileged and deprived sections of the society through adoption of villages/slums. To foster communal harmony and national integration, NSS camps are held in which students participate in a variety of activities. Various camps, rallies and drives are organized regularly to tackle the social evils. NCC wings of the army, navy and air-force train cadets for a disciplined way of life, apart from instilling patriotic fervour in them.

ALUMNI ASSOCIATION- keeping a touch with the alma mater

To foster a spirit of loyalty, increase awareness, pride, participation, volunteer involvement and philanthropic commitment to one's Alma Mater, each college / institution has its Alumni Association. These associations have gone a long way to promote, influence and support the cause of educational, cultural and social life by encouraging the alumni to contribute their time, talent, financial support, provide and promote opportunities for volunteer engagement, professional association and career development of the colleges and has helped provide alumni with the means to serve the parent organization, its students and to help and guide in unique manner. The endeavour is to build a mutually beneficial and meaningful relationship between the institution and the alumni community.

OUR SERVICES

SR NO	NAME OF THE SERVICE	STANDARD/ TIME LIMIT
1	<p>ADMISSION</p> <p>Chandigarh Administration has taken initiative to accept online Application forms for admission to Under-Graduate and Post-Graduate courses for the session 2014-15 offered by Government colleges. All the applicants have to apply online only; no offline application submission mode is available. However, the hardcopy of the Online Application form is required to be submitted in respective college as per information given in the important dates/instruction for applying.</p> <p>An Applicant has to fill online application form separately to apply for each college. If an applicant is interested in applying in more than one course then the applicant has to fill separate online application form for each course.</p> <p>Site of Higher Education : www.dhechd.org</p> <p>As per the Panjab University General Guidelines for Admission to PG/ UG Courses (2014-2015)</p>	<p>As per academic schedule of the Panjab University</p> <p>RESERVATION</p> <p>1. Reservation of seats in different categories viz, Scheduled Castes, Scheduled Tribes, Dependents of Defence and Paramilitary Personnel, Freedom Fighters, Physically Challenged, Sports, Single Girl Child, Kashmiri Migrants, Kargil Martyrs and Cancer/AIDS/Thalassemia will be made in accordance with the rules and instructions framed by the Chandigarh Administration as well as Panjab University from</p>

<p>1. GENERAL INFORMATION:-</p> <p>(i) The candidates be admitted strictly in accordance with the Regulations/Rules contained in latest University Calendars/guidelines/any other Instructions which have been issued/may be issued by the University, from time to time, for the respective Courses/examinations and in order of merit. The instructions given in this circular should in particular be adhered to while making admission for the session 2014-15. The list of all such candidates selected for admission/waiting list be displayed on the Notice Board of the respective College.</p> <p>(ii) The admission forms should have separate columns for Father's and Mother's names. The name of mother and father should be mentioned in all records. However, in case some students do not wish to declare the name of both the parents (either of mother or father)they may not be insisted upon and no one be denied admission on this ground.</p> <p>(iii) Where the number of the seats is fixed, the total number of students admitted to a particular class must not exceed the number of seats sanctioned by the University.</p> <p>(iv) The admission is to be made according to the schedule of dates approved by the University and circulated by the Deputy Registrar (Colleges) from time to time.</p> <p>(v) When an admission notice is given in the Newspapers by the respective college, it should be clearly mentioned that the candidates coming from other Universities/Boards/Councils/Bodies must bring with them, qualifying examination Certificate at the time of admission. Migration Certificate is to be submitted latest by 15th of October in the University Office. These certificates are to be verified from the Result Gazette. If Gazette is not available student should submit an affidavit to the effect that if the documents are not found correct his/her admission to the course will liable to be cancelled.</p>	<p>time to time.</p> <p>2. The student who applies in more than one reserved category will be considered in each reserved category in which he/ she applies for admission, maintaining his/ her inter se seniority in each reserved category on the basis of merit in each category. In such case, the student will get the benefit in one category only of his/her choice.</p> <p>3. As per letter No. 19/1/93/IH (3)5311 dated 18th March, 1999 from Home Secretary,</p> <p>Chandigarh Administration, the following policy shall be followed as regards reservation of seats:</p> <p>As continuation of this Administration's circular letter No. 19/1/93/IH(3-99/11136) dated 9th June, 1999 on the above subject, which inter alia provides that 85% seats of the total sanctioned intake of an institution will be filled up from amongst the students who pass their qualifying examination from schools / colleges recognized by the Chandigarh administration and situated in the Union</p>
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	<p>(vi) For admission, fraction of marks less than the requisite percentage would not be rounded off to the advantage of the candidates, i.e. 32.9%, 39.9% and 49.9% shall not be rounded off to 33%, 40% and 50% etc.</p> <p>(vii) Permission of the Vice-chancellor is necessary for admission after the expiry of the last date. However, the candidates are to be admitted provisionally at their own risk and responsibility subject to approval of the late admission by the Vice-Chancellor and conveyed to College/Deptt. by the University.</p> <p>(viii) A student whose result of +2 examinations in February/March conducted by a School Board is published late, but not later than 10th August, 2014 may be admitted without late fee within 15 working days of the declaration of the result and his/her attendance shall be counted from the date of admission. This would be applicable to an Open School Board also. After expiry of this period, the late admission approval from the Vice-Chancellor is required. (See Rule 10 at Page No.312 of P.U. Calander Vol-III, 2009).In the case of Panjab University students who have already appeared in any of its examination and the result is declared late for one reason or the other, the admission cannot be said to be a case of fresh admission. They are already midway of the course/ class. In these cases, admissions to the next class/course may be allowed within 10 working days, from the date of dispatch of result, without charging any late fee.</p> <p>(ix) The re-evaluation results declared after 31st of December declared with intimation to the Vice-Chancellor along with the reasons for the delay. The Vice-Chancellor may sanction admission of such candidates whose results are declared after 31st of December with subsequent ratification by the Syndicate. Each such candidate is to be informed of his/her right to apply to the Vice-Chancellor for admission to the next higher class. (As per Syndicate decision in its meeting held on 13.03.2004)</p> <p>(x) The Syndicate at its meeting dated 30.4.2004 (Para-27) has resolved that the examination conducted by the Bihar Intermediate Education Council, Patna (Bihar) be</p>	<p>Territory, Chandigarh, as regular students of the said school / college, which will be termed as UT POOL.</p> <p>The remaining 15% seats will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as GENERAL POOL.</p> <p>Note:</p> <p>i) UT Pool Candidates</p> <p>Those who have passed their lower qualifying examination as regular candidates from schools and colleges in UT, Chandigarh.</p> <p>ii) General Pool Candidates</p> <p>Those who have passed their lower qualifying examination from schools and colleges outside UT, Chandigarh.</p> <p>A. Reservation of Seats (for all classes)</p> <p>The reservation is out of 85% seats of UT Pool and 15% seats of General Pool.</p> <p>Category UT Pool</p> <p>(85%)General Pool (15%)SC 14% (UT) 15% (GP)</p>
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	<p>recognized for admission to various courses at the Panjab University.</p> <p>NOTE :- 1. The Principals of the affiliated Colleges may forward the Late Admission approval forms of eligible students on 12th and 20th of August i.e., the last date of admission in two lots with late fees of Rs. 1800/- collectively on or before the last date prescribed</p> <p>2. Late admission forms of B.Ed. Course shall be forwarded to the University for the sanction of the Vice-Chancellor within a fortnight (15 days) from the last date of such admission.</p> <p>3. (The original University fee/bank receipt must be attached).</p> <p>4. The Principal will certify that the candidate is eligible to seek admission in the course applied for.</p>	<p>ST nil (UT) 5% (GP)</p> <p>Differently Abled/Physically Challenged Persons 3% (UT) 3% (GP)</p> <p>Wards of Freedom Fighters 2% (UT) 2% (GP)</p> <p>Wards of Defence Personnel 5%</p> <p>Amendment if any in the reservation policy of Chandigarh administration/Panjab University will be received from time to time .</p> <p>According to the letter vide Home Dept., Chandigarh Administration order no. 19/1/3-IH(3)-2008/20352 dated 27/10/2008, endorsed by DHE vide no. 2778-dhe-ut-c5-26(i)92-II dated 6/11/2008, it has been decided to consider the wards of serving defence personnel / ex-servicemen i.e. sons / daughters, under 85% quota only for calculation of seats.</p> <p>B. Reservation for the Dependents of</p> <p>Defence / Para-Military Personnel etc. is on the following priority:</p> <p>i) Sons/daughters/spouses of Defence Personnel who are awardees of gallantry decorations of Paramvir / Mahavir / Vir Chakra in</p>
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		<p>person or posthumously.</p> <p>ii) Sons/daughters/spouses of Defence Personnel and Para-Military Personnel like</p> <p>CRPF, BSF who were killed or are totally incapacitated in action while in service and are wholly dependent on them. iii) Sons / daughters / spouses of ex-servicemen (Defence and Para-Military Personnel) who are wholly dependent on them. iv) Sons / daughters / spouses of serving persons (Defence and Para-Military Personnel) who are wholly dependent on them.</p> <p>Panjab University Regulations</p> <p>Refer to Panjab University Letter No. 7751-7780/</p> <p>Misc./A-6, dated 14-8-2003. Policy regarding reservation of seats in admission to educational / technical / medical institutions under the control of Chandigarh Adm. amendment thereof:</p> <p>For the purpose of reservation to the category Para-Military Forces, wherever applicable, this category shall include wards of personnel serving in the Intelligence Bureau, National Security guards, and Special Services</p>
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		Bureau at par with the wards of employees of other Para-Military Forces, in consonance with the circular issued by GOI, Ministry of Home Affairs, No. 27011/9/98-PF-I dated 26-5-1998.+
2	<p align="center">CHANGE OF SUBJECTS B.A./B.SC. I</p> <p>Students seeking admission to B.A. I are advised to select subjects carefully after due consideration. Change of subjects will be allowed in B.A. / B.Sc. I only once and that too depending on the availability of seats in the particular subject. Applications on the prescribed form for subject change must be routed through the concerned teachers and the In -charge, Change of Subjects.</p>	This option can be exercised by the students of B.A. / B.Sc. I within one month of the commencement of the academic session.
3	<p>HOSTEL ADMISSION</p> <p>As per Hostel Guidelines of the concerned college and details thereof available in the prospectus of the college .</p> <p>HOSTEL FACILITIES: Affordable and comfortable hostel facilities are available on campus in PGGC-11, PGGCG-42 , PGGCG-11 GHSC-10 and GCE-20, with provision for stay in off-campus hostels for students of PGGC-46 and GCCBA-42. Provision has also been made for accommodation for girls in Working Hostel, Sector 24 Chandigarh. There is provision for the boys of GCCBA- 42 in the general hostel of PGGC-11. The college hostels, under the charge of wardens who live on campus, are equipped with modern amenities such as fans, geysers, water coolers, public telephones, etc. Fresh and hygienic food is served. Medical facilities of a doctor, nurse and dispensary, reading rooms with magazines and newspapers, and common rooms with cable TV and indoor games ensure a homely environment.</p>	As per academic schedule of the Panjab University
4	<p>FOREIGN STUDENTS</p> <p>The Principals admit a limited number of foreign students to various classes in their colleges on the recommendation of respective Admission Committees as per the University/College rules. Applications of foreign students for concessional Air Travel Ticket are forwarded once a year. A limited number of seats may be allowed to foreign students in the college hostels as per the college rules and regulations. However, admission to the hostel cannot be claimed as a matter of right. The scholarship</p>	<p>Checklist of Documents for Foreign Students</p> <ol style="list-style-type: none"> 1. An eligibility certificate from the Panjab University indicating the particular class to which they can be admitted. 2. A certificate of proficiency in English language as per the

	<p>grant does not cover refundable securities which the foreign students are required to deposit at the time of admission. They must, therefore, bring with them an additional sum of Rs. 10,000/- for the purpose. They are required to pay Registration Fee as prescribed by PU at the time of admission. The respective college authorities have the right to reject any admission form and refuse admission if there is any discrepancy in the name, date of birth or even spellings of the names in passport, certificates, testimonials and birth certificate etc. All the Foreign Students shall obtain an Eligibility Certificate from the Deputy Registrar (General), Panjab University, in all cases. Admission of foreign students to the college will be governed by the Guidelines issued by the Dean, Foreign Students, Panjab University, Chandigarh.</p>	<p>University rules.</p> <ol style="list-style-type: none"> 3. A certificate of registration from the local police. 4. Original letters of scholarships in case of those who are Government of India scholars. 5. Residential permit. 6. Birth certificate showing date of birth and father's name. 7. Passport/Visa. 8. Original Migration Certificate. 9. Original as well as self-attested copies of academic certificates. 10. Other testimonials, if any.
5	<p>FEE</p> <p>The approximate fee structure mentioned and details are also available in the prospectus available on line on the website of the concerned college / Site of Department of Higher Education , Chandigarh Administration : www.dhechd.org</p>	<p>As per norms of the PU/ Chd. Administration</p>

6	<p>WITHDRAWAL OF ADMISSION AND REFUND OF FEE”: In partial modification of office Order No. DPI-UTCS-12(6)95 dated 30-3-07/24-4-07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh Endorsed vide No. 4721-4900/Misc/A-3 dated 28-5-07 regarding refund of entire fee collected from the students withdrawing before the starting of the course, the candidates in the waiting list would be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the institution/University to the student / candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter No.F.No. 1-3/2007(CPP-II) dated 23rd April 2007.</p>	<p>As per norms of the refund or within 21 days from the submission of fee refund form duly signed by all concern</p>
7	<p>ELIGIBILITY TO APPEAR IN THE UNIVERSITY EXAMINATION</p> <p>ATTENDANCE REQUIREMENT As per the University Regulations, a student is required to attend at least:</p> <ol style="list-style-type: none"> 1. 75% of the lectures delivered to his/her class in theory as well as practical subject opted by him/her. 2. 75% of the tutorials/practical for B.Com classes in each of the subject offered by him/her. <p>HOUSE EXAMINATIONS & INTERNAL ASSESSMENT FOR DEGREE CLASSES</p> <p>NOTE : From academic session 2014-2015 , the Panjab University for its affiliated colleges will have semester system for First Year undergraduate courses and “During one semester there would be only one class test , assignment , project , seminar and other pedagogic methods for the purpose of calculating Internal Assessment along with attendance</p>	<p>As per conditions laid down in the PU Calendar</p> <p>LEAVE RULES:</p> <ol style="list-style-type: none"> 1. Students should apply for leave on the leave application form available in the college office. 2. Prior sanction for leave must be taken. 3. In case of sickness or an emergency, the leave application must be submitted within a week. 4. Application for sick leave for more than five days will have to be

<p>component “</p> <p>NOTE : In case of B.A/B.Sc/B.Com/ B.BA/II,III</p> <p>As per the instructions of Panjab University, Chandigarh, internal assessment is based on 30% marks in September Test and 50% in December Test in each paper of all the subjects of BA II,III; BSc II,III; B.Com II,III and BCA II,III.</p> <p>1. Weightage of 20% marks for attendance will be given as follows:</p> <p>a. Attendance above 85% - 2 marks.</p> <p>b. Attendance 75% to 85% - 1 mark.</p> <p>2. In addition to this, for B.Com II and III, 10 marks in each paper are reserved for practicals. However, there are no practicals for the students opting for Punjabi/HCP in B.Com I</p> <p>3. For BBA II & III, the internal assessment is 20%.</p> <p>4. Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks.</p> <p>5. A student attending NCC Camps / Sports / Cultural Activities will seek prior permission for remaining absent in September / December Tests. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.</p> <p>A student is required to obtain:</p> <p>A minimum of 25% marks in the aggregate of all subjects in the House Examinations to be eligible for the annual University examination.</p> <p>NOTE: In case of B.A/B.Sc/B.Com/ B.BA/II,III</p> <p>In case of under graduate classes internal examinations will be conducted by the respective colleges for continuous assessment. First internal examinations will be held during September-October every year. No uniform time table and syllabus for these examinations. Maximum marks are</p>	<p>supported by a Medical Certificate from a Government Dispensary / Hospital.</p> <p>5. Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the Special Test.</p>
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	<p>differing from course to course. Syllabus for test will be fixed by the respective subject teacher. Syllabus may not be same for different sections of the same subject in the same college. These examinations will be held during the respective period in the respective class room of each subject. Generally the concerned subject teacher will conduct the whole process of examination. There will be more than two subjects tests on the same day. No preparation holidays will be given. After the end of the respective examination students have to attend the remaining periods i.e. classes will be held as usual</p> <p>Second internal examinations will be held during usually in the month of December, it is duration of 3 hours. The pattern of question paper will be in accordance with the pattern of Final University examination question paper. There is fixed time table for these examinations; there will be one examination per day</p>	
8	<p>LIBRARIES</p> <p>All the Government Colleges and RIE have got well stocked libraries and the latest books, journals, periodicals and newspapers are available to the students and the staff. There is an open shelf system in all the libraries. Computers are installed and reading material is also available in CDs and Audio Cassettes.</p> <p>As soon as a student is admitted to the college, he/she will be issued an Identity Card/Library Card-cum-Reader's Ticket on production of the fee receipt. Four stamp size photographs are to be fixed one each on the identity card and membership card, and two on reader's tickets.</p> <p>Every student shall keep his/her identity card on his/her person during his/her stay in the college. A student who fails to produce the identity card on demand may be refused entry in the classes/library and may become liable to disciplinary action.</p> <p>Text Book Library</p> <p>Under the University Grants Commission's schemes for Text Book Library, sets of standard text books are issued to the needy students for the entire session.</p> <p>NOTE : Library of PG Govt. College , Sector-11 has separate Braille section for Visually Challenged students where Two Perkins Brailleurs and one computer with Braille software (JAWS) have been put on service. This was the first college library in the northern region that provided this</p>	<p>Issue of Books:</p> <p>(i) Books shall be issued for 14 days.</p> <p>(ii) Overdue fine @Rs. 1/- per book per day shall be charged.</p> <p>Library Security</p> <p>1. Refund and Lapse of Security of Students leaving college: All outgoing students must submit their Library Security Refund Form (available in the Office) to the dealing assistant of the office.</p> <p>2. For Students leaving College Mid-Session: Application for refund of security must be made on the prescribed form immediately on leaving the college.</p>

	<p>unique facility to the special students of this city. At present, 16 such students are making use of this facility. One PLEX talk PTR 2 Professional Daisy recording system and one PLEX talk PTN 2 Daisy CD Player has been recently purchased to facilitate these students. This facility is extended to the special students of other colleges also</p>	<p>Note : Security will lapse if not claimed within one year of leaving the college.</p>
<p>9</p>	<p>FEE CONCESSIONS & SCHOLARSHIPS Various concessions, scholarships and other facilities provided to the students are as under:</p> <ol style="list-style-type: none"> 1. General Students: Concession in Fee is given to 10% of admitted students whose family income from all sources per annum is upto Rs. 1.Lakh. 2. Half -Fee Brother / Sister Concession: A student whose elder brother/sister is paying full fee in any of Govt. College of Chandigarh Administration, should apply for concession within 30 days after getting admission in their respective college / same college. 3. Blind Students' Concession: All blind candidates shall be exempted from payment of tuition fees and admission fees in all the classes. 4. Concession for descendants of Kargil Martyrs / permanently disabled: Concession in College Fee and Hostel Fee will be given to descendants of Kargil Martyrs / Permanently Disabled vide letter No. Misc./A-6/3501-3725, dated 18.4.2007 received from the Panjab University. SC/ST Students: All SC/ST students are eligible for free books and stationery. The Education Department of Chandigarh Administration provides free books and stationery to each SC/ST student as under: <ol style="list-style-type: none"> 1) Arts - Rs.250/- 2) Commerce - Rs. 250/- 3) Science - Rs. 350/- 5. Non Hindi Speaking Scholarships: To encourage the study of Hindi in Non-Hindi speaking States and to make available to the Governments of these States, suitable personnel for teaching and other posts where knowledge of Hindi is essential, scholarships are sanctioned under the Govt. of India scheme to students from Non-Hindi speaking States for Post-Matric Studies in Hindi. Five scholarships given by the Chandigarh Administration are as follows: Rs 500/- per month for BA / BSc / B.Com (Pass & Honours) I, II, III and Rs 1000/- per month for MA I, II. 6. Meritorious Students Scholarship under the Govt. of India National Scholarship UT State Merit Scholarship Scheme: Meritorious students are given scholarship @ Rs. 100 p.m., of which 86 scholarships are given under the Govt. National Scholarship Scheme and 21 scholarships are given under the UT Merit Scholarship Scheme. 7. Economically Weaker Students: (If the income of the parents is less than Rs. One lakh per annum) the students are given financial aid out of Students Aid Fund & Red 	<p>As per schedule/provisions laid down in the scheme of the particular scholarship after due verifications of the documents.</p>

	<p>Cross Fund. Note: These concessions are not applicable to self-financing courses.</p> <p>Other Scholarships / Stipends The cases of all eligible students are recommended for grant of the following scholarships / stipends / awards:</p> <ol style="list-style-type: none"> 1. Indian Council for Cultural Relations Scholarship 2. Post-Matric Scholarship for SC/ST, Minority Communities and Backward Class students. 3. Scholarship to the Disabled Students pursuing studies from Class IX onwards 4. Handicapped StudentsqScholarship 5. Award of Scholarship out of PU Students Relief Fund 6. Sanskrit Scholarships: Meritorious students who had taken up Sanskrit in 10+2 exam and opt for Sanskrit as an elective subject in BA I are eligible to apply for Sanskrit Scholarships in BA I, II & III of Rs.4000/-per annum on the recommendation of Rashtriya Sanskrit Sansthan, New Delhi 7. Award of PU Sports Stipend 8. Scholarship is also given to students whose earning parent dies and the family income, falls within the prescribed income limit as given in the centrally sponsored scheme of Post-Matric Scholarship for SC/ST students. 9. Award of Chandigarh (UT) Govt. Merit Scholarship (Eligibility to be determined on the basis of result of BA/BSc Final Examination) 10. Following two scholarships are offered only to students who are domicile of Punjab: <ol style="list-style-type: none"> a. National Merit Scholarship DPI (C) Punjab. b. State merit Scholarship DPI (C) Punjab 11. Post-Matric Studies in Hindi. DHE, Chandigarh Administration 12. StudentsqAid Fund. 	
9	<p>SPORTS ACTIVITIES 2 % of total number of seats in each course. These two per cent seats shall be reserved in each branch of engineering/non-engineering courses in the institutions on the basis of total intake of each branch and the fraction of 0.5 or above shall be rounded off to the next higher number.</p> <p>The category shall not be divided into U.T. Pool/general pool. The inter-se merit of the candidates seeking admission in any course in the reserved category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned in the succeeding paragraphs.</p> <p>In case any of the seats to the sports category in any of the branches remains unfilled the same shall be thrown open to the candidates belonging to the general category. Benefit of reservation under this category shall be available only to the following category of students:</p> <p>a) Who pass their qualifying examination from schools,</p>	<p>Student seeking admission to this category shall be considered only:-</p> <p>(i) If her achievement in sports activity is in any of the three years preceding the year of admission. (For example for admission in the year 2013-2014 the achievement shall not be prior to 1st April, 2010).</p> <p>(ii) If her age falls within the age group which is eligible for participation in Inter College/Inter-</p>

<p>colleges recognized by Chandigarh Administration and situated in the Union Territory of Chandigarh, as a regular student of the said school/college subject to the condition that such students must have studied for two years at Chandigarh and have passed one lower qualifying examination from these schools/colleges.</p> <p>b) Students of other States/U.Ts., who have been allowed the benefit of reservation in admission in sports category to the residents of Union Territory, Chandigarh. Performance in the following sports disciplines shall be considered only for the purpose of admission against this category, provided that the association/federation holding the tournament shall be affiliated/recognized by the All India Federation of the concerned games :-</p> <p>1. Athletics 2. Badminton 3. Basketball 4. Cricket 5. Cross Country Race 6. Cycling 7. Football 8. Gymnastics 9. Handball 10. Hockey 11. Judo 12. Kabaddi (National Style) 13. Kho Kho 14. Rowing 15. Swimming and Water Polo 16. Table Tennis 17. Tennis 18. Volleyball 19. Weight lifting 20. Wrestling</p> <p>The sports gradation certificates shall be in the following descending order of merit:-</p> <p>Grade 'A' Sportswomen of International standing i.e. those who have represented India in the following International Tournaments/Meets/Competitions/Championships etc. :-</p> <p>(i) Olympic Games (ii) Commonwealth Games (iii) Asian Games (iv) Test Matches/One day matches in Cricket (v) Davis Cup in Tennis</p> <p>Grade 'B' Sportswomen who have participated or took first three positions in the following Tournament/Meets/Competitions/Championship etc. as the case may be :-</p> <p>(i) World Universities Games (ii) Asian Federation Cup/Asian Tournaments (iii) First three positions in recognized National Championship / Inter State Championships organized by the recognized National Federations/IOA. (iv) Recognized International Meets/Championships for juniors. (v) Asian School Games. (vi) A Sports person representing All India Combined Universities terms in the National Championships. (vii) A sports person getting any of the first three positions in the All India Inter-university tournaments. (viii) First three positions in the National Championship for</p>	<p>University Tournaments.</p>
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	<p>women / National Sports Festival for Women, organized by Sports Authority of India.</p> <p>(ix) A sports person getting any of the first three positions in the National Championship for Juniors.</p> <p>(x) A Sports person getting any of the first three positions in the National School Games organized by the National School Games Federation.</p> <p>(xi) K.V.S. Team participation in National School Games.</p> <p>Grade 'C'</p> <p>(i) A sports person getting any of the first three positions in the State U.T., Championship/ Inter District Championships in the Senior Section and by virtue of this representing in the All India National Championships.</p> <p>(ii) A sports person getting any of the first three positions in the University/Inter College Tournaments and by virtue of his representing in the All India Tournaments.</p> <p>(iii) A sports person getting any one of the first three positions in the State/U.T. Championships/ Inter District Championships in Junior Section and by virtue of this representing in the Junior National Championships.</p> <p>(iv) A sports person getting any of the first three positions in the State School Games and by virtue of this representing in the National School Games.</p> <p>(v) A sports person getting any of the first three positions in the K.V. S. regional tournaments and by virtue of this representing in the Kendriya Vidyalaya Sangathan Games.</p> <p>(vi) A sports person getting any of the first three positions in the State/U.T. Women Festival and by virtue of this representing in the National Women Festival.</p> <p>Grade 'D'</p> <p>(i) Participation in the Senior National Championships.</p> <p>(ii) Participation in the recognized Junior National Championships.</p> <p>(iii) Participation in the National School Games.</p> <p>(iv) Participation in the National Women Festival.</p> <p>~ Participation in a lower grade shall be a pre-requisite for acceptability in the higher grade. For instance, achievement in grade A shall only be recognized if it is shown to have been achieved through participation in grade B C and D.</p> <p>Similarly for recognition of an achievement in grade B participation in grade C and D shall be necessary.</p> <p>~ In the matter of rating Inter se the preference in the same grade shall be given in the following descending order, namely:-</p> <p>(i) Record holder in any event.</p> <p>(ii) Winner</p> <p>(iii) Runner ups</p> <p>(iv) 3rd position holders</p> <p>(v) Number of times participated and better position</p>	
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	<p>achieved in those participations. (vi) Number of disciplines participated.</p> <p>Note I: If there is a tie within the same category, the same shall be resolved by considering the academic merits of the sports person. In case of tie in the academic merit also the same shall be resolved by considering the seniority in age.</p> <p>Note II: Regarding seniors, University, Junior and School games Championships, Seniors \ and University shall have precedence over juniors and school games. Further clarified, senior shall be at par with University and Junior shall be at par with the School Games.</p> <p>Note III: No sports gradation certificate shall be issued to the players in the category of Mini and Sub-Junior tournaments which are organized for the players under 15 years age.</p> <p>“ Only those certificates, which are duly signed in ink by at least two office bearers of the respective sports associations/federation with serial number and attested photograph of the sportswomen shall be entertained.</p> <p>“ A committee of at least three persons, constituted by the Home Department, Chandigarh Administration, shall screen all applicants under this category through interview and ascertain their competency through a trial on the sports ground and give the necessary grading as mentioned. The Committee shall be competent to cancel any certificate at any time, if it is found to have been issued on false/incorrect information or record.</p> <p>“ An affidavit on Non-Judicial Stamp Paper worth Rs. 3 duly attested by a Magistrate shall be required to be given by a candidate (applying for sports gradation to the Director, Sports Chandigarh Administration, along with relevant documents) stating her sports achievement(s) with an affirmation to the effect that in case the information/documents supplied by her are found to be false, incorrect or forged, she shall also be liable for criminal action in terms of the provisions contained in the Indian Penal Code.</p> <p>“ In case of any doubt or interpretation of any term of these instructions, the matter shall be referred to Chandigarh Administration, whose decision shall be final.</p>	
10	<p>PERSONALITY DEVELOPMENT PROGRAM</p> <p>A six month RIE Certificate Course in Personality Development is compulsory for the final year students. It is run by the Regional Institute of English, Sector 32, Chandigarh with a view to enhance the studentsq employability skills and train them in acquiring a pleasing personality. The stress is laid on social and business etiquettes, building self- confidence, determination,</p>	Principal/ convener of the Personality Development Committee may be contacted during the academic session for any follow up.

	leadership, interpersonal relations, effective communication, stress management, group dynamics and team building, conflict management, performance appraisal, time management, motivation etc.	
11	<p>PLACEMENT CELL</p> <p>The cell in each college works towards creating career and placement opportunities. The endeavor of this cell is to enhance and facilitate the process of gainful employment for the learner for entry-level jobs as well as mid-career level employment. With a view to enhance the employability skills of the students, the cell imparts training and conducts on-campus and off-campus placement and employability enhancement activities like seminars by placement companies and HR experts, guidance on interview preparation, career counseling, networking with potential employers, business houses, organizations in various sectors & job fests etc.</p>	Principal/ convener of the Placement Cell Committee may be contacted during the academic session for any follow up.
12	CHARACTER / COLLEGE LEAVING CERTIFICATE	Within 2 days from the submission of such application
13	UNIVERSITY DOCUMENTS (PUPIN NO/ DMC/DEGREE)	Within 2 days from the receipt of such application

Academic Calendar 2014- 15

**Academic Calendar for the Session 2014-15 for the Panjab University affiliated colleges
Arts, Science and B.P.Ed, MA, M.Sc having Annual Examination**

Academic Calendar				
Summer Vacation	26-05-2014 (Mon)	To	06-07-2014 (Sun)	42 Days
Colleges open on	07-07-2014 (Mon)			
Admission Schedule				
1. Normal Admissions For Ongoing & New Classes	07-07-2014(Mon)	To	15-07-2014 (Tues)	08 Days
2. Late Admission (for ongoing and new classes) to be allowed by the principal of the colleges with the late fee of Rs 500/-per student	16-07-2014 (Wed)	To	28-07-2014 (Mon)	11 Days
3.Teaching Starts				
a. For ongoing classes	10-07-2014 (Thur)			
b. For New Classes	15-07-2014 (Tues) (Tentative)			
4. Late Admission in the colleges to be allowed by the Vice-Chancellor with the late fee of Rs 1800/-per student.(Common for ongoing and new admissions)	30-07-2014 (Wed)	To	20-08-2014 Wed)	17 Days
Academic Term-I	10-07-2014 (Thurs)	To	01-10-2014 (wed)	68 Teaching Days
Autumn Break	02-10-2014 (Thurs)	To	11.10-2014 (Sat)	10 Days
Academic Term-II	13-10-2014 (Mon)	To	27-12-2014	60 Teaching

			(Fri)	Days
Winter Break	29-12-2014 (Mon)	To	14-01-2015 (Wed)	17 Days
Academic Term-III	15-01-2015 (Thurs)	To	20-03-2015 (Fri)	53 Teaching Days
Annual Practical Exams/Preparatory Holidays	21-03-2015 (Sat)	To	01-04-2015 (Wed)	17 Days
Annual Theory Examination	02-04-2015 (Thurs) Onwards			
Summer Vacation (Tentative)	01-06-2015 (Mon)	To	09-07-2015	39 Days
Total Teaching Days of Academic Term, I,II &III =68+60+53=181 Days				

Academic Calendar 2014- 15

**Academic Schedule for the Session 2014-15 for the Panjab University affiliated colleges
under Graduate and Post Graduate Courses having Semester System**

Academic Calendar				
Summer Vacation	26-05-2014 (Mon)	TO	06-07-2014 (Sun)	42 Days
Colleges open on	07-07-2014 (Mon)			
Admission Schedule				
1. Normal Admissions For ongoing & new Classes	07-07-2014 (Mon)	To	15-07-2014 (Tues)	08 Days
2. Late Admission (for ongoing and new classes) to be allowed by the Principal of the colleges with the late fee of Rs 500/-per student	16-07-2014 (Wed)	To	28-07-2014 (Mon)	11 Days
3. Teaching Starts				
a. For ongoing classes	10-07-2014 (Thurs)			
4. Late Admission in the colleges to be allowed by the Vice- Chancellor with the late fee of Rs 1800/-per student.	30-07-2014 (Wed)	To	20-08-2014(Wed)	17 Days
Academic Term-I	10-07-2014 (Thurs)	To	01-10-2014 (wed)	68 Teaching Days
Ist Semester				
Autumn Break	02-10-2014 (Thurs)	To	11-10-2014 (Sat)	10 Days
College reopen after Autumn Break	13-10-2014 (Mon)	To	17-12-2014 (Wed)	52 Teaching Days

Total Teaching Days of Academic Term I-68+52=120 Days

End Semester Examination	18-12-2014 (Thurs)	To	27-12-2014 (Sat)	08 Days
Winter Break	29-12-2014 (Mon)	To	14-01-2015 (Wed)	17 Days
Academic Term-II 2nd Semester				
College reopens after semester Examination	15-01-2015 (Thurs)	To	22-05-2015 (Fri)	104 Teaching Days

Total Teaching Days of Academic Term-II=104 Days

End Semester Examination	23-05-2015 (Sat)	To	30-05-2015 (Sat)	07 Days
Summer Vacation	01-06-2015 (Mon)	To	09-07-2015 (Thurs)	39 Days

Total Teaching Days of Academic Term I & II=120+104=224 Days

Note: Academic Calendar as prescribed by Panjab University will be followed for B. Ed. and M. Ed. Course during the session 2014-15.

e-GOVERNANCE CAMPUS SOLUTION

The Student Management Campus Solution provides seamless integration of various systems such as student systems, academic and financial applications to help simplify the students' experience and improve efficiency throughout all administrative processes. The solution streamlines and helps to manage the entire student campus solution with all critical tasks like admissions, enrolment, recruitment, and retention and alumni management. Campus Solution Software is designed to automate and incorporate the following modules:

- Admission
- Student Returns and Ledgers
- Fee Collection
- Attendance
- Schedule
- Assignments

- Societies
- Examination
- Library

The Software was made online for the Admission and Fee Collection module from this Academic Session 2014-2015. For the convenience of students, telephone helpline and provision for online filling up of the admission forms in college computer labs was made available.

- The software was developed to ensure transparency and ease in admission. The software also helped in decentralization of initial phase of form filling. With this now the student can fill admission forms at their own convenience.
- The facility was also available to the students at various e-sampark centres at a meagre cost of Rs. 25. So, this facilitated students to fill up the forms at the nearest e-Sampark centres.
- The prospectus was downloadable free of cost from college as well as online admission portal. Students could fill as many forms for various courses and colleges free of cost.
- Processing Fee (Rs. 200) was charged only from students who got admission.
- After Admission , students were given an admit slips which acted as proof of admission of the student in the specified course. Based on these admit slips each student paid admission fees at the college set fee counters or else at e-sampark centres. The software enabled easy and quick report generation as per the needs of the institution.
- In future the fee collection facility will be available at e-Sampark centres.
- Gradually more modules will be made online in a phased manner.

IMPORTANT LINKS

- (Ministry of Human Resource Development, New Delhi) <http://mhrd.gov.in>
- (University Grant Commission , New Delhi) <http://ugc.ac.in>
- (National Council for Teacher Education , New Delhi) <http://ncte-india.org>
- (National Assessment and Accreditation Council, Bangalore)
<http://naac.gov.in>
- (Panjab University , Chandigarh) <http://puchd.ac.in>

- Chandigarh Administration, Chandigarh) <http://chandigarh.gov.in>

Skill Development Initiative (SDI) Scheme is developed on Modular Employable Skill(MES) in close consultancy with State Governments & Experts in pursuance of excellence in vocational education and training . For further details see website:

- a) For Guidelines (VTP) <http://www.dget.nic.in/mes/vtpguidlines>
- b) For Implementation Manual (<http://www.dget.nic.in/mes/index.htm>).
- c) For List of MES courses under
SDI(<http://www.dget.nic.in/mes/annex4.pdf>)

GRIEVANCE REDRESSAL PROCESS

The Department of Higher Education has Grievance Redressal Mechanism in place headed by an officer of the level of Secretary, Education. All citizens/stakeholders may contact the designated officer for redressal of grievance providing a clear statement of grievance, indicating the background and officials/channels previously approached for redressal.

Sr. No	Name of the Officer	Contact Details
1	Education Secretary, Chandigarh Administration	0172-2740017 E-mail: fs-chd@nic.in
2	Director Higher Education, Chandigarh Administration	0172-2748211 E-mail: jf-chd@nic.in
3	Registrar, Higher Education , Chandigarh Administration	0172-2740704 E-mail: redhe-chd@nic.in
4	Principal, PGGC-11, Chandigarh	0172-2740597 E-mail: principal@gc11.ac.in
5	Principal, PGGCG-11, Chandigarh	0172-740614 E-mail: principal_gcg@yahoo.com
6	Principal, PGGCG-42, Chandigarh	0172-2676005 E-mail: gcg42chd@yahoo.com
7	Principal, PGGC-46, Chandigarh	0172-2678022 E-mail: gc46chandigarh@gmail.com
8	Principal, GCC&BA-42, Chandigarh	0172-2676670 E-mail: gccbachd@hotmail.com
9	Principal, GHSC-10, Chandigarh	0172-2740387 E-mail: homescience-chd@nic.in
10	Principal, GCE-20, Chandigarh	0172-2700075 E-mail: gcechd@yahoo.co.in
11	Principal, GCY&H-23, Chandigarh	0172-2700378 E-mail: gcyehchandigarh@gmail.com
12	Director, RIE, Sector-32, Chandigarh	0172-2676008 E-mail: rie@rieni.org
